

**Special Board of Selectmen's Meeting  
January 7, 2014**

**Present: First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Residents.**

**This meeting was recorded. Copies are available in the Selectmen's office.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Accept the resignation of Tom Failla from the Conservation Commission effective immediately-** Mr. Muller moved to accept the resignation of Tom Failla from the Conservation Commission effective immediately. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding the appointment of James L. Smith to fill the vacancy (Dr. Tom Failla) on the Conservation Commission for a term to expire December 31, 2015.-** A copy of his resume is attached. Mr. Tracey moved to appoint James L. Smith to fill the vacancy (Tom Failla) on the Conservation Commission for a term to expire December 31, 2015. Mr. Muller seconded and the motion passed unanimously.

**Adjournment-** At 7:46 pm Mr. Muller moved to adjourn the meeting. Mr. Tracey seconded and the motion passed unanimously.

**Respectfully submitted**

**Gayle Weinstein  
First Selectman  
Approved 2/6/14**

Tri Board  
Meeting Minutes  
Library Hearing Room  
January 15, 2014

**ATTENDANCE:** A meeting of members of the Boards of Selectmen, Education, and Finance, along with several staff members was convened by First Selectman Gayle Weinstein at 7:40 pm in the Library Meeting Room. The full attendance list is as follows:  
Selectmen: Weinstein and Muller.

Education: Uzenoff, Daniel, Major, Harvey, Schaefer, Levin, and Spaulding.

Finance: Ezzes, Carter, Koller, Grauberd, and Bochinski.

Staff: Police Chief Troxell, Sgt. Ferullo, Sgt. Daubert; Education- Dr. Palmer, Dr. Keating, Dan Clarke; Town Administrator Landry.

**EXECUTIVE SESSION:** At 7:45 pm the group voted to enter into executive session ( Mr. Muller motion, Ms. Harvey second) school security issues. The group adjourned executive session at 10:08 pm by unanimous vote ( Ms. Harvey motion, Ms. Koller second). The group then unanimously voted to adjourn at 10:10 pm ( Ms. Harvey motion, Ms. Koller second).

Respectfully submitted

Tom Landry  
Town Administrator

Board of Selectmen's meeting  
January 16, 2014

**Present: First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Residents.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding the appointment of Mark Crowley to fill the vacancy (Robert Uzenoff) on the Parks and Recreation Commission for a term to expire December 31, 2017-** Mark said he relocated to Weston from Detroit in 2007 with his wife and three boys. He works for Deloitte and Touche as an accountant. His three boys are all involved in Park and Recreation programs and he has attended some of the Parks and Recreation meetings.

Mr. Tracey moved to appoint Mark Crowley to fill the vacancy on the Parks and Recreation Commission for a term to expire December 31, 2017. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding the appointment of Charity Nichols as the Tax Collector for a term to expire December 31, 2015.** Mr. Muller moved to appoint Charity Nichols as the Tax Collector for a term to expire December 31, 2015. Mr. Tracey seconded and the motion passed unanimously.

**Accept the resignation of Harriette Heller from the Board of Ethics effective immediately.** Mr. Muller moved to accept the resignation of Harriette Heller from the Board of Ethics effectively immediately. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation request in the amount of \$3,975 for the purchase of state mandated authentication hardware/software for the Police Department Mobile Data Terminal system.- Chief Troxell-** Sergeant Daubert said the device is a token that has a number that changes every 60 seconds and you have to enter that number in as your password. The number is synced with the server. The FBI, through the State of Connecticut, has said that this is a standard that we must meet if we are to access the Criminal Justice Information System which went into effect September 30, 2013.

Ms. Weinstein said that the Chief had put this in his budget for next year. During the budget discussions, she found out that they are not able to use their Mobile Data terminal in their car because they don't have the secure ID. She and Tom Landry agreed that this was something that should be brought forward for a supplemental appropriation now.

Board of Selectmen's meeting  
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Mr. Tracey moved to approve a supplemental appropriation in the amount of \$3,975 for the purchase of authentication hardware/software for the police department Mobile Data Terminal System. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding Traffic Calming Devices on the access way to the rear of the Weston Middle School.** Planning and Zoning issued a favorable 8-24 report. During the process, Tom Landry looked at the state statute which says that the school district is responsible for safety, security and maintenance of the school facility. We read this as we do not have the ability to give them, or not give them, permission to put speed humps in. We did need to get the 8-24 referral because the access way is Town owned. Dr. Palmer did promise that she would not put in anything until the Police Commission passed their speed hump policy, which they did at their last meeting. Dr. Palmer said that she would make sure that anything that the Board of Education did, was in compliance with the new speed hump policy.

Chief Troxell said that John Conte is working closely with Joann Keating and Dan Clarke on this project. Mr. Conte is not taking direction from him but has been reporting to him as to how they are coming along. Mr. Conte was completely opposed to the speed humps that they initially put in and he wanted them to find something less severe. The new speed humps that they are putting in are removable and Mr. Conte worked with them to find the best places to place the speed humps which works within the parameters of the new policy.

**Discussion/Decision concerning adopting an ordinance change with regard to changing our regional structure from an RPA to a COG –** David Muller said he would feel negligent if he argued that we should not proceed with this. We are being told it's the law, and he thinks that there have been ample years of experience of the organizational structure working efficiently and he cannot think of any arguments other than pride to not proceed.

Mr. Tracey said he believes that this is significant risk. We have elected one CEO for this Town, we have not elected the CEO's of any other Towns and they are going to be making decisions on a majority basis, which are going to affect us. He believes this is a significant risk of handing over authority to unelected officials of Weston. He does agree that the law requires us to do it and that there are potential benefits in regional services that could benefit Weston if it's done right.

He agrees that in the past Ms. Weinstein has tried mightily to find ways to voluntarily regionalize and virtually all those efforts have come to nothing because nobody wants to compromise on anything. A regional authority of this kind can foster positive regionalization. His key point is that we have to monitor carefully and he wants to talk about how we are going to monitor it as a board. Ms. Weinstein said that she is happy to share minutes and give them a monthly report after their meetings. Mr. Tracey said that if it turns out that it is not the right thing for us we can always withdraw.

Board of Selectmen's meeting  
January 16, 2014

Mr. Muller said with regard to Mr. Tracey's point about handing over authority to other elected officials, he trusts the electoral process and he trust that those people in each of the municipalities is making wise decisions.

Ms. Weinstein said that anything that we enter into on regional basis she needs to be brought back to the Board for support.

After some discussion on the ordinance wording it was decided to bring it back to Attorney Pat Sullivan and it will be on the agenda for the next meeting.

**Discussion/decision regarding the Town's participation in the Solarize Connecticut program for residential homes.** Ms. Weinstein said Solarize Connecticut is an organization that is working with the State of Connecticut as well as several non-profits. They put together RFP's for the Town of Weston that give reduced pricing to any residential home that want solar power. They have been vetted by several other municipalities including Westport, that has participated in the program. There is no financial investment for the Town and residents get to save because everyone is preselected and vetted. They offer loans and leasing programs to make it affordable for residents. We have to decide by February 2nd whether we are going to apply to be one of the next round of Towns that can participate in this program. Both Mr. Muller and Mr. Tracey said they couldn't think of any reason not to go along with it.

Mr. Muller moved to authorize the First Selectman to submit an application to the Clean Energy Finance and Investment Authority to participate in the Solarize Connecticut program. Mr. Tracey seconded and the motion passed unanimously.

**Request for property tax refunds:**

Mercedes Benz	\$1,489.34
Chase Auto Finance	\$741.09
U.S. Bank	<u>\$49.85</u>
Total	<u>\$2,280.28</u>

Mr. Muller moved to authorize property tax refunds in the amount of \$2,280.28 as outlined on the Board of Selectmen's agenda dated January 16, 2014. Mr. Tracey seconded and the motion passed unanimously.

**Open Items**

**Updates**

**First Selectmen updates-** Ms. Weinstein said yesterday was the SWRPA and MPO legislative breakfast. They have four priorities that they have been pushing during this legislative session. The first is flooding which has been a huge issue in our region. They have been trying to get the Army Corp of Engineers to do some kind of survey or analysis. To date they have not been successful so they are looking to bring it to the State and to see if there are any agency at the State level that can do the survey that they are looking to do.

The second issue was funding for the rails and branch line. They believe that a strong branch line and a strong rail system is essential to creating economic development in the area and making Fairfield County a much stronger place to live and work in.

The third item was affordable housing and trying to change the 8-30G statute which relates to affordable housing. Last year they tried to do sweeping changes that would have made it easier for Weston to have some sort of affordable housing while holding cities like Norwalk harmless from their influx of affordable housing. We got shot down so this year they decided to scale back. They are looking to change the 830G so that it would allocate eligible senior housing a full point in the 830G moratorium calculation.

The final proposal was on public/private partnerships which she feels could be very beneficial to the State of Connecticut. The State of Connecticut did put in legislation last year and the State has allowed 5p'3to be approved and they felt that that should be expanded.

MORE Commission has started. They had a meeting yesterday with the Regional Education System Consortiums. They talked about what they currently do on a regional basis and what they feel there is potential to do in terms of moving our education into things like sharing of health insurance and non-academic kind of issues. Ms. Weinstein said she wanted to make it clear that we are not looking to regionalize our school. It is not the focus of anyone on the MORE sub-committee. There is a special sub-committee of the MORE Commission that is going to deal specifically with Special Education cost.

We are eligible for \$5000 from the fund that the State put together for Sandy Hook emergency workers. This covers the cost for police officers who provided mutual aid.

We are going to get a between \$10,000 to \$15,000 Emergency Management grant which helps to fund Sgt. Ferullo's work as our Emergency Management Director.

Mr. Tracey asked for an update on the discussions around the organization of the administrative support for the Western Regional COG. Ms. Weinstein said that the sub-committee has not met since before break but they are meeting Wednesday in Ridgefield. She did have an HR and Finance sub-committee meeting today where they made progress in term of merging the benefit and salary plans. They also started a discussion of the dues structure and how we can take two organizations and mesh the dues structure.

Board of Selectmen's meeting  
January 16, 2014

**Any other business to come properly before the meeting-**

**Mr. Tracey moved to add a discussion of speed humps to the agenda. Mr. Muller seconded and the motion passed unanimously.** Walter Shanley asked about the petition process for speed humps since the new policy says there is one time in June when they will hear request for speed humps. He did the petition for Old Mill Road about two years ago and asked if they could bypass the whole petition process. Ms. Weinstein said no. The Chief of Police and the Police Commission are charged with public safety and they are the ones to make a decision. The Board of Selectman has no authority with the Speed Hump policy.

**Approval of the minutes of the December 19, 2013 and the Special Board of Selectmen's meeting of January 7, 2014.** This item was tabled to the next Board of Selectmen's meeting

At 8:35pm Mr. Tracey moved to enter into executive session to discuss a possible disciplinary action. Mr. Muller seconded and the motion passed unanimously. No action was taken in executive session.

**Executive Session: Possible disciplinary action**

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 2/6/14

**Board of Selectmen  
Executive Session Meeting Minutes  
January 16, 2014**

**ATTENDANCE:** The meeting was convened at 8:39 pm in the First Selectman's office with members Dennis Tracey and David Muller present. Town Administrator Landry was present briefly, and left the meeting in progress.

**DISCUSSION:** The meeting was called as provided by section 1:200 6(a).

No votes were taken.

**ADJOURN EXECUTIVE SESSION:** At 9 02: pm, a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**ADJOURN :** At 9:03 pm a motion (Dennis Tracey, David Muller second) to adjourn the meeting passed by unanimous vote.

Respectfully submitted

Tom Landry  
Town Administrator  
Approved 3/20/14



Board of Selectmen's Meeting  
February 6, 2014

**Present: First Selectman Gayle Weinstein; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Residents. Mr. Tracey was absent.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Discussion regarding revaluation update-** Ken Whitman said revaluations on real property are required by law every 5 years. Motor vehicles and business personal property are revalued every year. The process began one year ago and they sent RFP's to all the revaluation companies that were certified to do revals in Connecticut. Mr. Whitman went through the process as to how they came up with the values. The next step is the appeals process to the Board of Assessment Appeals. The grand list numbers will be finalized after the Board of Assessment Appeals process which will be completed in early April and then we will have a solid number that we can use for the Board of Finance to set the mill rate. Attached to the minutes is a 2013 Grand List Revaluation Overview.

Ms. Weinstein said that she wants be sure that people realize that they are going to see a mill rate increase in our budget projections but it doesn't necessarily mean that individual homeowner taxes are going to go up by that many mills. This is because their home value went down and we have to increase the mill rate to compensate for that. A reval is revenue neutral to the Town.

**Discussion/decision regarding the appointment of Harriette Heller to fill the vacancy (Sherry Pallay) on the Library Board for a term to expire December 31, 2015.** Harriette said that she is a real book lover and envisions a library to be the hub of culture in a Town. Harriette has spoken to the Library Director and she is ready to join in with all the hard work ahead. Mr. Muller moved to appoint Harriette Heller to fill the vacancy on the Library Board for a term to expire December 31, 2015. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding the appointment of Rob Nordlinger to fill the vacancy (Terry Castellano) on the Board of Ethics for a term to expire December 31, 2014.** Rob said he has been a resident for four years and is a former investment banker. At JP Morgan there was mandatory course work every year related to ethics. Mr. Muller moved to appoint Rob Nordlinger to fill the vacancy on the Board of Ethics for a term to expire December 31, 2014. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding the Lachat Farm- Ellen McCormick, Chris Allan, Cory Attra-** Chris Allan from Landtech went over phase 1 of the Lachat farm which they would like to get started in the spring. Establishing 50 community garden plots that will be open to the public is the priority. Each plot will be 4' x 16' with 3' space between them. They will provide water service lines with irrigation to the plots. They are

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proposing putting a deer fence up around the production gardens and parking areas for both the buildings and the community garden area. There is a large parking area that would serve the community garden with a total of 23 spaces including one handicap spot. This would all be gravel parking. Ms. Weinstein asked if that would be enough spaces. Ellen said that the Westport Town Farm, on the busiest time might have 20 cars and that's for 100 plots. They are exploring more spaces in phase 2.

Ellen said that they want the front section to be really beautiful so that when the neighbors drive by they are going to see a thing of beauty. The community gardens will be out of view from the road and so is the proposed hoop house. They are also proposing two 10' wide wetland bridge crossings.

Ms. Weinstein asked if there was any thought about what they were going to do with the garage apartment. Ellen said not in this particular phase. Carol said until the house is livable the garage apartment could serve as resident for a farmer. Ms. Weinstein said that we will have to figure out how we will manage the plots.

Mr. Muller moved to authorize the First Selectman to submit an 8-24 referral to the Planning & Zoning Commission and submit an application to the Conservation Commission for the Lachat property. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding MOU with the Weston Volunteer Fire Department.**

Ms. Weinstein said the MOU came about with conversations that she had with Craig Cohen, President of the Weston Volunteer Fire Department and John Weingarten, President of Weston EMS along with Jerry Sargent who was the chair on the Board of Finance and now Steve Ezzes in who is the current chair on the Board of Finance. What they wanted to do is try to memorialize an agreement with the fire department regarding Capital Budget items given the fact that they received the Vitale bequest resolve some health insurance issues and the general financial arrangement between WVFD and the Town.

The Town agrees to cover the cost of repair for Capital items and major equipment for the fire department. Secondly the WVFD agrees to cover the cost of Capital items totaling approximately \$600,000 for the next two years. Once they reach the \$600,000 figure then we go back to our original agreement of accepting capital item requests. Thirdly they will submit three years of actual expenses for the Town Budget. The fourth item refers to their insurance. They have agreed to pay a 2% increase for the next three years. We can open this up for negotiation if mutually agreed upon if the annual premium cost for the Town are 15% or greater. Item five essentially the Town reserves the right to change its carrier and they would talk to them as they go through that process. Item six is with regard to their point system. They have agreed to change the point requirement to raise it by 25% for all categories. When the plan was first instituted, the intent was not so that anyone who wanted insurance would automatically get 100% of what we were offering. Both WVFD and EMS have agreed to do this over a three year period.

**Board of Selectmen's Meeting  
February 6, 2014**

Item seven: The Town agrees to establish a reserve account for unspent budgeted health insurance dollars for the department. It can be used to put additional members above the current allotted numbers or to help offset any premium increases.

Finally the WVFD agrees to cover the cost for repair, maintenance and capital projects associated with Station 2 Fire House.

Mr. Muller moved to authorize the First Selectman to execute the MOU between the Town of Weston and the Weston Volunteer Fire Department, pending approval by the Board of Finance. Ms. Weinstein seconded and the motion carried.

**Request for property tax refunds:**

<b>Eric Weitz</b>	<b>\$17.15</b>
<b>Bruce Bartley</b>	<b>\$401.56</b>
<b>Mercedes-Benz Fin. Ser.</b>	<b>\$784.66</b>
<b>Chase Auto Finance Corp.</b>	<b>\$231.23</b>
<b>Nissan Infiniti-LT</b>	<b><u>\$145.33</u></b>
<b>Total</b>	<b>\$1,588.93</b>

Mr. Muller moved to approve property tax refunds in the amount of \$1,588.93 as listed on the February 6, 2014 Board of Selectmen's agenda. Ms. Weinstein seconded and the motion carried.

**Open Items**

**Updates**

**First Selectmen updates-** As far as COG New Canaan is trying to get their ordinance up and running.

She took three students to Hartford for opening day. The students met the Lt. Governor and had their picture taken with State Senator.

The Facilities Committee of the Board of Education has determined that they will not bring forward any options to the full board that involves having any sort of Town departments in the schools. She feels that this is short sighted to not go through the risk assessment first and determine what our risk would be, and if there is a way to mitigate that risk.

Ms. Weinstein would like the Facilities Committee to take a look at East House for the seniors which would afford the seniors additional space. It would give the use of a kitchen and large room and would give private parking off of the Town Hall and get the seniors off the school complex. In exchange we can talk about renovations that might be necessary to the South House cafeteria to make that work. She feels it is unfair to take any conversation off the table for the seniors.

**Any other business to come properly before the meeting- None**

Board of Selectmen's Meeting  
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**Approval of the minutes of the December 19, 2013 Board of Selectmen's meeting, the Special Board of Selectmen's meeting of January 7, 2014 and the Board of Selectmen's meeting of January 16, 2014.** Mr. Muller moved to approve the minutes of the December 19, 2013 Board of Selectmen's meeting, the Special Board of meeting of January 7, 2014 and the Board of Selectmen's meeting of January 16, 2014. Ms. Weinstein seconded and the motion carried.

At 8:38pm Mr. Muller moved to adjourn the meeting. Ms. Weinstein seconded and the motion carried.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 2/24/14

**Board of Selectmen reviews First Selectman's Budget  
February 11, 2014**

**Present:** First Selectman Gayle Weinstein; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Finance Director Rick Darling; Department heads; residents and members of the press.

**This meeting was recorded and videotaped. The tapes are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

Ms. Weinstein called the meeting to order at 7:30pm

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance.

**Board of Selectmen review First Selectman's Budget-** Power Point presentation is attached to the minutes.

**Administration and Finance-** Wage contingency is a place holder. Union Contracts have not been negotiated so last year they put in some dollar amounts and this year they doubled it.

**General Administration-** Health Insurance has a percentage change year over year of 5% but the differential between the projected increase and the First Selectman's request is greater than that. Mr. Landry said renewal rates are driven by the claims rates and our claims just keep going up. Our insurance company gave us a renewal indication of 25% rate increase and after having conversations the rate came down to over 23% so we are going to market. This year, we will have to dip into the insurance reserve fund that was established many years ago. The budget includes funding for an 18% increase, and we are planning on funding the difference through the reserve fund. Contractual services are increasing because they are getting a cleaning service for the Police Department.

Mr. Muller asked about the Tree Warden. Ms. Weinstein has been having conversations with the surrounding communities so it is a work in progress.

**Information Systems-** Ms. Weinstein said she would like to add elected and appointed officials to the Town's email system. Should an FOI request come in she wants to be sure that the officials personal email are protected and that the Town can easily access requested information. In the Operating Budget the new phone system is neutral for the Town's side and a decrease for the school side. Sharon and Eric are still working on it.

**Elections/Registrars-** There is a big increase in this budget and it's due to the State elections this year and the many unfunded mandates that have been put upon that department.

**Land Use Department-** Ms. Weinstein is proposing an increase in the Land Use Directors hours of 3 hours a week and an increase of the Building Inspector hours of 3 ½ hours per week which equates to half day on Fridays. This increase is offset by an increase in revenue.

Board of Selectmen reviews First Selectman's Budget  
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**Volunteer Fire Department-** Ms. Weinstein said she is thankful to the Weston Volunteer Fire Department for agreeing to offset Capital costs next year by approximately \$600,000. We are going to pay for repairs to vehicles and equipment above what is budgeted for.

**Fire Marshal-** The increase in subscriptions is due to an increase in cost for the code books.

**Police Services-** Ms. Weinstein said that one of the goals with this year's budget was to determine the appropriate amount for overtime. Chief Troxell said they have always tried to budget overtime under ideal conditions. This year they tried to average the overtime over the last 2 years and what they are projecting for this year and they came out with a much higher number. They then adjusted the storm overtime down based on what they get back from FEMA grants. Mr. Landry said they had two different approaches but came up around the same number.

Ms. Weinstein said that they are spending over \$100,000 for Mile of Safety and they have to start talking about how they can be more creative or inventive. Sgt. Ferullo said that they plan for ideal conditions. The day shift is usually a Sergeant and two patrolmen. If there is nothing going on, you can take one of the patrolman or a Sergeant and you put them at the school for the day. However, in October when they had the larceny, they couldn't put someone on regular time on Mile of Safety, so it's been mostly overtime hours.

Ms. Weinstein said contractual services is up because they need increase IT service support. Also they will be getting cleaning services.

**Public Works-** Ms. Weinstein thanked the highway department for all their hard work.

**Solid Waste-** We are moving to single stream recycling as of July 1, 2014. Mr. Lametta is meeting with the Sustainability Committee to get the word out.

**Westport/Weston Health District-** They are proposing an increase to restore one staff member to full time.

**Human Services-** There is an increase in Meals on Wheels. There are less people taking advantage of that service but we are paying more for the people that we actually have to cover.

**Senior Services-** Mr. Muller asked where we are in the process of replacing the Dial-a-Ride Van. Before getting a new vehicle, there will be debate as to if we need a van or a smaller vehicle.

Ms. Weinstein said if the schools say they are not using the multi-purpose room next year, our next MOU might have in there that we have to cover all the energy costs for that.

Board of Selectmen reviews First Selectman's Budget  
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**Public Library-** Ms. Sanborn said that the Library Board is controlling the money that was bequested to them by Mr. Vitale. The Board is trying to continue the tradition of the Library Board trying to use gift money to augment what they can do for the Library without replacing Town Budget items. They have decided to survey the Town residents to get their input. The Board has planned a public forum where people can come and share their thoughts with a professional facilitator. They will collect the information and create a priority list. Because they are a Municipal Library there are constrained per legal counsel's advice on how the money can be invested.

Ms. Weinstein said that Karen Tartaka, Library Director, did ask for a new position, a part-time Library Information Services person to help her. She said that given the constraints on the budget she could not approve it at this time. She felt it was important to put \$5,000 back in their book budget. The Library Board has agreed to use their bequest for the good of the community by investing in a space needs assessment and making upgrades to the Library that the community feels is warranted.

**Recreation Department-** Ms. Weinstein said that the Enterprise Fund was very strong. They tapped into it for \$30,000 to offset this budget, \$10,000 to offset irrigation and \$12,000 to offset pool cleaning.

**Parks and Fields Budget-** This budget is increasing 4.2%. The reason is that the Board of Education has given us a substantial increase in the contractual services. We pay 30% towards the field maintenance. There are two seasonal workers that will now end on November 29<sup>th</sup>. The other thing that was put upon us is \$4,200 to cover the cost of the lights at the soccer field. The Town is going to pass that cost on to the end users.

**Middle School Pool-** The lifeguard costs in this budget are strictly for academic use, so it turns out that the Town is actually are paying 60 % for the academic courses. Lifeguards for Town use are paid through the Enterprise Fund. We are offsetting the Town's share of the pool painting cost with the enterprise fund.

**Capital Budget-**Vehicle sinking fund: Funding requests total \$341,000, but because we have a nice balance, the request is for \$300,000. Singing Oaks and Hidden Spring need to be re-milled. We will use the remaining funds from the State Road Aid as well as the additional \$125,000 that we will get from the State in the next fiscal year but we will need an additional \$85,000. Police technology requests total \$21,745, \$7,500 for six mobile data terminals, \$6,045 for a photocopier and \$8,200 for Communications Center dispatch software upgrade. Attached to the minutes is a complete list of the Capital items.

At 9:00pm Ms. Weinstein adjourned the meeting

Respectfully Submitted  
Judy M. DeVito  
Administrative Assistant  
Approved 2/24/14

February 11, 2014



Fiscal year  
2014-2015

# TOWN OF WESTON

## FIRST SELECTMAN'S BUDGET



# BUDGET GOALS

- ▣ **Fiscal responsibility**
- ▣ **Maintain necessary Town services**
- ▣ **Address public safety needs**
- ▣ **Restoration of some prior service reductions**
- ▣ **Include technology initiatives due to changing needs**
- ▣ **Reflect our community values**

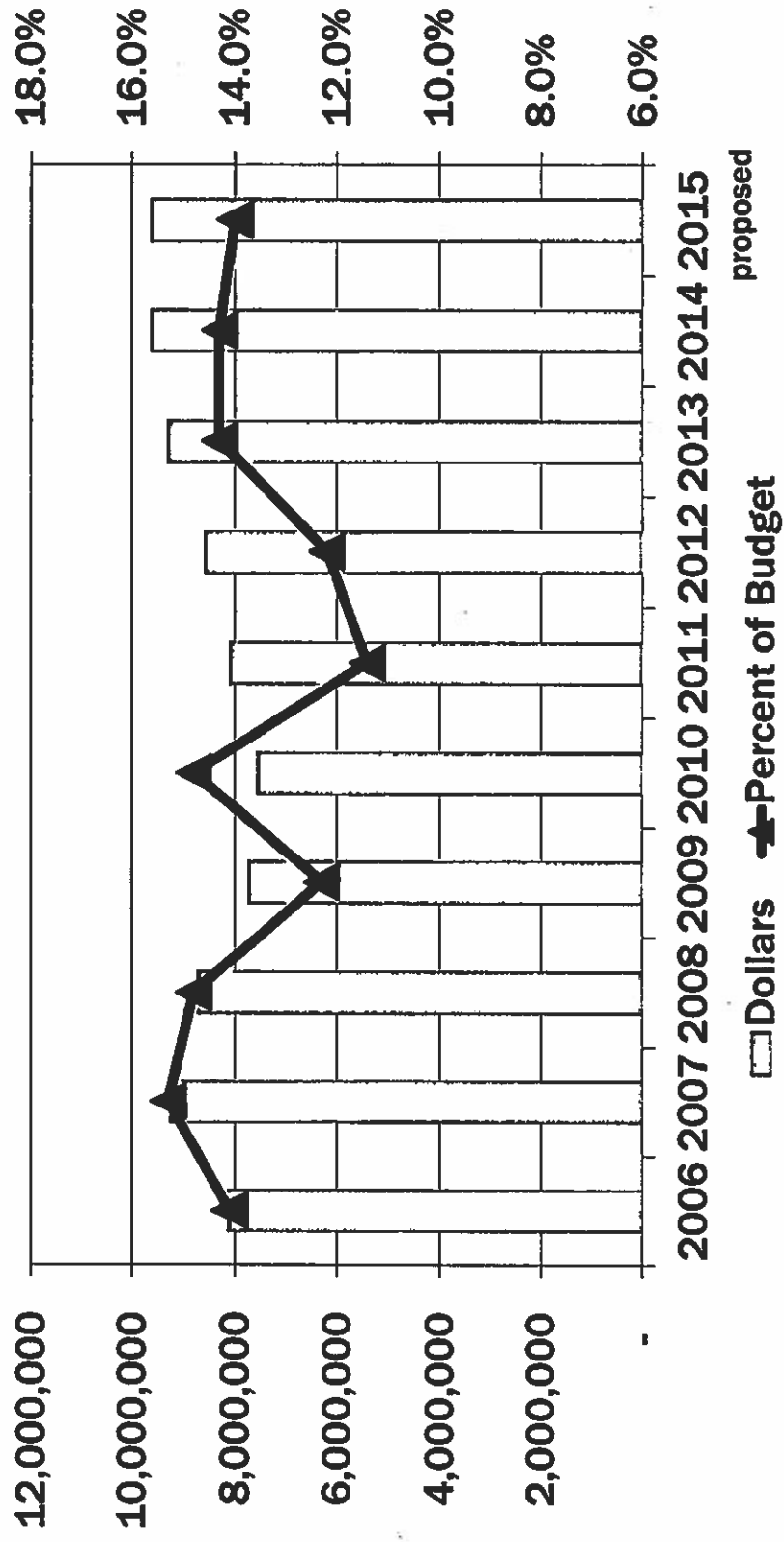


# CURRENT YEAR FORECAST

# FY 2013-2014 BUDGET FORECAST

	ORIGINAL BUDGET	PROJECTED ACTUAL	SURPLUS/ DEFICIT
REVENUES	64,959,719	65,816,571	856,852
LESS:			
TOWN EXPENDITURES	11,713,441	11,671,832	41,609
BOE EXPENDITURES	45,575,418	45,805,418	(230,000)
DEBT SERVICE	6,554,632	6,554,632	-
CAPITAL BUDGET	1,116,228	1,126,382	(10,154)
TOTAL EXPENDITURES	64,959,719	65,158,264	(198,545)
REVENUES MINUS EXPENDITURES	-	658,307	658,307
UNASSIGNED FUND BALANCE AS OF 6/30/13			9,310,310
Projected Fund Balance Prior to Supp Approp.			9,968,617
Less: Est. Supplemental Appropriations			(329,129)
FUND BALANCE FORECAST FOR 6/30/14			9,639,488
% of 2014-15 proposed budget			14.3%

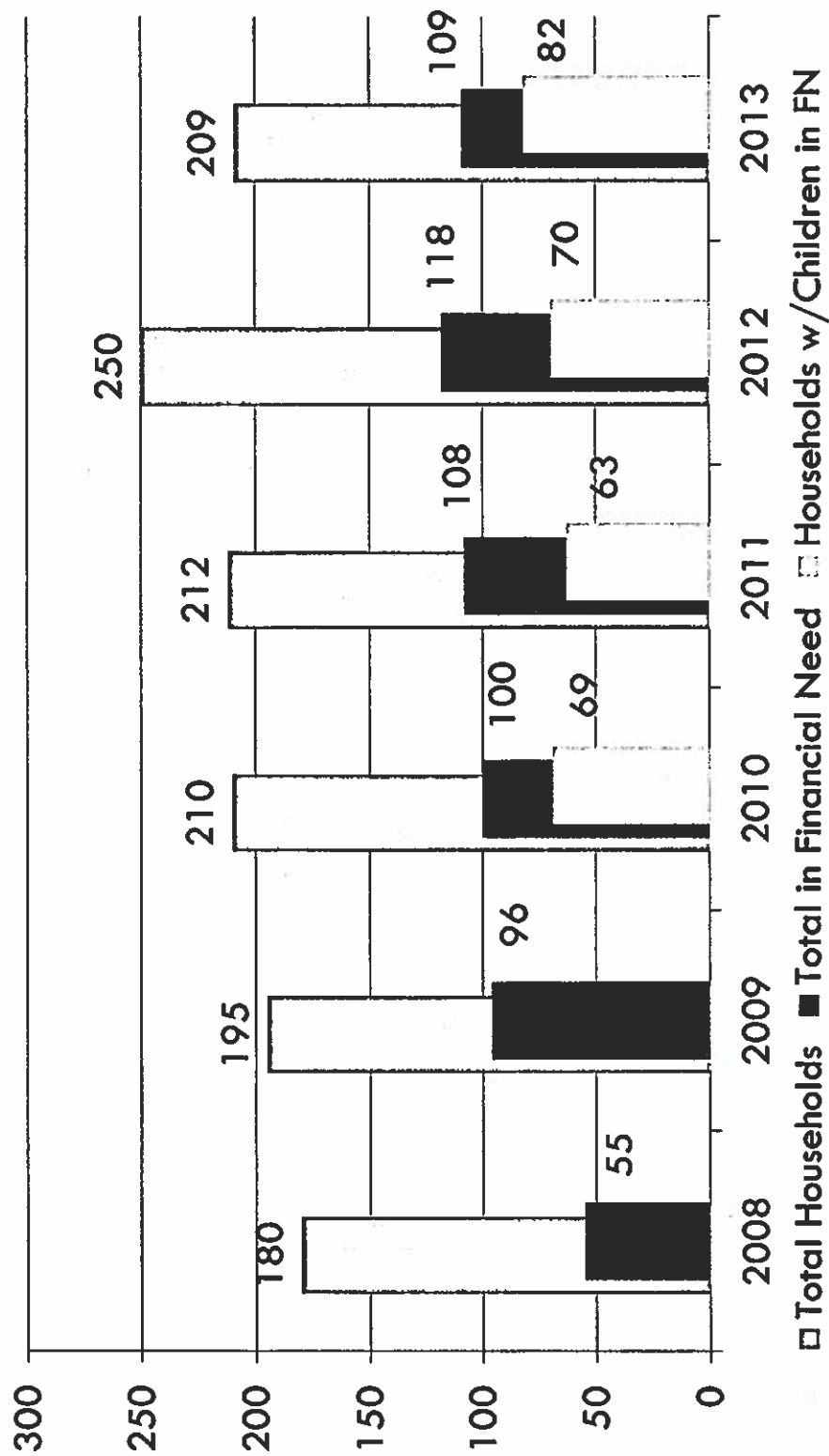
# FUND BALANCE HISTORY





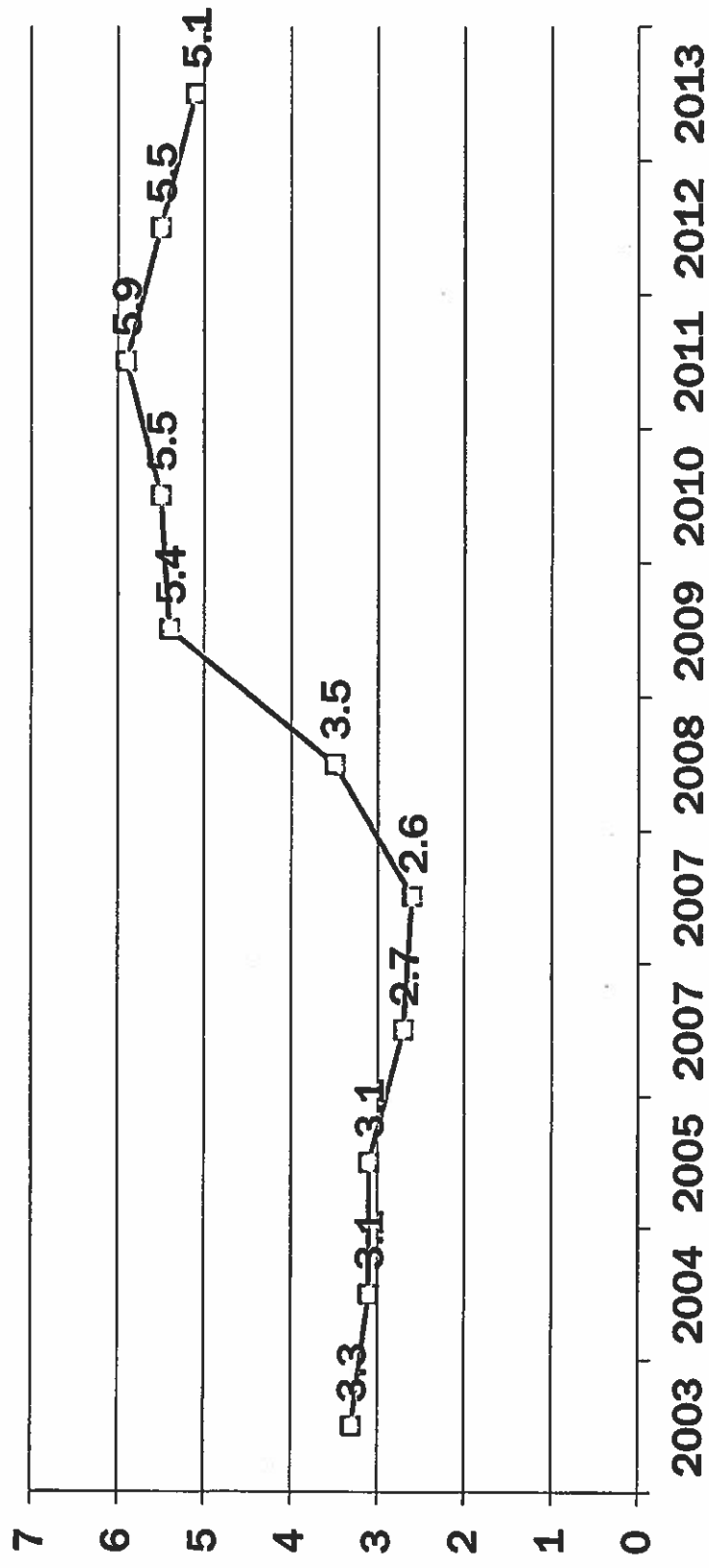
# COMMUNITY ECONOMIC INDICATORS AND REVENUE OUTLOOK

# SOCIAL SERVICES STATISTICS

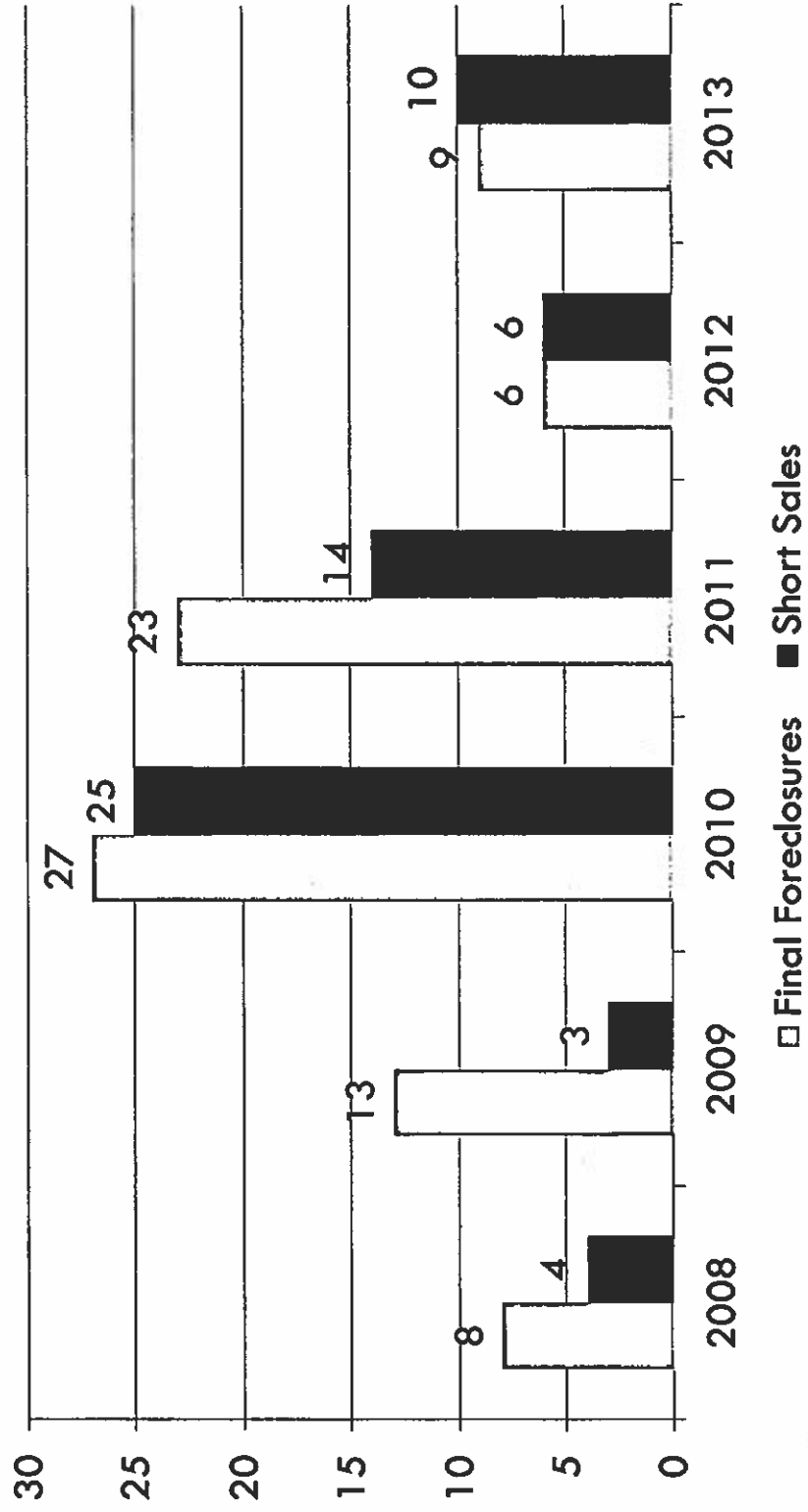


# UNEMPLOYMENT STATISTICS

Annual Average



# FORECLOSURES AND SHORT SALES



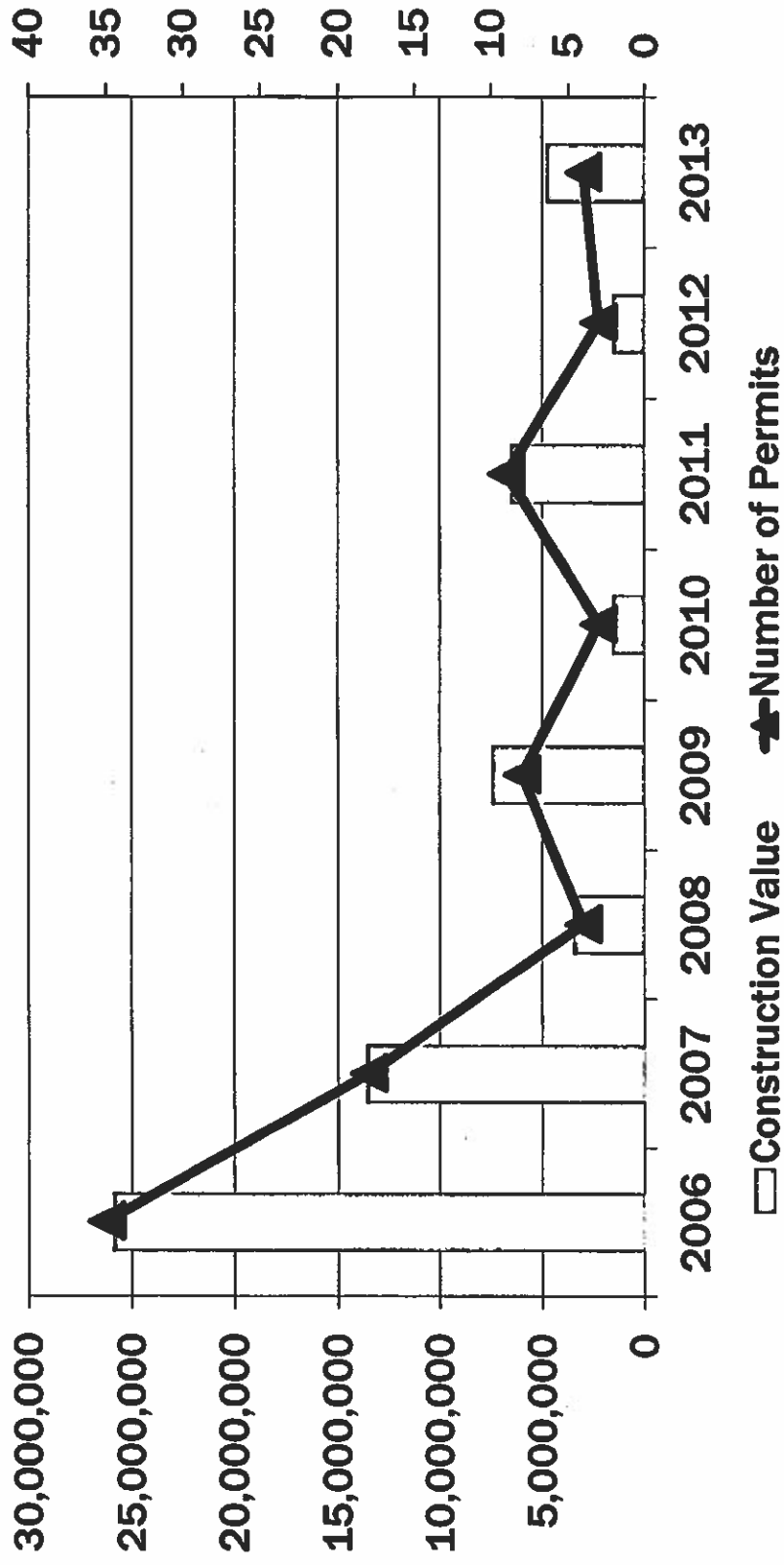


# HOUSING MARKET

## Year over Year Statistics

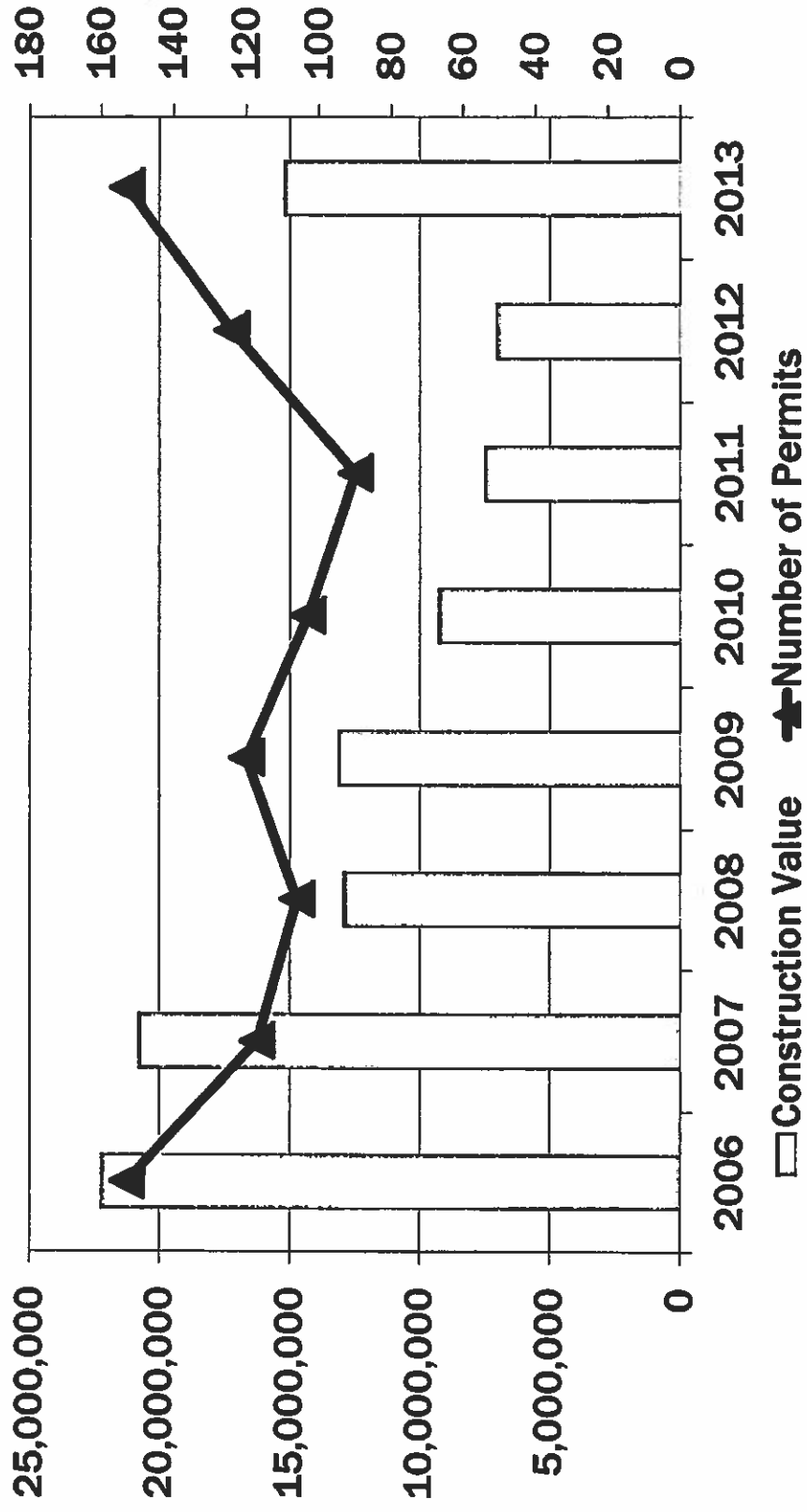
- ▣ YTD Conveyance fees- \$13,468 over last year
- ▣ Number of houses sold in 2013 has increased by 30%
- ▣ Number of houses under contract for the 4<sup>th</sup> quarter of 2013 is up by 52%
- ▣ Average sales price has increased from \$745,000 to \$810,000 (8%)
- ▣ Homes prices overall have increased 3-4%

# HISTORY OF NEW CONSTRUCTION

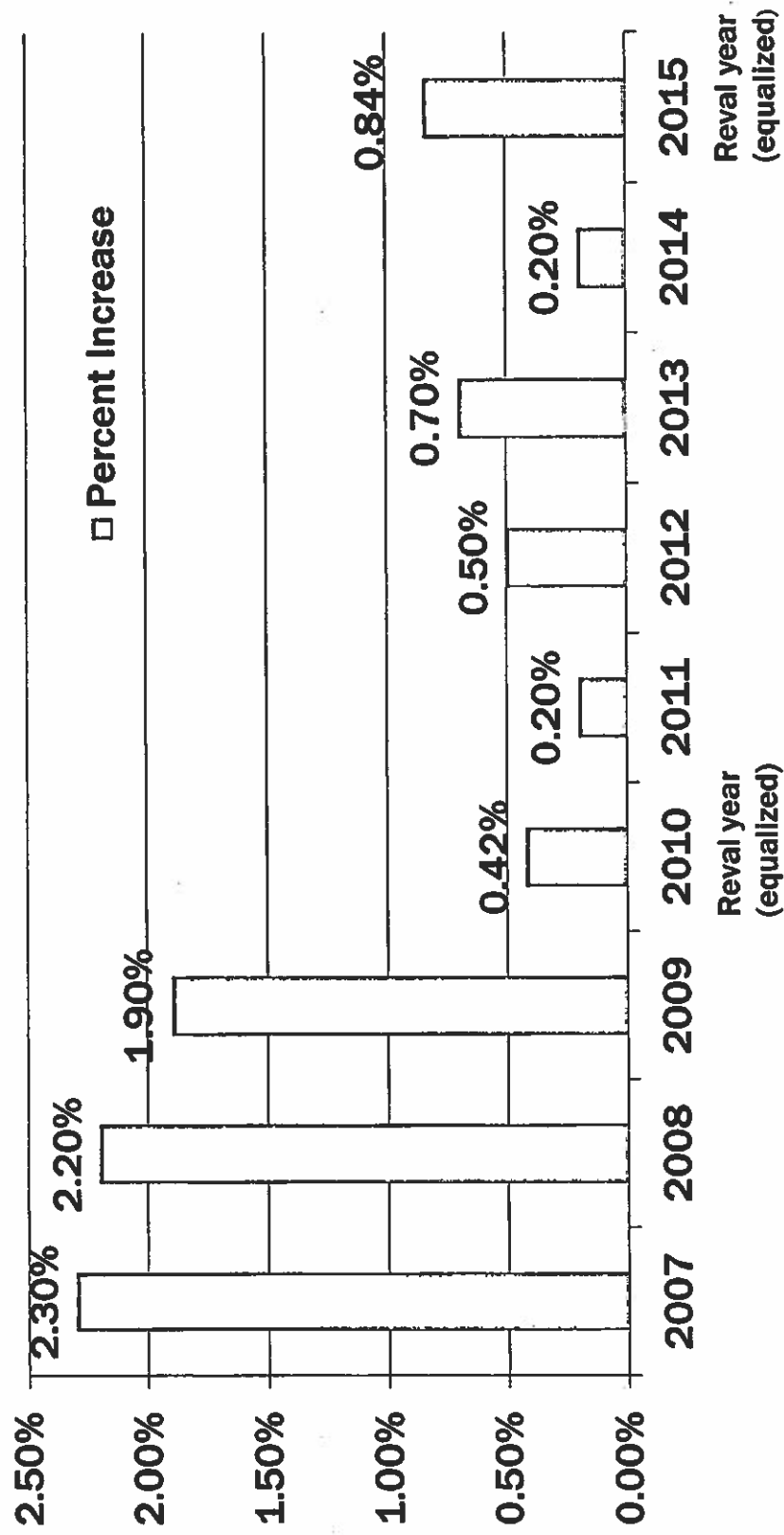


*Note: July 2013 to present- 7 permits*

# HISTORY OF ADDITIONS AND REMODELING



# GRAND LIST GROWTH



**GRANTS**  
**JULY 2013-PRESENT**  
**(OVER AND ABOVE BUDGET)**

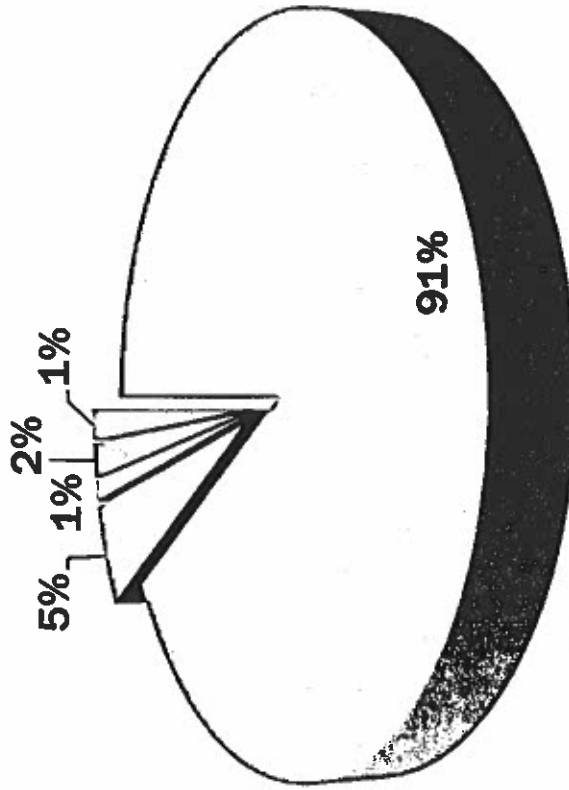
▣ Town Aid Road	\$125,572
▣ Storm related/FEMA	\$328,632
▣ Police Sandy Hook mutual aid	\$4,992
▣ Police- Dept. of Justice	\$8758
▣ Police- Emergency Management	\$10,179
▣ Police- Video Equipment	\$14,470
▣ Historic Preservation Grant (Lachat)	\$15,000
▣ Bright Idea Energy Grant	\$5,000
▣ Neighbor to Neighbor Energy Grant	\$4,333
▣ Area Nine Cable Council	\$1,500

## REVENUE OUTLOOK SUMMARY

- ▣ **State Aid- Level Funded- Second year of biennial budget**
- ▣ **0.84% Grand List Growth**
- ▣ **Anticipated increase of approximately \$60,200 in total local revenue**
  - ▣ **Primarily due to increase in building and land use fees**
  - ▣ **Level funding conveyance fees**

# REVENUE BREAKDOWN (PERCENT OF BUDGET)

AMOUNT



- ☐ REAL ESTATE TAX
- ☐ PERS. PROP./AUTO TAX
- ☐ DELINQ. TAXES/INTEREST
- ☐ STATE AID
- ☐ LOCAL NON-TAX REVENUE



# TOWN OPERATING BUDGET



# TOWN SERVICES

**This budget provides the funding to run our government operations.**

- Our role is to provide:
  - Public Safety (Police, Fire, DPW, Animal Control)
  - Services (Parks & Rec, Library, Senior Center, Human Services, Transfer Station)
  - Operations as per Town Charter and State Statute (Tax Collector, Tax Assessor, First Selectman's Office, Town Clerk, Registrars)
  - Necessary back office functions (Town Administrator, Finance Department, IT, Land Use,)

OUR STAFF-WE DO IT ALL!



# TOWN OPERATING BUDGET SUMMARY

## FISCAL YEAR 2014-2015

**Total increase of \$369,945 (3.16%)**

### Budget Drivers

- ▣ Personnel related expense areas: Salary, Health, Pension, Worker's Comp, Unemployment, Social Security- \$256,000 (69% of budget increase)
- ▣ Police, Fire and Communications Center- \$61,347\* (19.3% of budget increase)
- ▣ Restoration of staff- \$27,156 (7.3% of budget increase)
  - ▣ Westport Weston health District - \$15,110
  - ▣ Land Use - \$12,046

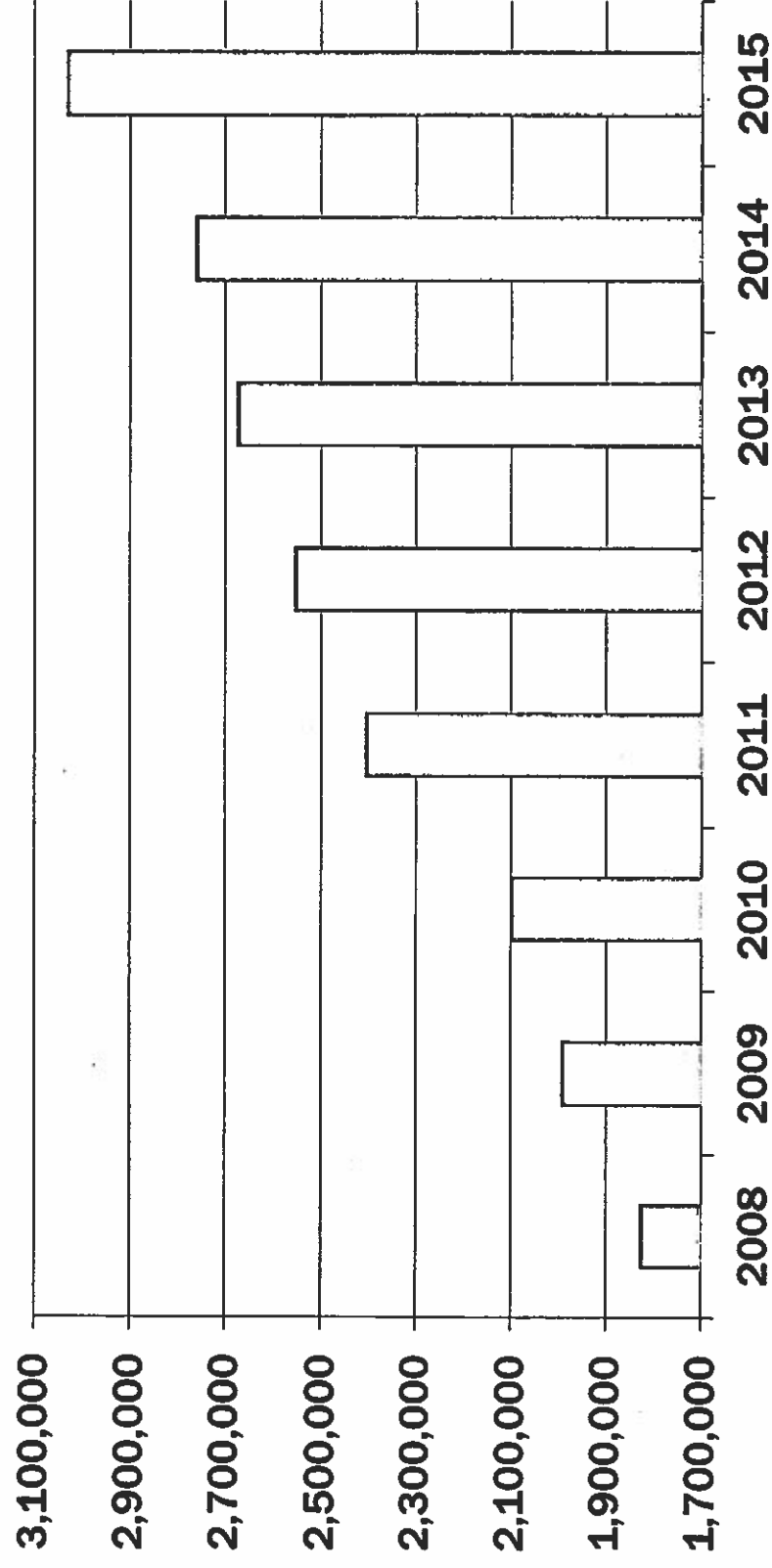
❖ These 3 items equal 96% of the total operating budget increase

\*does not include additional funds for public safety that in the Capital budget, or salary related increases

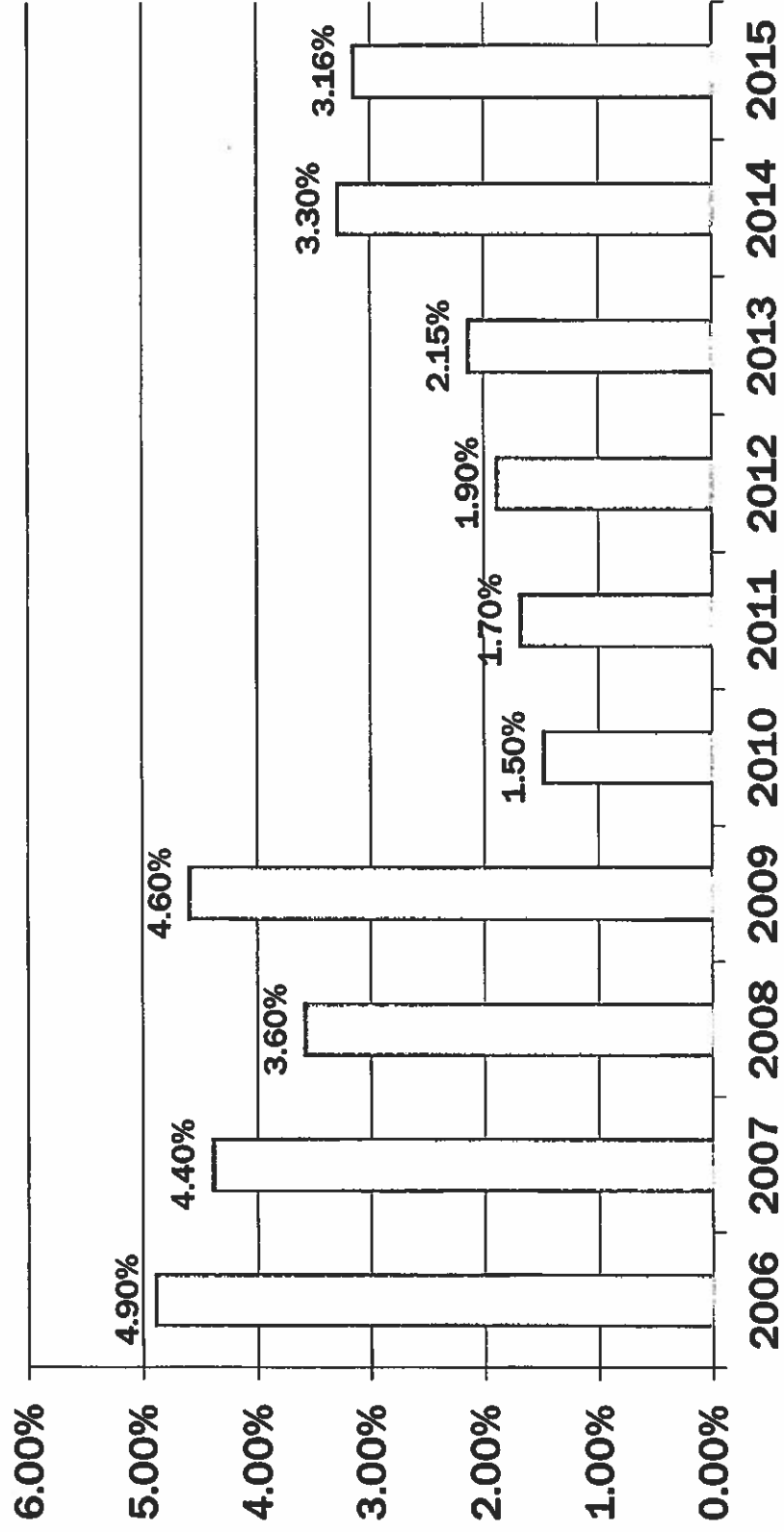
# CHANGE IN FTE

Department Name	CHANGE IN # OF FTE'S '09-'15									
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15			
Administration & Finance	8.84	8.48	8.68	8.28	8.28	8.28	6.68	6.68	-2.16	
Information Systems	1	1	1	1	1	1	1	1	0	
Elections & Registrars	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0	
Assessor	1.7	1.7	1.7	1.7	1.7	1.7	1.7	1.7	0	
Tax Collector	1.75	1.75	1.75	1.75	1.75	1.75	1.5	1.5	-0.25	
Town Clerk	2	2	2	2	2	2	2	2	0	
Planning & Zoning (now all Land Use)	1.33	1.53	1.53	1.33	1.33	1.33	5.04	5.22	3.89	
Conservation Commission	1.05	0.85	0.85	0.8	0.8	0.8	0	0	-1.05	
Building Inspector	2	2	2	1.6	1.6	1.6	0	0	-2	
Fire Marshal	1.08	0.47	0.52	0.52	0.52	0.52	0.67	0.67	-0.41	
Animal Control	1.4	1.4	1.2	1.2	1.2	1.2	1.2	1.2	-0.2	
Communications Center	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	0	
Police Services	16	16	15	15	15	15	16	16	0	
Public Works	11	11	11	10.4	10.4	10.4	10.4	10.4	-0.6	
Solid Waste Disposal	2	2	1.6	1.6	1.6	1.6	1.6	1.6	-0.4	
Human Services	1.1	1.1	1.19	1.19	1.19	1.32	1.23	1.23	0.13	
Youth Services	1.66	1.75	1.75	1.75	1.75	1.35	1.55	1.55	-0.11	
Commission for the Elderly	2.06	2.06	1.96	1.96	1.96	1.96	2.06	2.06	0	
Public Library	4.94	4.78	4.64	4.64	4.64	4.86	4.89	4.89	-0.05	
Recreation Department	3	3	3	3	3	3	3	3	0	
Parks & Fields	1.5	1.5	1.5	1	1	1	0.6	0.6	-0.9	
Middle School Pool	1	1	1	1	1	1	1	1	0	
TOTAL	72.26	71.22	69.72	67.57	67.57	67.52	67.97	68.15	-4.11	

# HEALTH INSURANCE, PENSION & OPEB



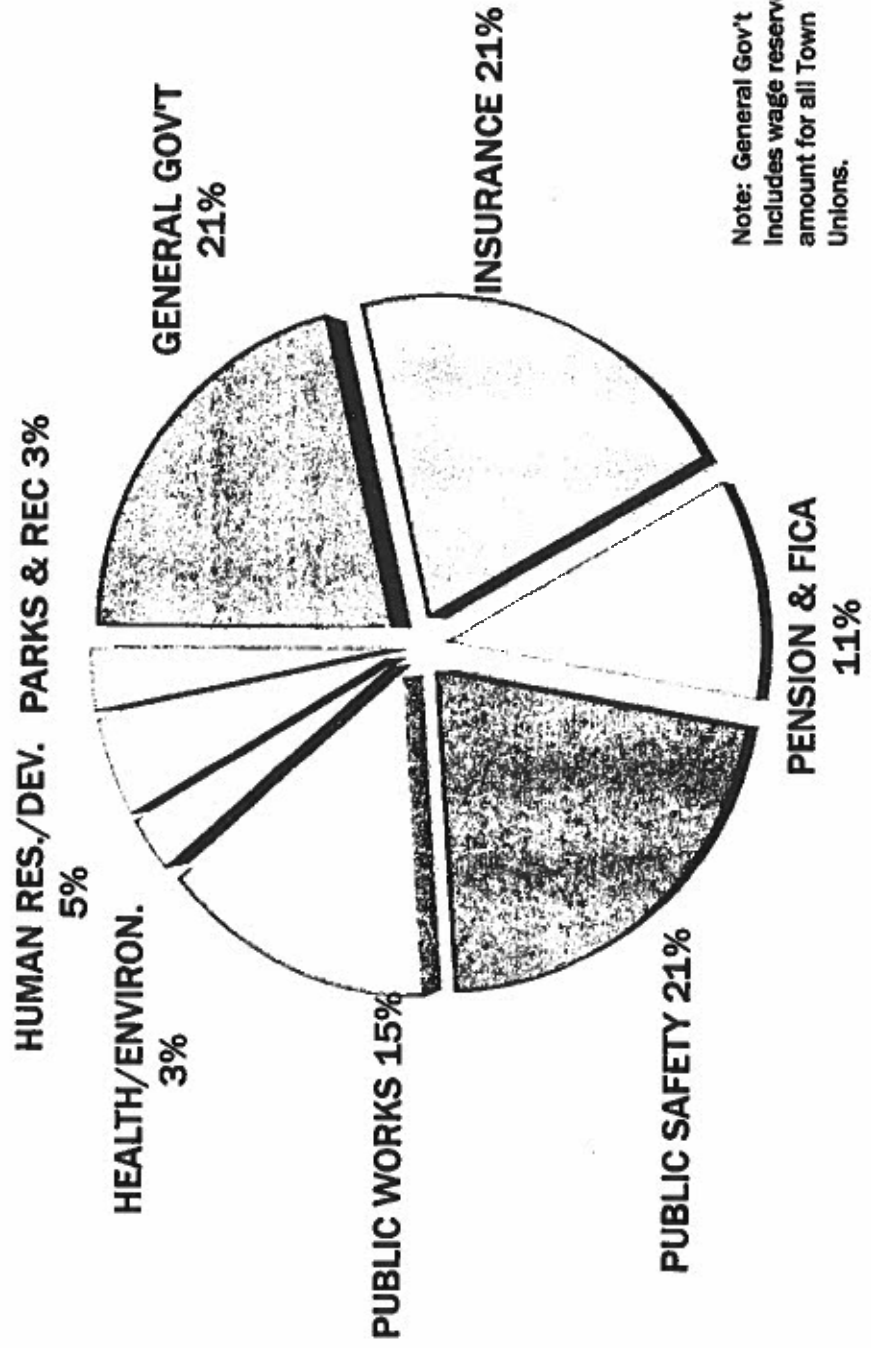
# HISTORY OF OPERATING BUDGET PERCENT CHANGE



# BREAKDOWN OF EXPENDITURES

## FISCAL YEAR 2014-2015

(PERCENT OF BUDGET)





# CAPITAL BUDGET



# **TOTAL CAPITAL BUDGET SUMMARY**

## **FISCAL YEAR 2014-2015**

**Overall Capital budget increase - \$145,517**

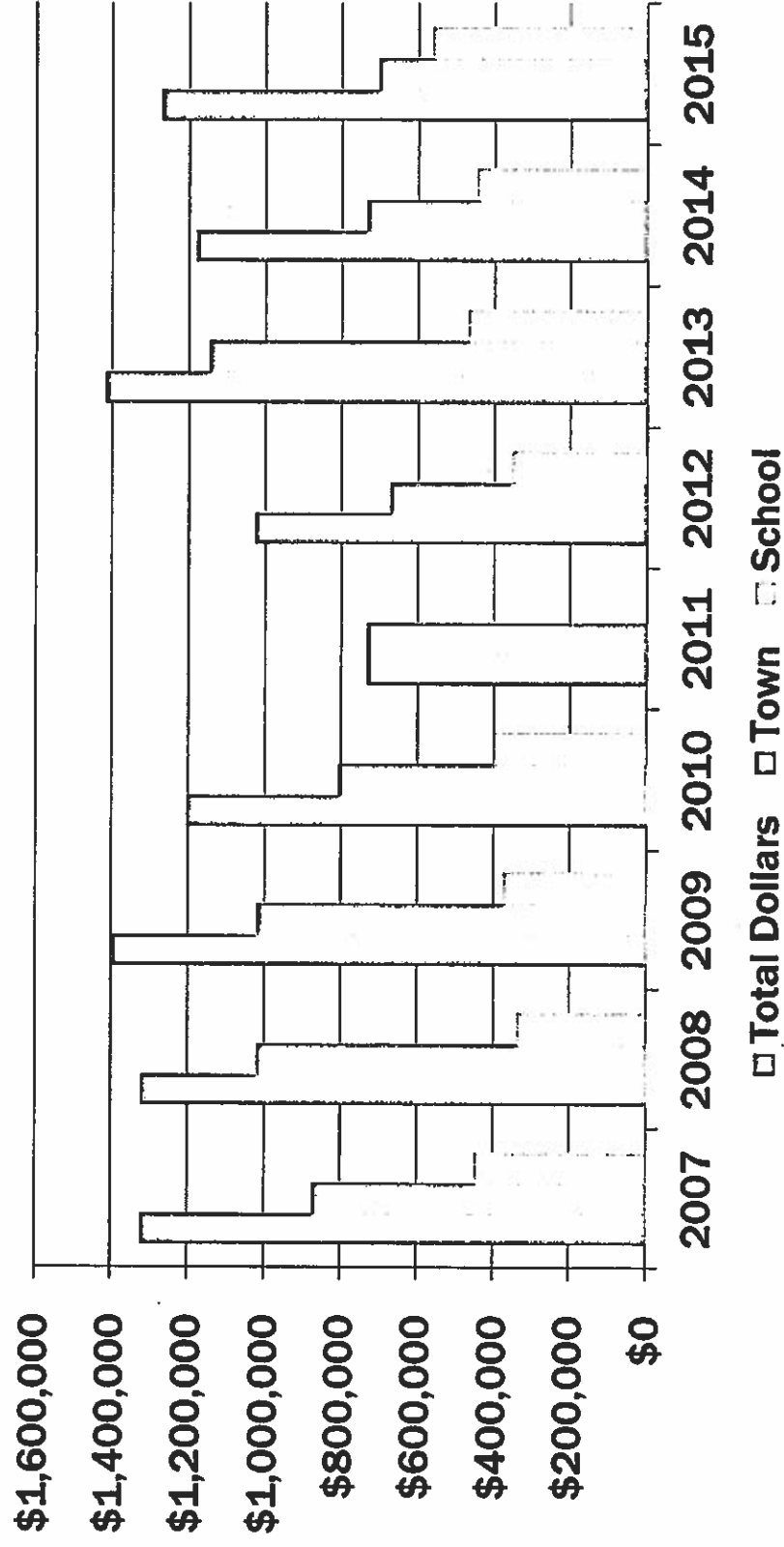
- Town budget decrease - (\$64,000)
- School budget increase - \$82,000
- Shared budget increase- \$128,000
- Primary shared budget drivers
  - VOIP phone system (\$100,000)
  - Fingerprint machine (\$23,000)

# CAPITAL BUDGET ITEMS

## FISCAL YEAR 2014-2015

Town Vehicle Sinking Fund	300,000
Town Bridge Repair	100,000
Town Bldg Repairs	50,000
Library Roof Replacement	50,000
Police Technology	21,745
DPW Singing Oaks Paving	85,000
Town and BOE Water System	25,000
Parks/Rec Coley Field Irrigation	10,000
Police/BOE Finger Print Machine	23,000
BOE/P&R Turf Replace Fund	30,000
Town/BOE Telephone System	100,000
BOE Instruct Space Renovation	150,000
BOE MS Classroom Door Replacement	62,000
BOE Hurlbutt NH Roof	84,000
BOE Zenon Plant Repair	35,000
BOE HS Field Sound System	25,000
BOE HS Windows/HVAC	121,000
Capital & Special Funds Offset	-10,000
<b><u>TOTAL</u></b>	<b><u>1,261,745</u></b>

# TOWN AND BOE CAPITAL BUDGET HISTORY



Notes: Town Cap includes turf fund  
 2011- \$5.8M bond for capital projects



# SHARED SERVICES

# SHARED SERVICES BETWEEN THE TOWN AND THE SCHOOL DISTRICT

- Information Technology
- Parks and Recreation
  - Fields
  - Swimming Pool
- Finance Department
  - Bank Reconciliations
  - Check images search
  - State Reimbursement for School building projects
  - Joint purchase of gasoline and heating oil
- Town Administrator
  - Responsible for managing all school related building projects
  - Joint purchase of LAP insurance

# SHARED SERVICES BETWEEN THE TOWN AND THE SCHOOL DISTRICT (CONT.)

- Department of Public Works
  - Snow removal
  - Property maintenance
- Youth Services
  - Shared social work caseload
  - Partnered with WIS staff for summer programs
- Senior Center
  - 3 Classrooms plus shared use of the MPR at Hurlbutt Elementary School
  - School facilities crew handles sidewalk clearing and light maintenance
- Police Department
  - School safety (including Mile of Safety)
  - Fingerprinting

# REGIONAL SHARED SERVICES

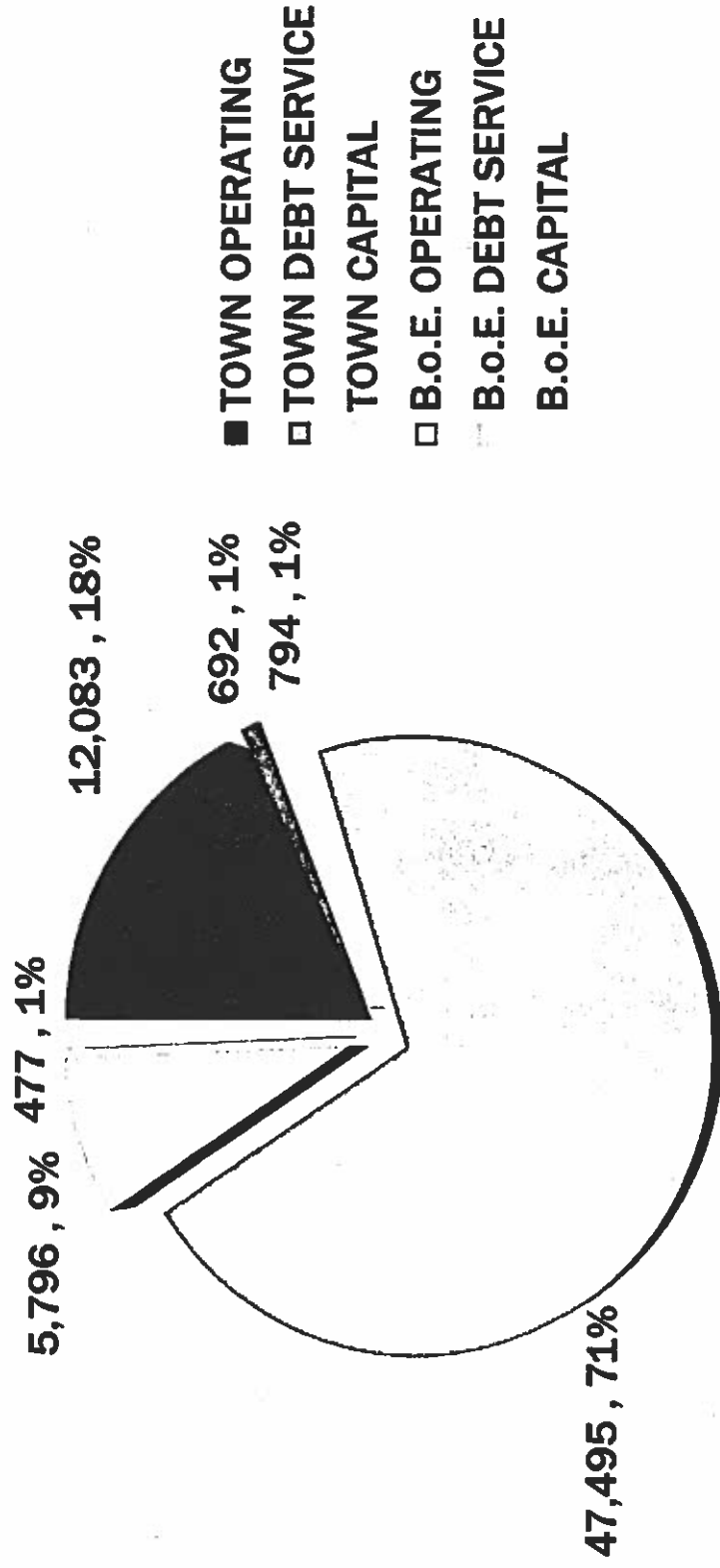
- **SWRPA**
  - **GIS**
  - **Land Use studies**
  - **Transportation staff for project review**
  - **Regional repair and maintenance facility for fire trucks (grant in progress)**
- **Library- Bibliomation**
- **Westport-Weston Health District**
- **Regional Paramedic (Weston/Wilton)**
- **Hazardous Materials Collection Day**
- **Emergency Management (Region 1)**
- **Police/Fire Mutual Aid**
- **Shared Cell towers with Wilton and Redding**



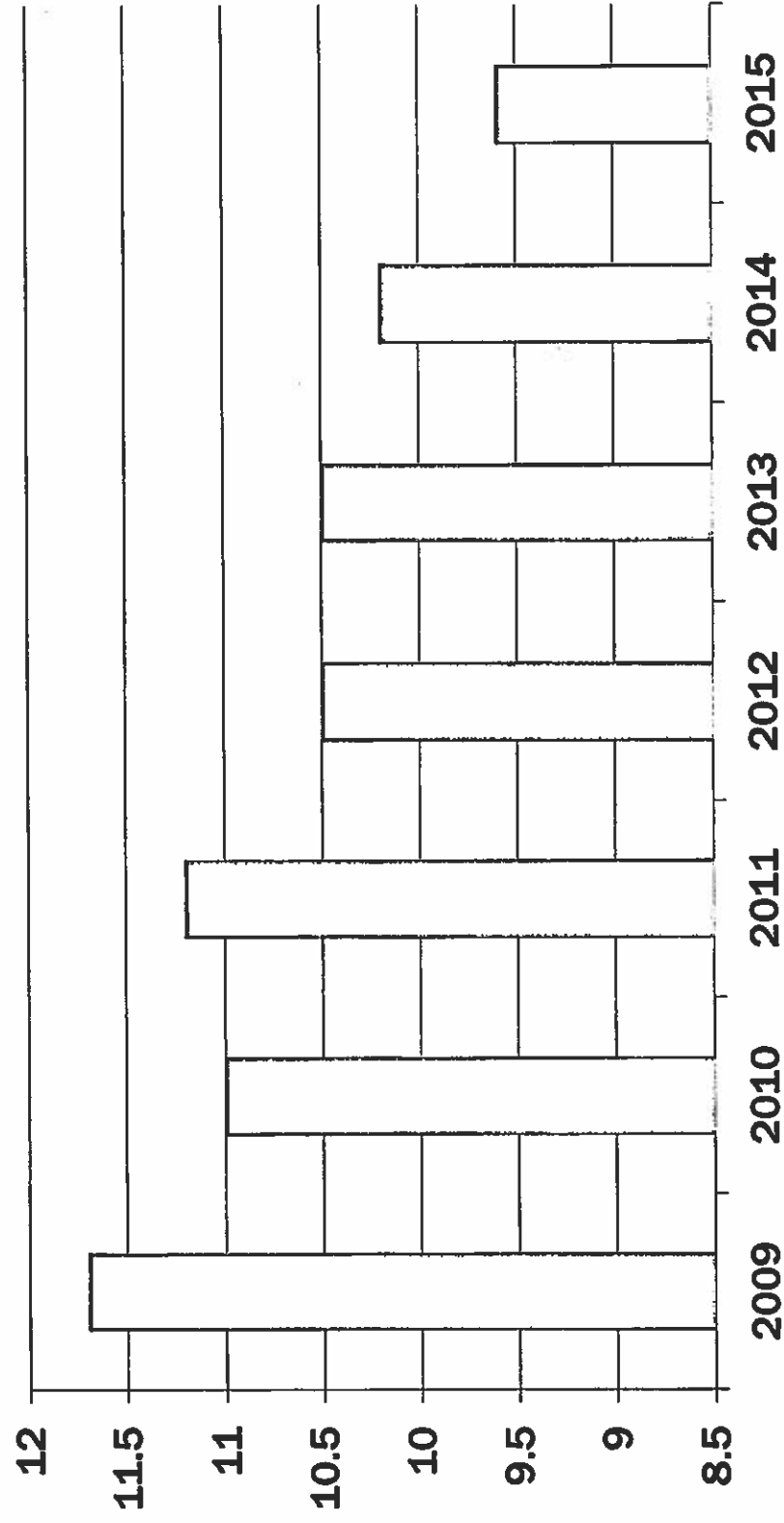
# TOTAL BUDGET (INCLUDING BOE)



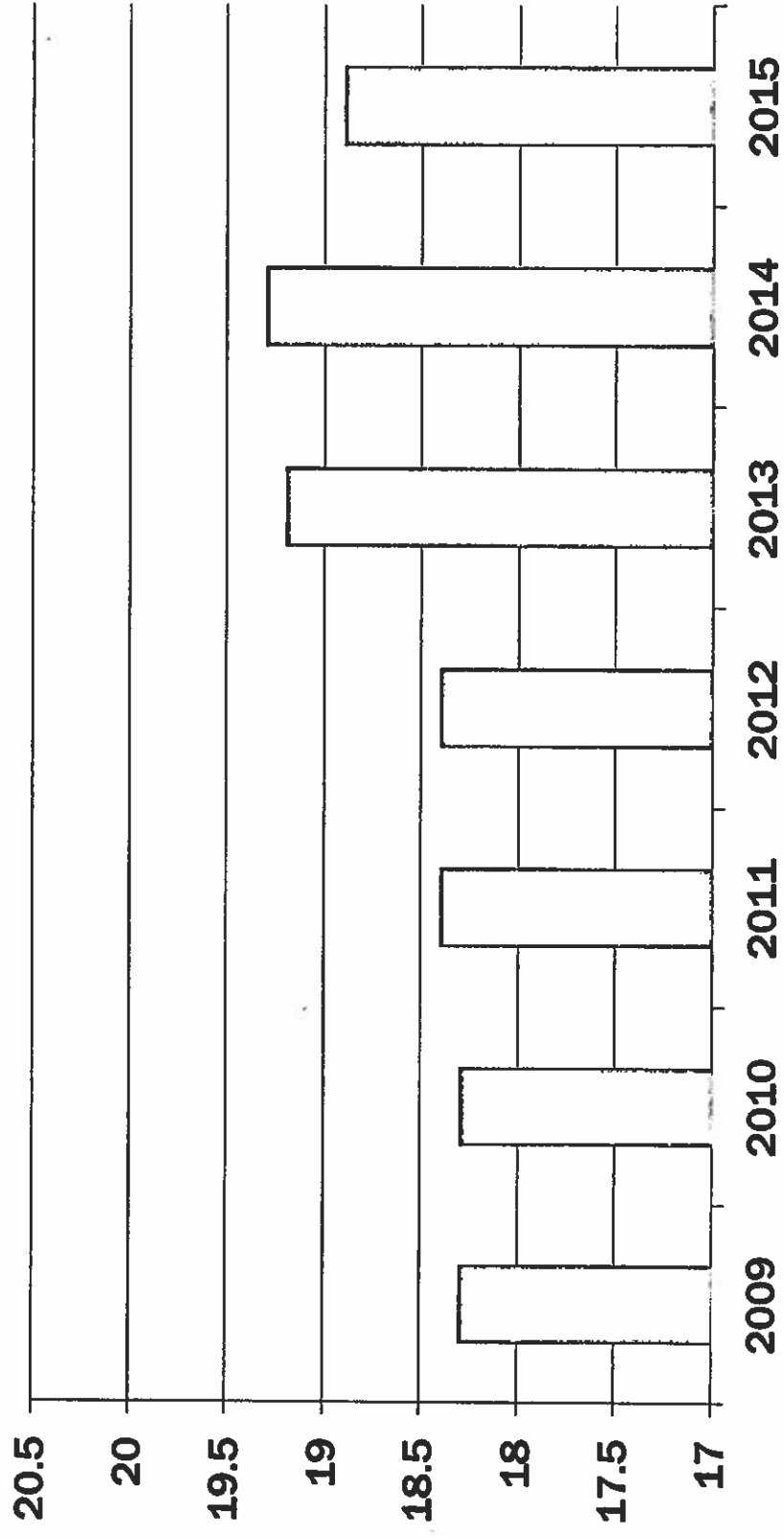
# BREAKDOWN OF TOTAL TOWN EXPENDITURES FY 2014-2015



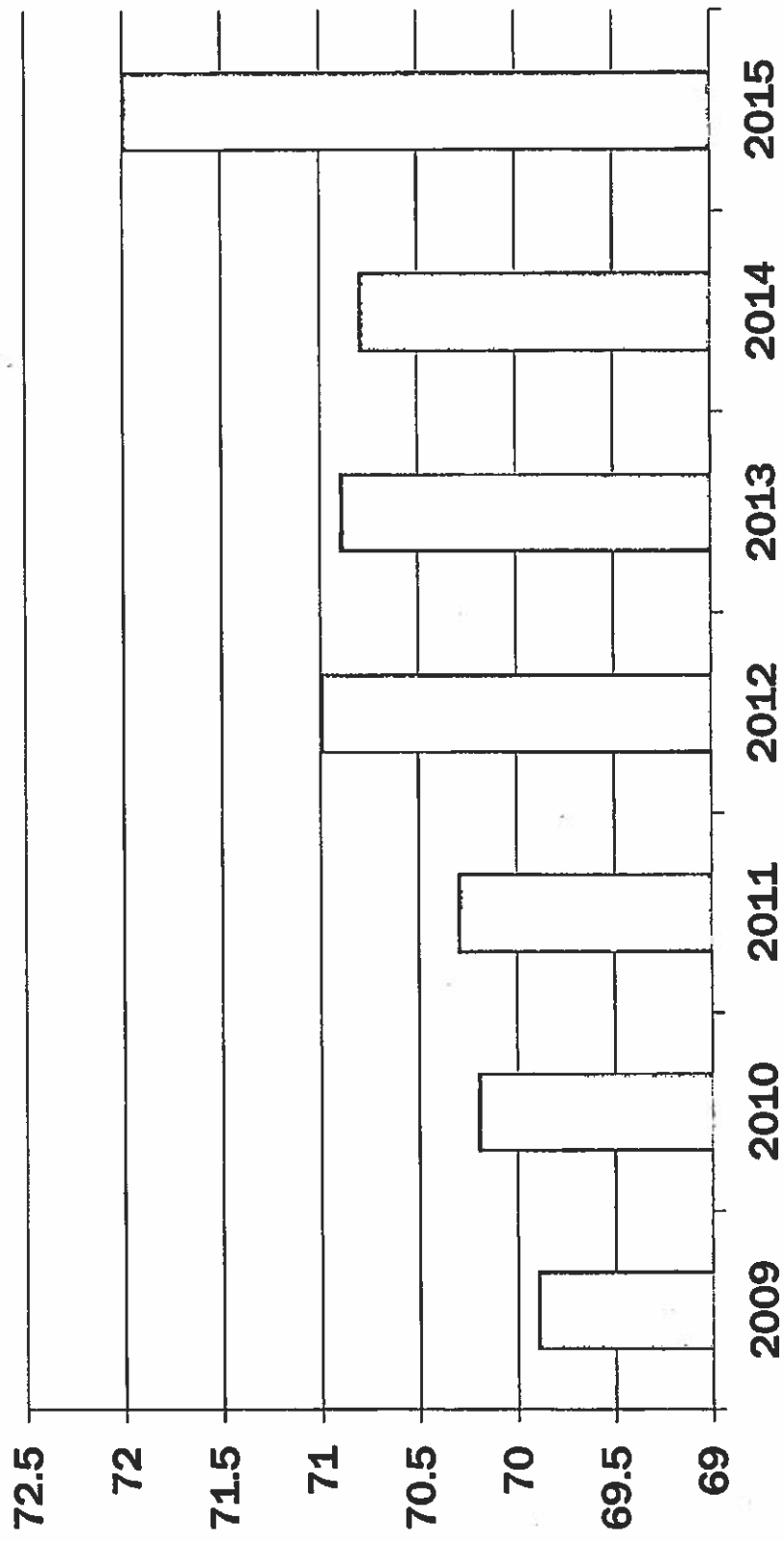
# DEBT (TOWN AND BOE) PERCENT OF TOTAL BUDGET



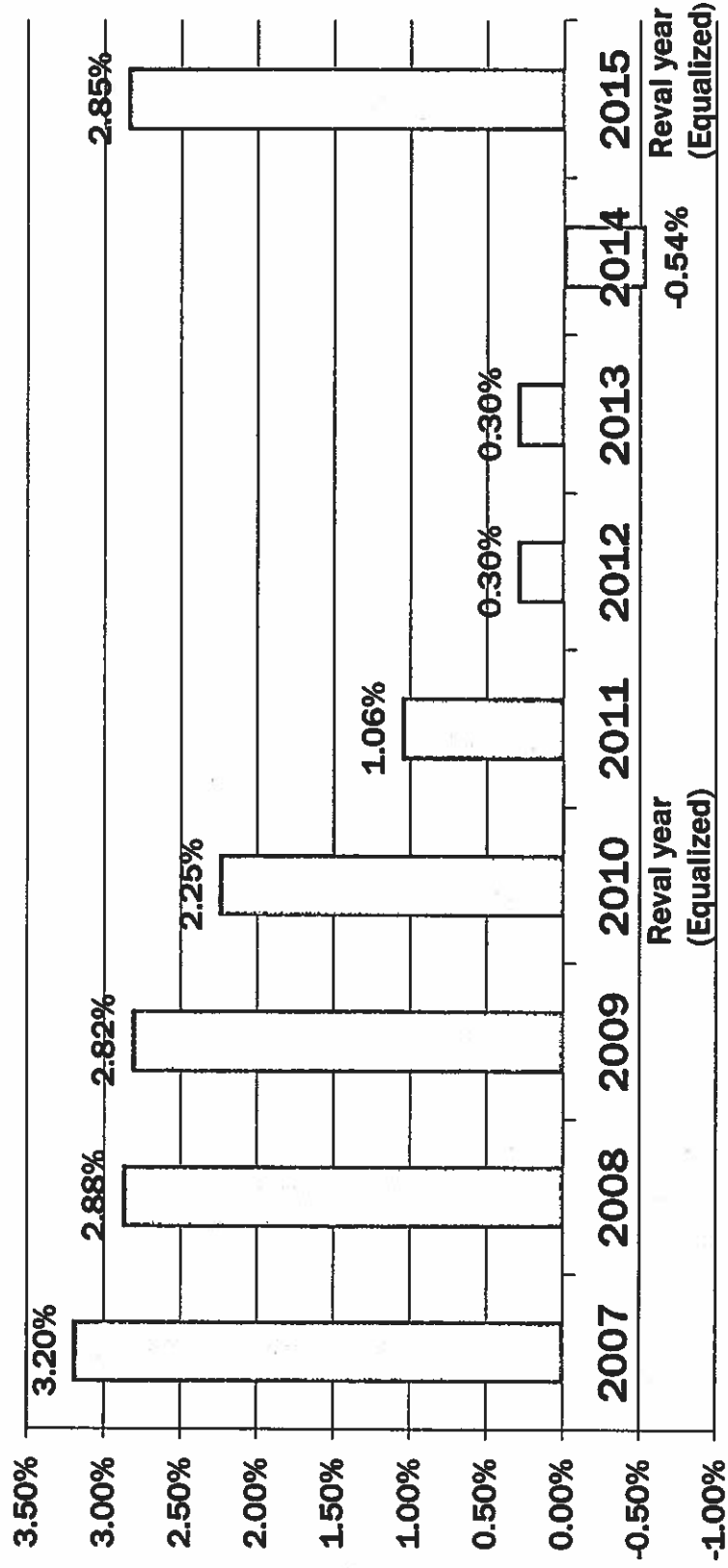
# TOWN BUDGET PERCENT OF TOTAL BUDGET (EXCLUDING DEBT SERVICE)



# BOE BUDGET PERCENT OF TOTAL BUDGET (EXCLUDING DEBT SERVICE)



# MILL RATE HISTORY (PERCENT INCREASE)



\* Does not include revaluation impact to the Mill Rate

# TOWN AND BOE BUDGET HISTORY

	FY13	FY14	FY14 (forecast)	FY15	\$ CHANGE FY14 to FY15	% CHANGE FY14 to FY15
TOWN OPERATING BUDGET	11,314,602	11,713,441	11,671,832	12,083,386	369,945	3.16%
TOWN CAPITAL BUDGET	1,147,000	733,728	733,728	794,745	61,017	8.32%
TOTAL TOWN BUDGET	12,461,602	12,447,169	12,405,560	12,878,131	430,962	3.46%
BOE OPERATING BUDGET	45,587,192	45,575,418	45,805,418	47,494,856	1,919,438	4.21%
BOE CAPITAL BUDGET	470,238	395,000	395,000	477,000	82,000	20.76%
TOTAL BOE BUDGET	46,057,430	45,970,418	46,200,418	47,971,856	2,001,438	4.35%
DEBT SERVICE - TOWN	676,834	694,124	694,124	692,130	(1,994)	-0.29%
DEBT SERVICE - BOE	6,140,066	5,860,508	5,860,508	5,795,739	(64,769)	-1.11%
TOTAL DEBT SERVICE	6,816,900	6,554,632	6,554,532	6,487,869	(66,763)	-1.02%
Less: Capital Reserve Offset	(215,455)	(12,500)	(12,500)	(10,000)	2,500	-20.00%
Debt Service Proceeds	(167,195)	0	0	0	0	n/a
TOTAL GROSS BUDGET	64,953,282	64,959,719	65,148,010	67,327,856	2,368,137	3.65%
LESS: REVENUES	2,712,490	2,867,912	3,053,171	2,928,112	60,200	2.10%
TOTAL NET BUDGET	62,240,792	62,091,807	62,094,839	64,399,744	2,307,937	3.72%
GRAND LIST	2,654,587,399	2,659,896,574	2,659,896,574	2,329,995,152	(329,901,422)	-12.40%
BUDGETED MILL RATE	24.02	23.89	n/a	28.29	4.40	18.42%

Mill rate collection budgeted at 97.6% for 2012-13, 97.7% for 2013-14 and 2014-15.

# TOWN BUDGET SUMMARY

## FISCAL YEAR 2014-2015

(EXCLUDING BOE)

Town Operating Budget increase	\$ 369,945
Town Capital Budget decrease	<u>\$(27,963)</u>
Total Town Budget increase	\$ 341,982
Town Debt Service decrease	\$(1,994)
Town Gross Budget	\$339,988
20% of total revenue increase	\$12,040
Town Net Budget	\$327,948
20% of grand list growth	\$106,974
Mill Rate Impact	\$220, 974

**Equals approximately a 9 cent increase on mill rate**  
**(64 cent increase due to school budget, \$3.67 due to revaluation)**

\*Capital budget includes ½ turf replacement fund, ½ fingerprint machine and ¼ phone system

# QUESTIONS





Board of Selectmen  
Executive Session Meeting Minutes  
February 12, 2014

**OPEN SESSION:** At 6:36 pm, Chairman Weinstein and Selectman Tracey convened in the Meeting Room. A motion (Dennis Tracey, Gayle Weinstein second) to enter executive session to discuss settlement of a claim passed by unanimous vote.

**EXECUTIVE SESSION**

**ATTENDANCE:** The meeting was convened at 6:38 pm in the First Selectman's Office by Chairman Weinstein, with Selectman Tracey present. Selectman Muller joined the meeting at 6:44 pm. Also in attendance were Town Administrator Landry and Attorney Scott Williams.

**DISCUSSION:** The Board discussed the Filsinger heart and hypertension claim, and whether to direct Attorney Williams to engage in discussions to suggest a settlement offer.

**ADJOURN EXECUTIVE SESSION:** At 7:22 pm, a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**ADJOURN:** At 7:23 pm a motion to adjourn the meeting (Dennis Tracey motion, David Muller second) passed by unanimous vote.

Respectfully submitted

Tom Landry  
Town Administrator  
Approved 2/24/14

Board of Selectmen's meeting  
February 24, 2014

Present: First Selectman Gayle Weinstein; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Finance Director Rick Darling; Department heads; residents and members of the press.

Mr. Tracey joined the meeting by telephone

**This meeting was recorded and videotaped. The tapes are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Discussion/decision regarding the Board of Selectmen's review and transmittal of the Board of Education's budget to the Board of Finance.** After much discussion Mr. Muller said that there were two areas that he would like to make a slight change. Reduce the stipend number to the contractual increase and eliminate contingent positions with the understanding that when they are needed we are happy and amenable to looking at them and approving them based on the educational requirements.

Ms. Weinstein proposed that they take out unallocated SPED funds of \$170,000, contingency teacher \$70,000, above contractual increase for current stipends \$14,000, dues and fees \$6,000, Drug and Alcohol programs of \$20,000 which adds up to \$280,000. She would like to take out one of the Middle School Teachers and that would bring the number to \$350,000. Mr. Muller said that he agreed with all of it except for the Middle School Teacher. Mr. Tracey agreed with Mr. Muller and they agreed to decrease the budget by \$280,000.

Mr. Muller moved to approve a Board of Education Operating Budget in the amount of \$47,214,856. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding the Board of Selectmen's review and transmittal of the First Selectmen's budget to the Board of Finance.** Mr. Landry went through some changes to the budget that was submitted to the Board of Selectmen. The budget request tonight is about 3.018% increase.

Ms. Weinstein said she got a request form the Commission on Aging today to increase their budget. Mr. Muller asked what they were thinking about in terms of hours for the Senior Center. Wendy Petty said there is a need to be open full time and 9 to 3pm would be great but they haven't thought through what would be the best number of hours.

Ms. Weinstein said that she and Dr. Palmer have not sat down and figured out what space is going to be available or the time frame. She would like to hold off the discussion and vote the budget as it is. She would work with Wendy and Pam until Board of Finance votes on it and then bring that number back to the Board of Selectmen so that the Selectmen know what's going.

Mr. Muller moved to approve a Town Operating Budget for FY2014-2015 in the amount of \$12,067,068. Mr. Tracey seconded and the motion passed unanimously

Board of Selectmen's meeting  
February 24, 2014

Mr. Muller moved to approve the Debt Service Budget in the amount of \$6,487,869. Mr. Tracey seconded and the motion passed unanimously.

Ms. Weinstein said that she has an issue with the sound system at the High School. She feels that if the group is going to be putting in lights they should be responsible for the sound system. The neighbors are concerned with sound from the sound system as well as cheers, whistles etc. Mr. Tracy felt we had no choice but to support the sound system. Mr. Muller felt it was important to alleviate neighbors' concerns.

Dr. Palmer said they got an estimate from someone in Town who gave them a quote of approximately 40% lower than they would be able to find competitively. They are looking at approximately \$25,000. After some discussion Ms. Weinstein said she would like them to follow Town policy and bid it out and she would like Dr Palmer to ask the lights committee if they were willing to share the cost.

Mr. Muller moved to approve a Capital Budget in the amount of \$1,261,745. Mr. Tracey seconded and the motion passed unanimously

**Discussion/decision regarding proposal from Weston Little League to install lights on Bisceglie field #1.** Weston Little League did a power point presentation that is attached to the minutes. They asked the Board of Selectmen for approval to upgrade the Bisceglie Scribner field #1 with a small scorekeeper's shed and field light.

Seve Esposito said when AJ Cina passed last year his father asked that any sympathies be shown with donations to Weston Little League in AJ's name. The generosity of the community has put Weston Little League in a position to have this opportunity. There will be no cost to the Weston taxpayers now or in the future including maintenance and upkeep. A memorandum of understanding will outline the terms and agreement with the Board of Selectmen.

The Board would need to ask the Planning and Zoning Commission for an 8-24 referral, file a Conservation application for a permit and accept the project as a gift. Board of Finance would also need to accept the gift.

Mr. Muller moved to authorize the First Selectman to refer an 8-24 report application to P&Z and submit an application to Conservation Commission if necessary. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding disbursing funds from the vehicle sinking fund in the amount of \$82,576 for the purchase and build of two 2014 Ford Police Interceptor Utility Vehicles.** Ms. Weinstein asked how many patrol vehicles they actually need. Sgt. Ferullo said in a typical day, there are two patrolmen and when a sergeant has to fill in for third man they sometimes use a patrol car. If there is Road jobs that's another vehicle and another vehicle for mile of safety. The vehicles they are asking for are four wheel drive vehicles because they are looking to phase out the two wheel drive vehicles. Chief

Board of Selectmen's meeting  
February 24, 2014

Troxell said they are going to phase out the two higher mileage cars so there will not be an increase in the number of vehicles they have.

Ms. Weinstein asked if some of the equipment in the cars that is being phased out could be used on the new vehicles. Sgt. Daubert said most often the light bars are transferable but in the Crown Victoria to the new vehicles they are not.

There was discussion about taking the funds from the vehicle fund. It was decided that since they were unsure of the balance in that fund that that Board of Finance would make the decision as to where the funds would come from.

Mr. Muller moved to approve \$82,576 from vehicle sinking fund for the purchase and build of two 2014 Ford Police Interceptor Utility Vehicles. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/Decision concerning adopting an ordinance change with regard to changing our regional structure from an RPA to a COG-** Mr. Tracey asked if he could get a copy of the bylaws as proposed. Ms. Weinstein said they hadn't changed since she had given them to him. One of the concerns that they are hearing from Housatonic is that they had proposed an executive committee and they are questioning the need for one. There has not been a new draft of the bylaws because they are waiting for Housatonic to get back to them with potential changes.

Mr. Tracey said he had talked through a couple of concerns with Pat Sullivan regarding the ordinance and they agreed that the language that they have in front of them is appropriate.

Mr. Muller moved to adopt a change in Weston Code Chapter 167 Regional Council of Governments, an ordinance changing our regional structure from an RPA to a COG. Mr. Tracey seconded. Mr. Tracey asked how many other members of our RPA have approved ordinances. Ms. Weinstein said Westport did. New Canaan, Darien and Greenwich are all starting their process and are hoping for approvals in March. The motion passed unanimously.

**Request for property tax refunds:**

Ross & Lauren Abrams	\$288.40
Jorge Bermudez	\$270.00
Charles T. Bartholomae	\$36.20
George E. & Marianne G. Vochis	\$27.00
USB Leasing LT	<u>\$666.58</u>
Total	\$1,288.18

Mr. Muller moved to approve property tax refunds in the amount of \$1,288.18 as listed on the February 24, 2014 Board of Selectmen's agenda. Mr. Tracey seconded and the motion passed unanimously.

**Open Items**

**Updates**

**First Selectman updates-** Ms. Weinstein said they met with CL&P this week and they will continue with their enhanced tree trimming program this summer. They did provide a route to her and she will be able to provide it to people who are interested.

We received another grant for Lachat for \$17,500. There is another grant for irrigation and fencing up to 20,000 that Tom has already applied for.

There were a lot of questions about the Solar Panel project. Ms. Weinstein said she spoke to CL&P because the paper had said that the Town of Weston lost a grant and that was not the case. A third party had applied through the ZERC program which is a 15 year contract to purchase renewal energy from CL&P. We can put in a bid for the next grant if we choose on that site. She wants to make it clear that it's not that we lost a grant, but we are losing a potential differential in the cost of energy that we would have paid.

Mr. Tracey asked about solar panels at the Transfer Station. Ms. Weinstein said that the Building Committee is very interested in studying this. Noel Lafayette said as a developer the deal that has been put together is one of the top three if not the best solar deal in the State. He knows everything you want to know about the roof. His concern is that someone on the Building Committee just assumed he's a two year old company, he doesn't have the money to do this so the answer is no. You have had a lot of rotating bodies moving in and out of these meetings so things started getting misconstrued along the way. The objections are not matching the facts.

Mr. Lafayette requested a public hearing. Ms. Weinstein said before a project gets to the level of a public hearing, we have to go through the standard Town process. Before we put out the request for proposals she would need Building Committee to vet it. The Building Committee has brought serious concerns to her about the roof load amongst other things and she cannot bring a proposal forward. Secondly, according to Town Policy it has to be bid out. None of that information came to her or through her so we are now trying to figure out how we clean this up and move forward. Mr. Muller said that it sounds like we have skipped the step where the Board of Selectmen makes a determination that this is a project worth pursuing. Ms. Weinstein said that we have not been involved in the process at all but she believes the building committee was asked by the school to review it.

Dr. Palmer said that they have been working with an attorney who is a specialist in the area of solar energy who has been advising the Board of Education. It has never been their intent to work in isolation and some of

Board of Selectmen's meeting  
February 24, 2014

the interpretations from the attorneys are different. The district worked in very good faith with very good counsel. They kept the First Selectman apprized, the chair of the Board of Finance apprized, they brought in the Town Building Committee along the way. It goes back to the question of who owns the process and they are in the process of clarifying. She didn't want to sit and say that they shirked that responsibility and they didn't seek information and didn't reach out to the Town. This was not done in secrecy.

Noel said when he first sat down with Dr. Keating he asked if this had to go to RFP and she said no. He would not have invested \$47,000, over a dozen meetings, 12 to 14 months of time, all of his subcontractors, CL&P, and everything else if he had known. If they want to cancel it that's fine but he is not going to eat \$47,000 worth of expenses. What he really wants is the project to get built. Ms. Weinstein said we have to sort out our internal processes first.

**Any other business to come properly before the meeting. None**

**Discussion/approval of the Board of Selectmen's meeting minutes of February 6, 2014, the Special Board of Selectmen's of February 11, 2014 and Executive Session minutes of February 12, 2014-** Mr. Muller moved to approve the minutes of the February 6, 2014, Board of Selectmen's Meeting, the Special Board of Selectmen's meeting of February 11, 2014 and Executive Session minutes of February 12, 2014. Mr. Tracey seconded and the motion passed unanimously.

At 10:44pm Mr. Muller moved to enter into Executive Session. Mr. Tracery seconded and the motion passed unanimously.

**Executive Session- Discussion regarding raises for non-union employees**

**ATTENDANCE:** The meeting was convened at 10:45 pm in the First Selectman's Office by Chairman Weinstein, with Selectmen Tracey and Muller present. Also attending was Town Administrator Landry.

**DISCUSSION:** The Board discussed the status of labor negotiations and its continuing strategy in those discussions.

**ADJOURN EXECUTIVE SESSION:** At 10:54 pm, a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**Discussion/decision regarding raises for non-union employees**

**SALARY INCREASE:** A motion (David Muller, Dennis Tracey second) to approve a salary increase of 1.75% for non represented employees retroactive to the commencement of the first complete pay period in the fiscal year (July 7) passed by unanimous vote.

**Board of Selectmen's meeting  
February 24, 2014**

**ADJOURN: At 10:57 pm a motion to adjourn the meeting (Dennis Tracey motion,  
David Muller second) passed by unanimous vote.**

**Respectfully submitted**

**Judy M. DeVito  
Administrative Assistant  
Approved 3/20/14**

**CINA**



**"SHINE ON"**



DISCLOSURE: CONFIDENTIAL

## Field Lights & Scorer's Booth Proposal

February 18, 2014





# ● Agenda

- Rational & Benefits
- Structure and Plans
- Lighting
- Satisfying Concerns



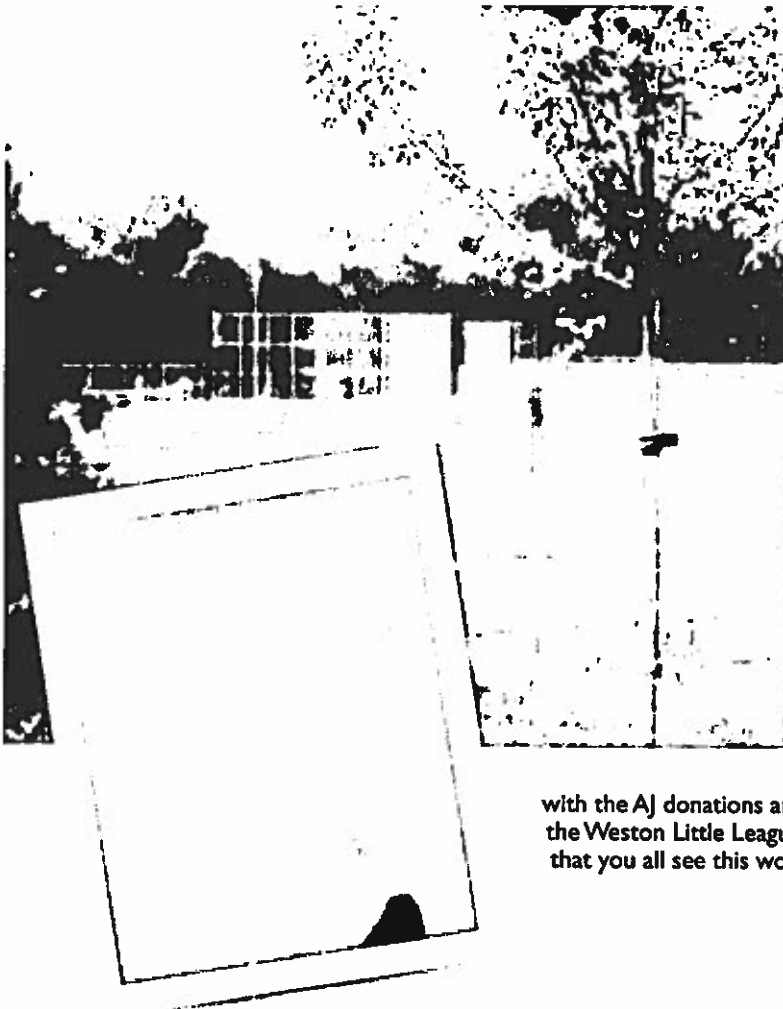
# Rationale & Benefits

# ● Rationale & Request

The summer ended very sadly with the tragic loss of AJ Cina. Among other things, AJ loved baseball. He was a member of the WLL baseball family for the past 7 years playing spring, summer and fall baseball every year. He loved to play and was a star on and off the field—he was a role model for every kid out there. The unthinkable loss has stunned our league and our community.

After the tragedy, the Cina family requested any donations go to the Weston Little League because they thought that is what AJ would have wanted. The overwhelming show of love and support resulted in tens of thousands of dollars in AJ's name. Weston Little League thought that as a tribute we would like to name our current B1 the AJ Cina field and make that our signature ball field at the park. We discussed with the Cina's their thoughts, and we all agreed that an appropriate usage of this money would be to support the "Shine On" theme already taking shape in AJ's name, and use the funding for field lighting and a scorer's box on the newly named AJ Cina Field. AJ was a shining star in many

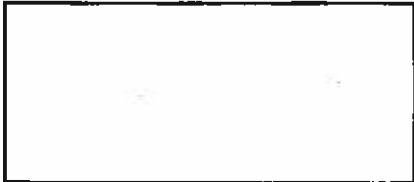


ways and we would like him to forever "shine on" within the Bisceglie-Scribner ballpark.



A desire and need to add lights to the Bisceglie-Scribner fields have been in existence almost as long as the fields themselves. As the Weston Little League program has blossomed, bordering towns have complimented our fields as first class in every respect. There are only a couple things our park doesn't have that others do and that is a press box and lighting. With the added improvements, our program will be able to host tournaments and utilize our fields more within our own programs during the spring, summer and fall seasons. There is something special about playing under the lights – kids in Little League love it and get very excited when those opportunities arise.

In so many ways this is the right thing at the right time for all of the right reasons. Thanks to the show of love for AJ Cina, Weston Little League is prepared to fund the entire project with the AJ donations and contributions from our League. We, on the Weston Little League Board, along with the Cina family, hope that you all see this wonderful opportunity the way we do.

# ● Benefits

	<ul style="list-style-type: none"><li>• Joy and excitement for Weston Little Leaguers</li><li>• Create town spirit</li><li>• Allows parents and fans to attend later games</li></ul>
	<ul style="list-style-type: none"><li>• Complete the “Finest” Ballpark in Fairfield County</li><li>• Attract young and old fans to the Ballpark</li></ul>
	<ul style="list-style-type: none"><li>• More time slots for practices and games</li><li>• Opportunity to host inter-town baseball tournaments</li></ul>

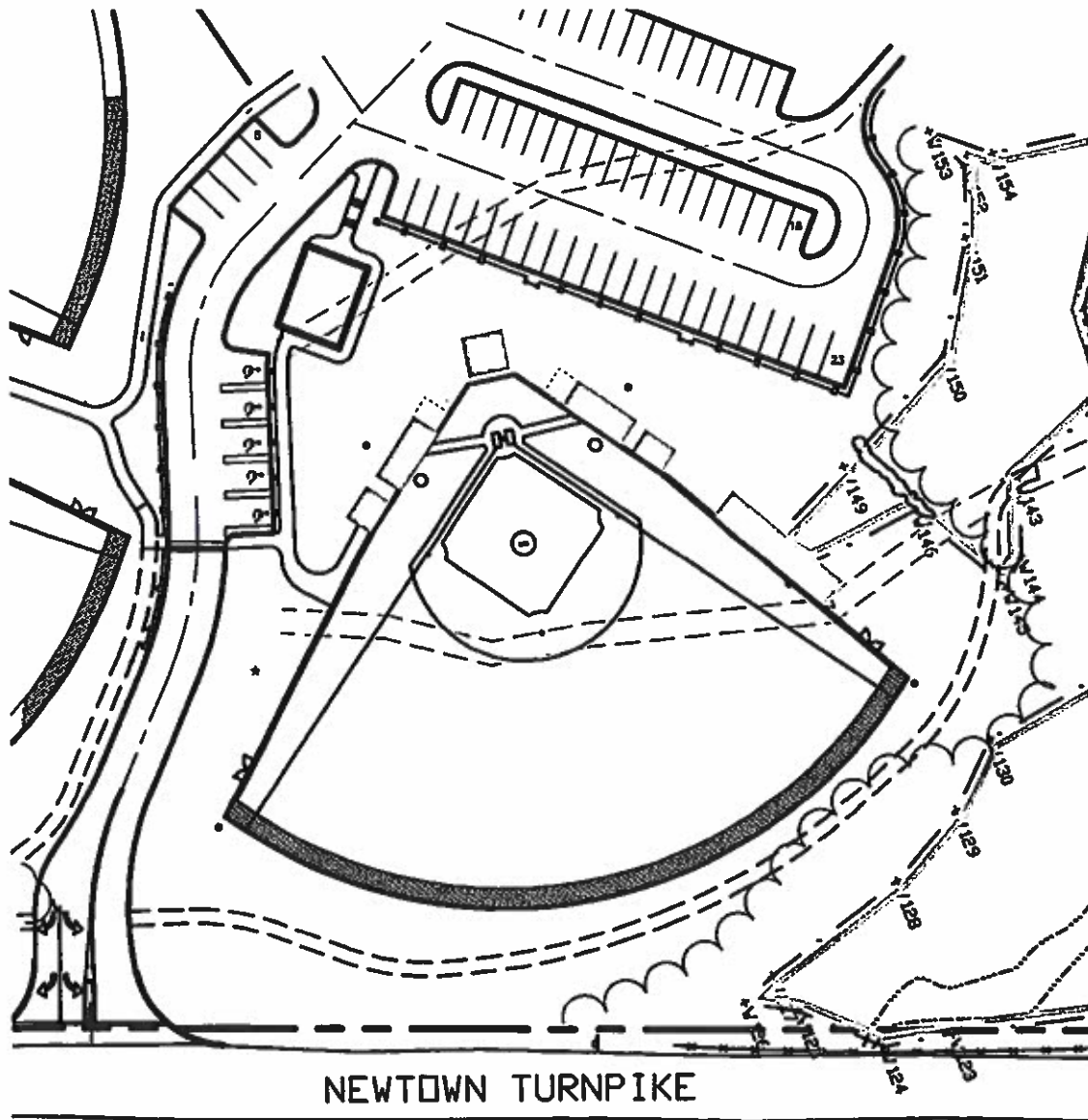


# Structures & Plans

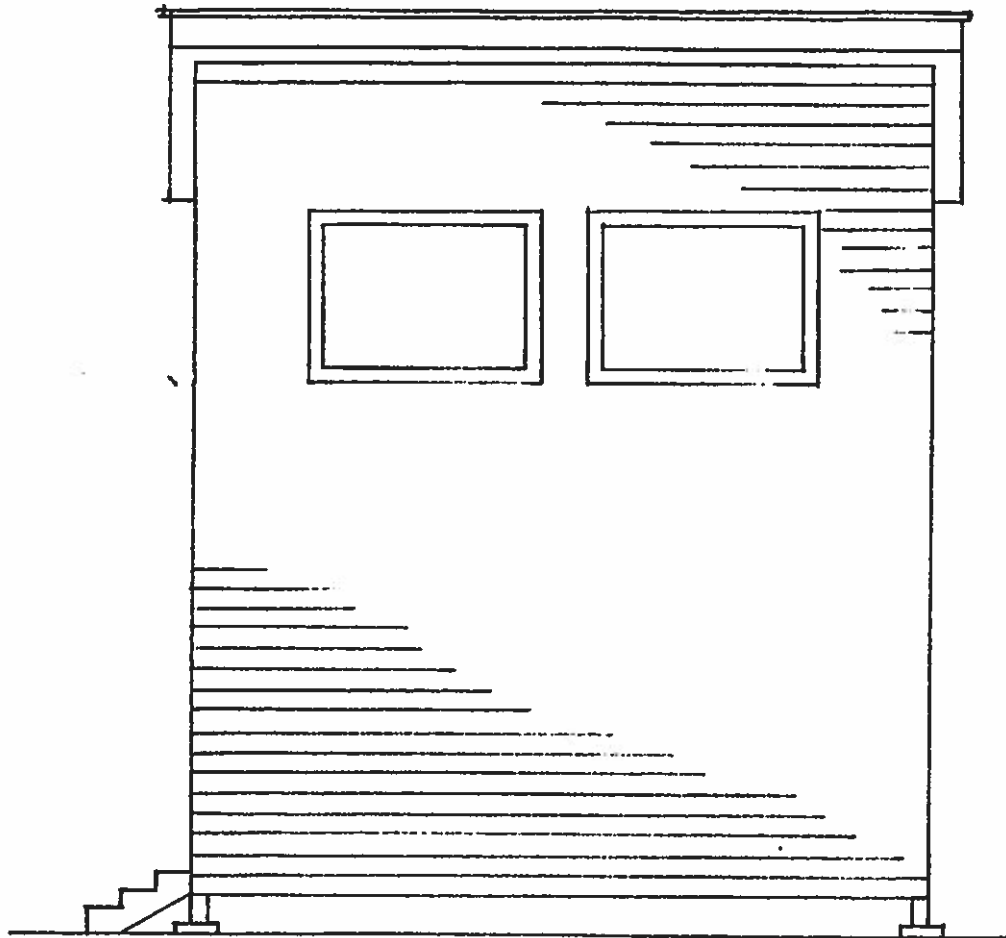


# ● Plan Overview

RED= NEW STRUCTURES  
BLUE=EXISTING STRUCTURES



# ● Scorer's Booth Building Plan



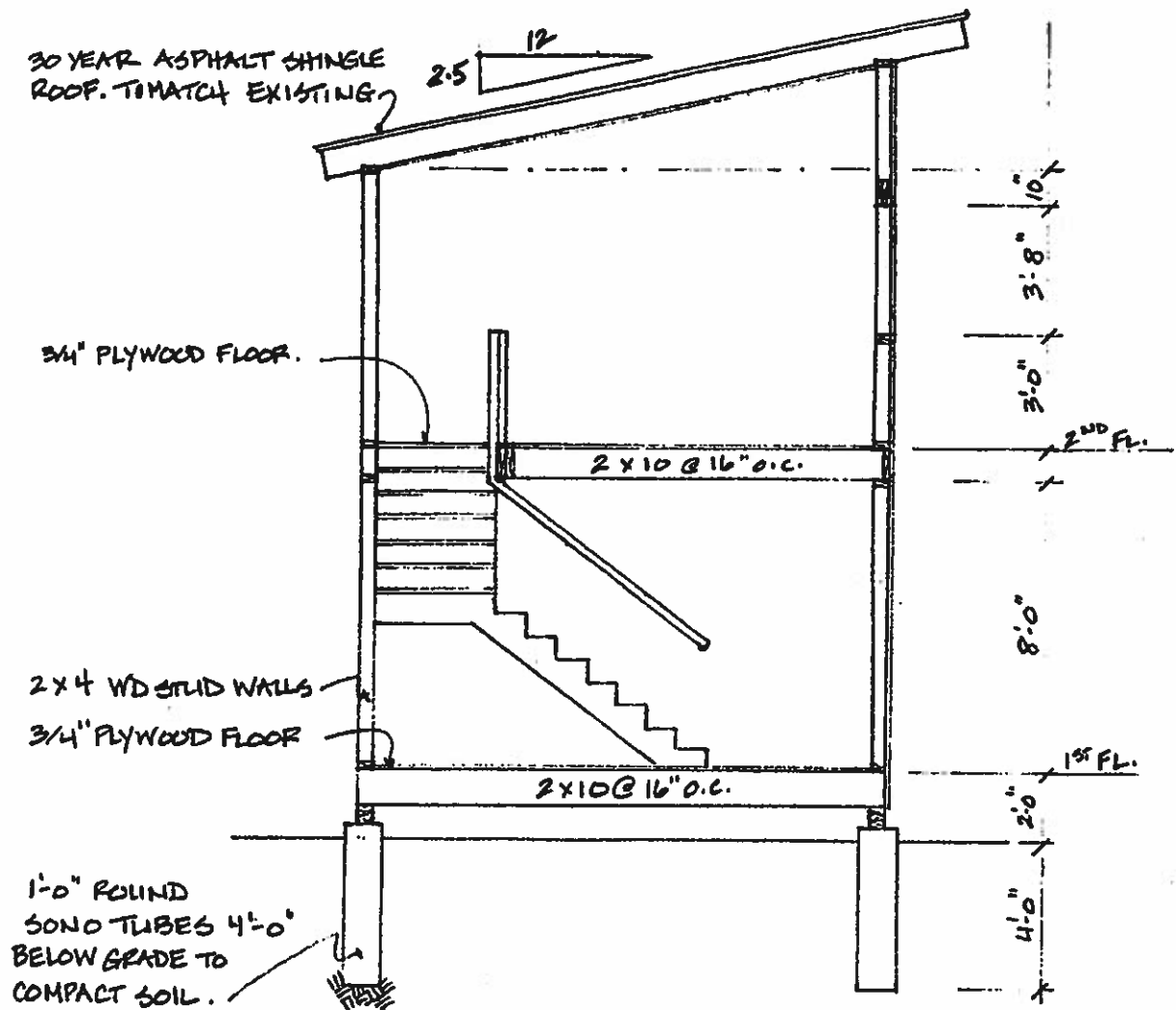
2 ELEVATION - FRONT  
 $\frac{1}{4}" = 1'-0"$

# ● Scorer's Booth Building Plan



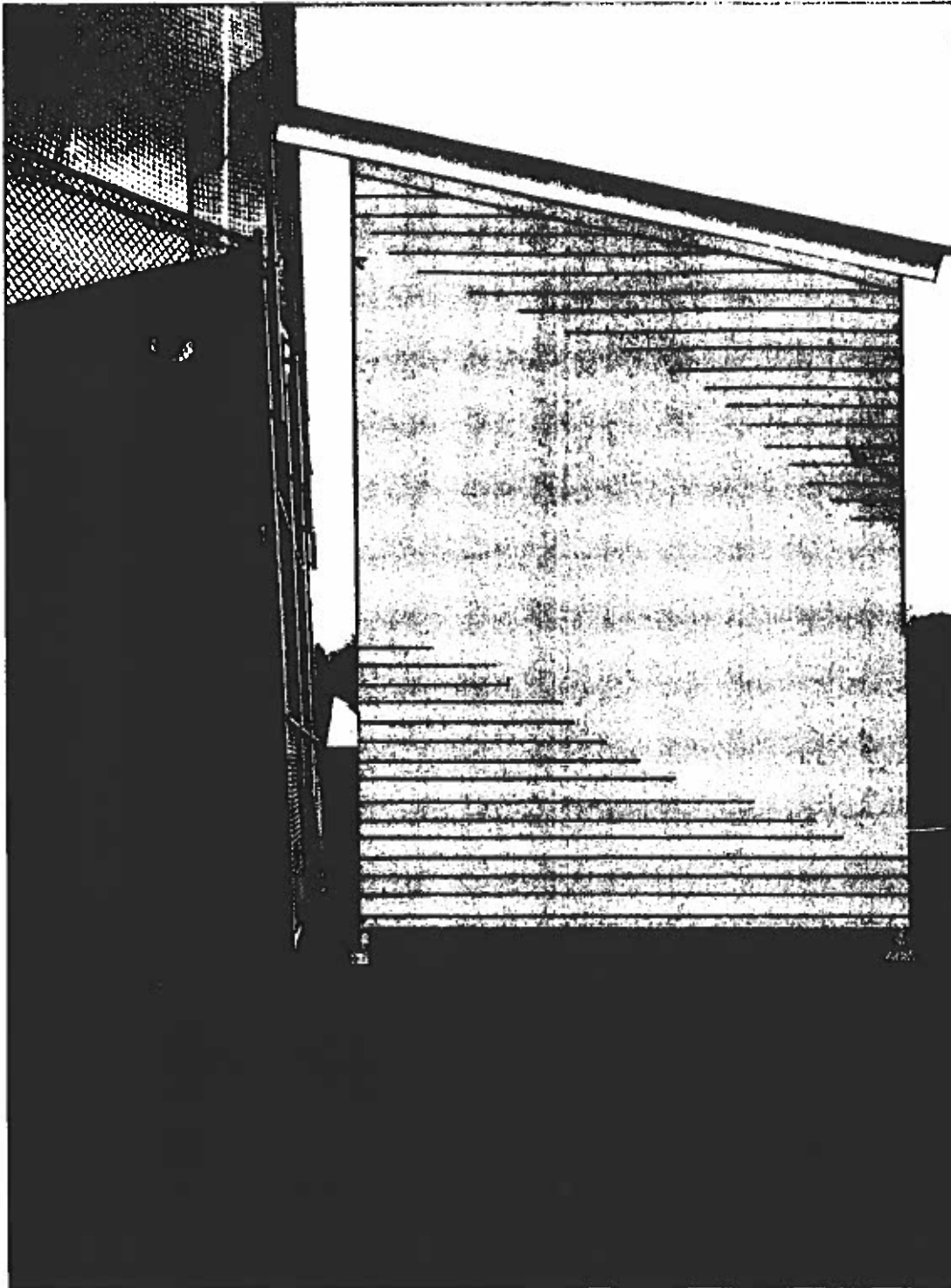


# ● Scorer's Booth Building Plan



1 SECTION  
1/4" = 1'-0"

# ● Scorer's Booth Building Plan





# Lighting

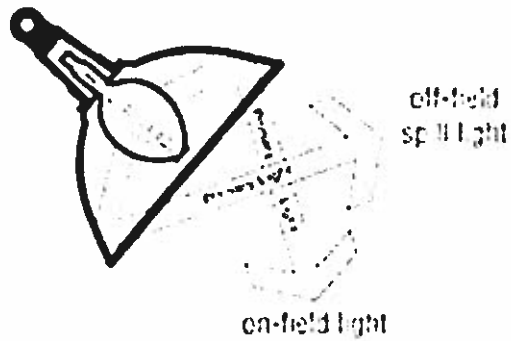


# ● Field Lighting

## The Lights

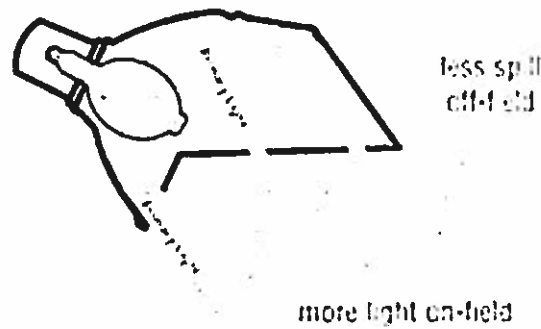
Minimal Spill & Glare – Visor Design

### Old Generation



Standard Symmetrical Reflector

### New Technology



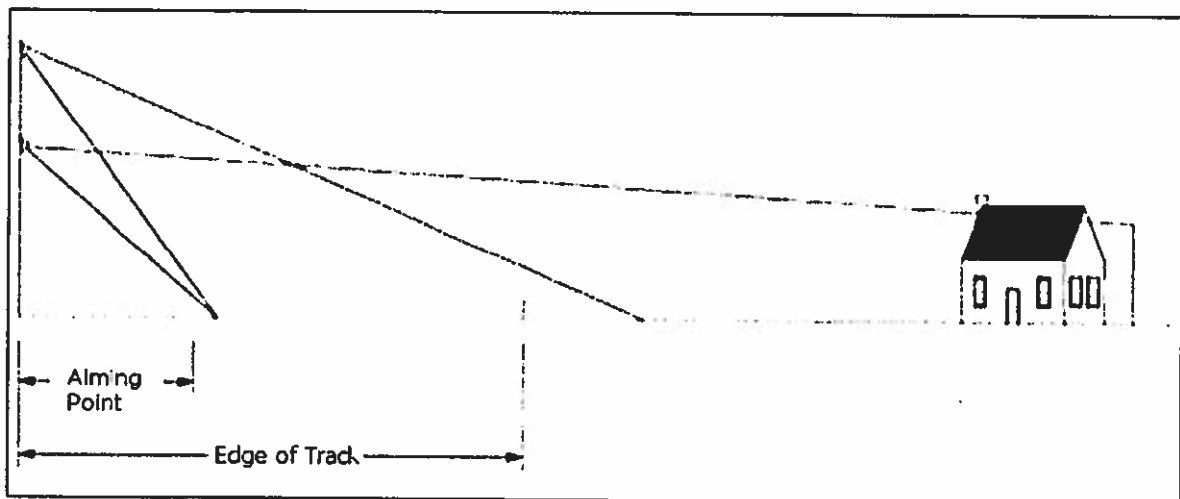
Redirections Off-Field Spill Light

# ● Field Lighting

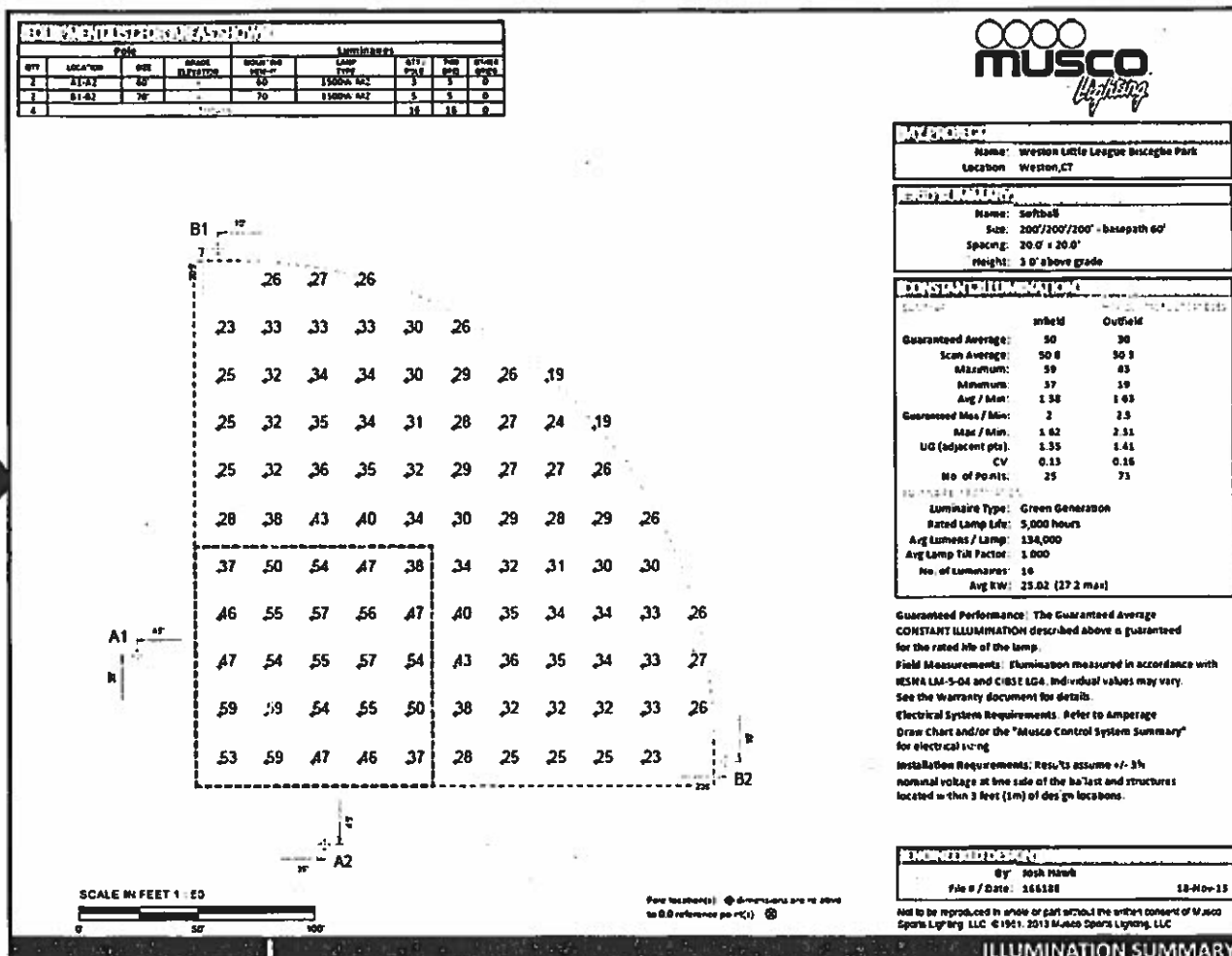
## The Lights

Minimal Spill & Glare

**Taller poles ensure proper aiming angles, decrease glare for players, and decrease off-site spill light**



# Electrical Plan

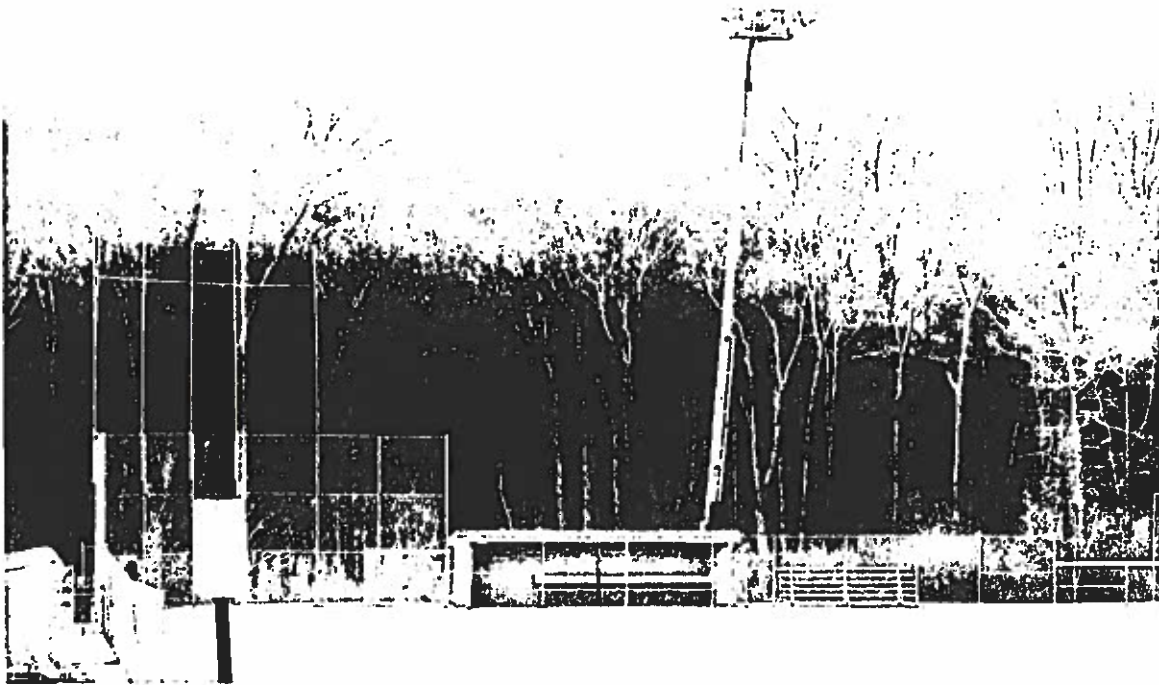


# ● Field Lighting Test

At the expense of the Weston Little League, a light bay was set up in the worst case scenario, in the winter with leafless trees and light reflexing snow ground cover. The pictures on the next few pages showed the modern light technology works, creating a well lit field with minimum spillage.



# ● Field Lighting Test

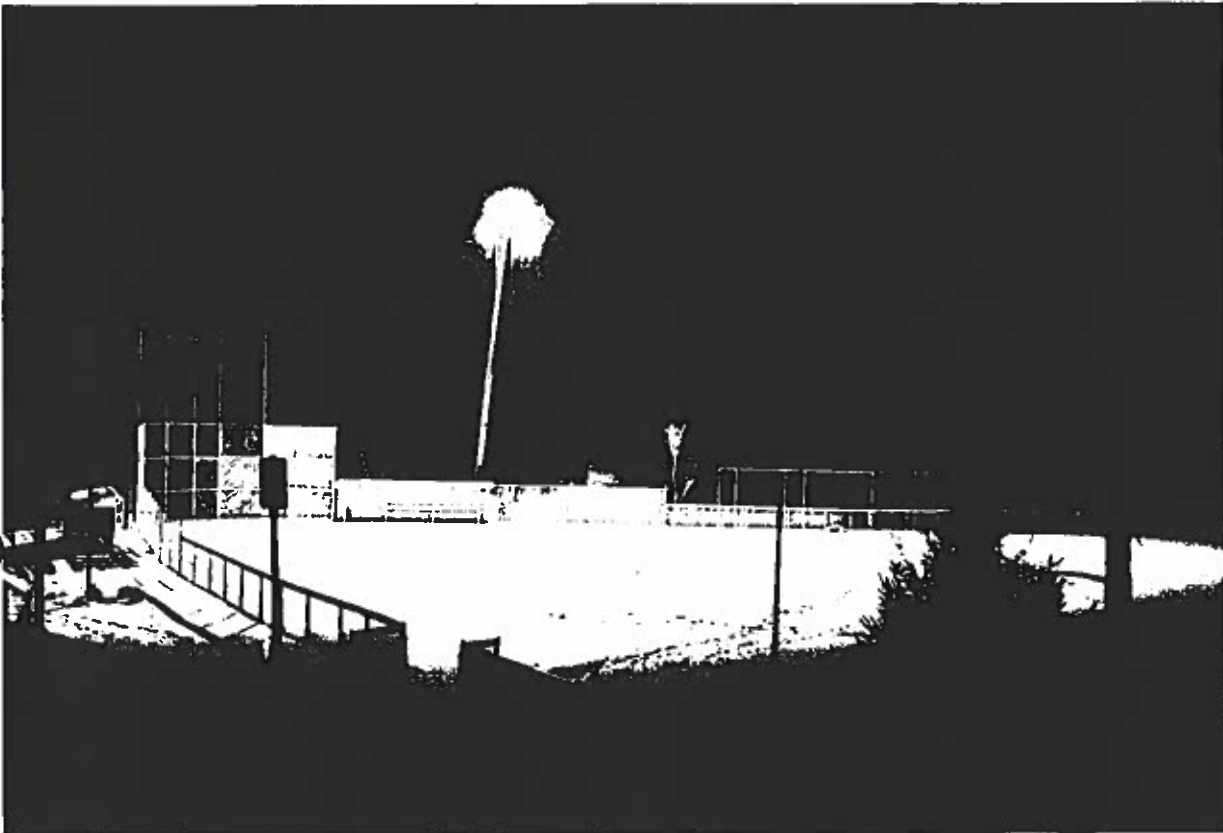




# ● Field Lighting Test



# ● Field Lighting Test





# Satisfying Concerns



# ● Sound

- Unlike Football, Baseball is a historically quiet game.
- Field #1 has sma two ll bleacher stands that accommodate only a small group of people, so unlike other sports crowd noise is minimal.
- The PA system at most sports provide commentary on the action, accompanied by blaring music. This is NOT the case in baseball.
- Our small system will simply announce player changes and introductions, along with our National Anthem.
- Extended announcing may accompany tournament play, but will remain at a low volume.



# ● Restrictions

- The off control switch will be held by Parks and Recreation Department.
- Speakers will only be used during game times.
- No game will be scheduled to begin later than 8:00PM. (Little League games generally run between 1 1/2 hrs - 2 hrs.)



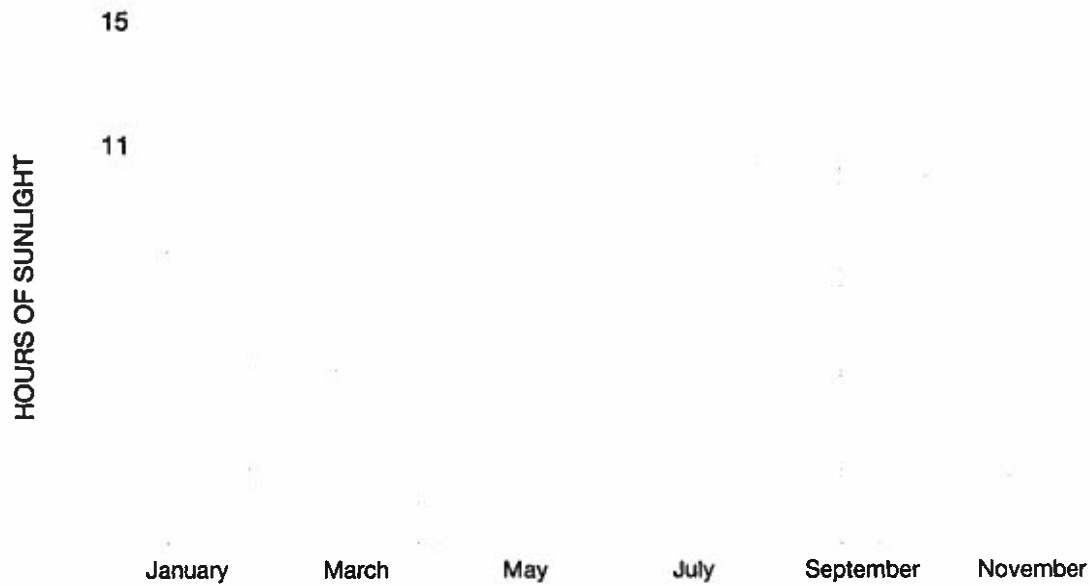
# ● Operation

## **MONTHS OF OPERATION**

- Expected to run early April to late October.

## **DAYS OF OPERATION**

- The expected typical would be 0-3 days per week, and during the heaviest need seasons can be as much as 6 days. This is an extreme rarity.
- No later start than 8pm.



# ● What Other Towns Do

We asked some of our friendly neighboring baseball communities that have had the funding to support the benefit of lit fields if they have timing constraints. Many say they simply use good, courteous judgement, however some have more hard and fast rules in place:

## **Wilton:**

- Wilton does not have any town restrictions. However, the Wilton Little League and football and tennis groups have a self imposed "Lights off" at 10pm.

## **New Canaan Softball:**

- Game starts at 7:30, or 8:00 for double headers
- Game ends: No new inning past 9:00 (10U) or no new inning past 9:30 (older girls)
- No hard stop of game

## **Stamford National:**

- No hard and fast rule, but they normally try not to start past 7:30 start; rarely past 10:00pm finish, with hard stop at 11:00.

## **Springdale:**

- Start at 7:30
- No PA after 9:00
- Don't play past 10:00 on school night
- Hard stop at 11:00, but sounds like they rarely go past 10:00

# ● Financial

- The entire project is being funded by Weston Little League, with aid from donations in AJ Cina's Name.
- All of the upgrade will be gifted to the town of Weston and Maintained by Weston Little League.



# Thank You

On behalf of the Weston Little League  
and the Cina family, we thank you for  
entertaining this wonderful opportunity  
for our town and its community.



*Seve Esposito  
Jennifer Fruhbeis  
Rich Hassan  
Weston Little League Board*



Special Board of Selectmen's Meeting  
March 7, 2014

**Present: First Selectman Gayle Weinstein; Administrative Assistant Judy DeVito**

**Selectman David Muller joined the meeting by telephone.**

**This meeting was recorded.**

**Ms. Weinstein called the meeting to order at 1:30pm**

**Discussion/decision to authorize the submission of referral for an 8-24 report to P&Z; the submission of an application to the Conservation Commission and the submission of a flood zone development permit application to P&Z for the replacement of Godfrey Road West Bridge.**

Ms. Weinstein said that we have all the necessary documentation that we need to submit applications to the different commissions for the replacement of the Godfrey Road West Bridge which will take about 30 days to process.

Ms. Weinstein moved to authorize the First Selectman to submit an 8-24 referral to the Planning and Zoning Commission, submit an application to the Conservation Commission and submit a Flood Zone development permit application to Planning and Zoning for the replacement of the Godfrey Road West Bridge. Mr. Muller seconded and the motion carried.

At 1:32pm Ms. Weinstein moved to adjourn the meeting. Mr. Muller seconded and the motion carried.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 4/3/14

Board of Selectmen's Meeting  
March 20, 2014

**Present:** First Selectman Gayle Weinstein; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press. Mr. Muller was absent

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance.

**Discussion/decision regarding grievance AFSME Local 1303-41 re: Kevin Lane**  
Lisa McKinnon stated that the grievance relates to the way the discipline has been given. Specifically, she stated that the grievant objects to (1) the combining of three disciplinary actions in one letter and (2) disciplinary action from December 2009 should not be in file because it is over 18 months old.

Ms. Weinstein said that she would have issued a suspension. She stated that nothing is more important than safety. In this situation, a crew member who during a storm should know that his responsibility is to be near his phone, in fact it's one of his primary duties and responsibilities listed in his job description, and when he doesn't show up, it puts pressure on the rest of the crew. She said she is not concerned about the overtime but she's concerned about the safety of the residents. She also looks at this as protecting the other DPW workers.

Ms. Weinstein stated she would have no problem taking out the December 2009 incident from the disciplinary letter but issuing a written warning at the very least, still stands. Mr. Tracey said he fully agreed. He stated that the employee abandoned his post at a time when he is most needed and to come to a public forum and file a grievance against the Town when you have put your colleagues in danger is very surprising. Mr. Tracey stated that he does not accept the grievant's arguments, and he thinks that this is a very lenient and progressive discipline process. Grievant was warned each time he failed to show up during a storm without calling DPW or being available to receive a call, and yet he did it a second and third time. .

There was discussion concerning whether the plowing incident was one issue, and the compactor incident was a separate issue, and therefore, should be treated separately with regard to discipline. Mr. Tracey asked if they wrote it up as two separate memos, would that satisfy the Union. Ms. McKinnon said they might have less of an issue. Mr. Tracey asked if they are prepared to withdraw the grievance if they divide it into two memos. Ms. McKinnon said they would caucus about it and let the Selectmen know.

**Discussion/decision regarding grievance AFSME Local 1303-41 re: George McGarry-** Ms. McKinnon said that this grievance was filed because they believe someone retired and was being denied the opportunity to purchase life insurance. This

Board of Selectmen's Meeting  
March 20, 2014

has to do with two issues. First a past practice. In the past, when people retired they were given the option of purchasing life insurance at the group rate. At first he was told he couldn't and then he was told he could get a separate policy but it wouldn't be a group policy. There were two people who retired in 2001 and one in 2005 and they still have life insurance that they purchased at the group rate.

The second problem refers to the change of carriers. The article says that the Town should provide 60 days' notice to the Union and consult with the Union prior to implementing any change. The Union was never notified that there was to be a change in the carrier or the insurance plan and subsequent that the new insurance carrier was no longer going to allow retirees onto the plan.

Mr. Landry said that the life insurance policy went to a new company in 2003 and then in 2006 it went to Genworth. He believes in 2008 Genworth was bought by Sun Financial. In 2011 the company said they have a new policy that, absent contractual obligation, at the time they took over the coverage, you cannot qualify for the group price unless you're an employee. In 2006 or 2008 they said that but the Town got them to grandfather everyone in and they said we will take new people if you have a contractual obligation to extent coverage to those people.

Mr. Tracey asked if the contract has any requirement to extend life insurance to retirees at the group price. Ms. McKinnon said no, but it is a past practice, no one ever came to them to supersede the past practice. Mr. Landry said that if you look at the Union recognition clause in this contract it applies to employees not retirees. Past practice is binding to you on bargaining unit employees. Retirees, by definition of the contract, are not bargaining unit employees. Ms. McKinnon said if they agreed to make a change with the carrier that that should have been brought to the Union's attention. Mr. Landry said that the insurance carrier imposed the change on them.

Ms. Weinstein said that our attorney was unable to attend the meeting tonight and she would like to have a little more information and sit down with the attorney and figure out something that's fair to the Town and fair to George as well. Ms. McKinnon said they are willing to extend the timeline on this grievance.

**Discussion/decision regarding the nomination of Barbara Reynolds as the Moderator and Robert Uzenoff as the Parliamentarian for the ATBM on April 23<sup>rd</sup>, 2014.** Mr. Tracey moved to nominate Barbara Reynolds as the Moderator and Robert Uzenoff as the Parliamentarian for the ATBM on April 23, 2014. Ms. Weinstein seconded and the motion carried

**Discussion/decision regarding the appointment of Denise Maxcey to fill the vacancy (Debbie Rehr) on the Board of Assessment Appeals for a term to expire December 31, 2017-** Denise said she been a resident for almost 12 years and has been in Real Estate for over 25 years. She has extensive background in appraisal review and broker price opinion review. Currently she is a practicing realtor for Halstead property in Westport. Mr. Tracey moved to appoint Denise Maxcey to fill a vacancy on the Board of

Board of Selectmen's Meeting  
March 20, 2014

Assessment Appeals for a term to expire December 31, 2017. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding amending the FY2014/2015 Operating Budget to include additional hours for the Senior Center-** Ms. Weinstein said she didn't know how she feels about bringing forward an amended operating budget but she would have no problem making a recommendation or endorsing something which the Board of Finance does have the option of doing, which is increasing the budget. We did get a letter from Dr. Palmer assuring us that we would have the 13 parking spots on Fridays. They are working with the Board of Education to determine whether they can find an asphalt area that is suitable for play and they are having conversations to determine whether it's possible to expand the senior center. The Board of Education wants to have a formal vote before we discuss any of that and if it does come to fruition, then they will bring that back to the Board as a supplemental appropriation to cover any additional proposed costs.

Helen de Keijzer said that having the 13 parking spaces available changed the possibility of them being open on Friday and having that presence every day of the week would be an asset for the Town. They need an MOU that is for a longer period of time and not for just one year.

Ms. Weinstein said they are asking to increase Wendy's hours by 3 hours and they feel they need a third part-timer. They are looking at a third person on a part time basis because the second person there is up to the point in her hours where the next hour is very expensive because of the benefits. She also thinks that there is increased flexibility if there is a third person present and she is asking for 10 hours for that person.

Mr. Tracey moved that the Board of Selectmen endorse and recommends to the Board of Finance an increase in the Seniors Services budget of \$15,158 to cover expanded hours at the Weston Senior Center. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding accepting a gift from Weston Little League of a small scorekeeper's shed and field lights on Bisclegie field #1.** This item was tabled until the next Board of Selectmen's meeting.

**Discussion/decision regarding ballot questions for the upcoming ATBM/Referendum.** Ms. Weinstein said we have the same situation as last year where we have to determine the ballot questions prior to the Board of Finance setting the numbers.

Mr. Tracey moved to approve the ballot questions for the upcoming ATBM/Referendum as follows:

Question 1: Shall the Town Operation budget for Fiscal Year 2014-2015 as determined by the Annual Town Budget Meeting be approved

Board of Selectmen's Meeting  
March 20, 2014

Question 2: Shall the Board of Education Operating Budget for Fiscal Year 2014-2015 as determined by the Annual Town Budget Meeting be approved

Question 3: Shall the Capital Budget for Fiscal Year 2014-2015 as determined by the Annual Town Budget Meeting be approved. Ms. Weinstein seconded and the motion carried.

**Discussion/decision regarding Lachat property grant application.** Mr. Landry said that the grant we are receiving is a \$17,500 which is a dollar for dollar match of the money that was raised by the Lachat committee. They are getting raised beds, soil for the beds, a hoop house and a pump for the hoop house. They total about \$35,000. We have to certify a resolution and we have to affirm that we have a nondiscrimination policy.

Ms. Weinstein moved to approve a resolution between the Town of Weston and the Department of Agriculture for a grant for the Lachat property. Mr. Tracey seconded and the motion carried.

**Open Items**

**Updates**

**First Selectman updates-** At the Global Facilities Committee meeting this morning they discussed that it would make sense to try to bring the Land Use and Human Services Department back to Town Hall and build a new Police Station for the Police Department. The next step would be schematic design. Allen Swerdlowe from the Building Committee was there and he would like to have a conversation with Bryan Humes before we move on to the schematic phase. In that building they will build a Communication Center and an Emergency Operation Center. She spoke to Congressman Himes's office and there are grants available to help build these kinds of centers so hopefully we can help offset some of the cost for that. Mr. Tracey said he was okay moving to the next step.

The bylaws for the COG are with the attorneys. They are sorting out the details. New Canaan, Wilton, Greenwich and Darien are all set in starting their process.

Ms. Weinstein and Mr. Landry went to Hartford and testified in favor of the MERS bill. The bill is so that the employees would increase their contribute share by 1%. She and Tom asked for a second tier so that it wouldn't necessarily impact current employees. The Bill did pass out of committee but passed un-amended so in its current form it would impact current employees.

**Any other business to come properly before the meeting. None**

Board of Selectmen's Meeting  
March 20, 2014

**Discussion/approval of the Board of Selectmen's meeting minutes of February 24, 2014, Special Board of Selectmen's meeting minutes of March 7, 2014 and Executive Session minutes of January 16, 2014. Mr. Tracey moved to approve the minutes of the Board of Selectmen's meeting of February 24, 2014 and Executive Session minutes of January 16, 2014. Ms. Weinstein seconded and the motion carried.**

At 8:51pm Mr. Tracey moved to adjourn the meeting. Ms. Weinstein seconded and the motion carried.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 4/3/14



Board of Selectmen's Meeting  
April 3, 2014

**Present: First Selectman Gayle Weinstein; Selectman Dennis Tracey; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance- Ms. Weinstein led the meeting with the Pledge of Allegiance.**

**Discussion/decision regarding the appointment of Michael Ferullo as Weston's representative to the Pre-disaster Mitigation Advisory Committee for a term to expire June 30, 2016- Mr. Tracey moved to appoint Michael Ferullo as Weston's Representative to the Pre-disaster Mitigation Advisory Committee for a term to expire June 30, 2016. Mr. Muller seconded and the motion passed unanimously.**

**Accept the resignation of Sandra Dadik as Weston Representative to Southwest C-Med effective immediately.- Mr. Muller moved to accept the resignation of Sandra Dadik as Weston's Representative to Southwest C-Med effective immediately. Mr. Tracey seconded and the motion passed unanimously.**

**Discussion/decision regarding the appointment of Donald Kendall to fill the vacancy ( Sandra Dadik) as Weston Representative to Southwest C-Med for a term to expire June 30, 2014- Don Kendall said he has a lot of experience on nonprofit boards and currently sits on six. He is a new EMT and this is a way of serving his community in a public health capacity. Mr. Tracey moved to appoint Donald Kendall to the fill the vacancy as Weston's Representative to Southwest C-Med for a term to expire June 30, 2014. Mr. Muller seconded and the motion passed unanimously.**

**Discussion/decision regarding accepting a gift from Weston Little League of a small scorekeeper's shed and field lights on Bisceglie field #1- Ms. Weinstein said that she thought it was important that we establish what the parameters are before we accept the gift so she has negotiated a Memorandum of Understanding with Weston Little League. A copy of the Memorandum of Understanding is attached to the minutes along with a projected schedule.**

**Mr. Muller moved to approve the Memorandum of Understanding between the Town of Weston and Weston Little League and accept a gift of lights and press box on Bisceglie Field #1 in the amount \$110,000 subject to Conservation Commission approval. Weston Little League will assume all responsibility for the care, maintenance and cost for the lights and the press box. Mr. Tracey seconded. Ms. Weinstein said that she spoke to Little League about putting a small plaque on the press box in memory of A.J. Cina. The motion passed unanimously.**

Board of Selectmen's Meeting  
April 3, 2014

**Discussion/decision regarding giving permission to the Robin Hood foundation for lemonade stands in Weston – Jenny Pastor**

Jenny Pastor said that they would like to set-up lemonade stands on Town property to raise money for the Robin Hood Foundation. They would like to set them up at Bisceglie Field, Morehouse Fields and in front of the Library.

The Robin Hood Foundation is a poverty fighting organization that targets poverty in the five Boroughs of New York City. They have been around for over 25 years and 100% of every dollar donated goes to over 200 poverty fighting organizations. There are 15,000 nonprofits in NYC and they look for and find the most effective organizations to make sure that they are using everyone's donations effectively.

The lemonade project is part of a family philanthropy initiative that started over 11 years ago, and has raised over 1 million dollars. Currently they have 43 families signed up in Weston to man these stands. The only sponsor they have in Weston and The Westport is Peters Market. They are very grateful for their support.

Ms. Weinstein said there is nothing in our code book that prohibits us from allowing nonprofits to raise money on Town property. Mr. Muller said that he did not have a problem with it as long as it is regulated in the sense that there is an approval process and that it will be no more than one organization at any one time. We can limit the frequency to maybe one weekend a month. Mr. Tracey said he agreed with that and he didn't think it needed to come to the Board every time.

Mr. Muller moved to approve the Robin Hood Foundation to set up lemonade stands on Saturday May 31, 2014 through Sunday June 1, 2014 from 10:00am to 1:00pm at the Soccer Field at Morehouse, the Weston Library and Bisceglie Pond and Fields. The Robin Hood Foundation shall assume all liability. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding the governance of the Lachat property-** Mr. Tracey said the Friends of Lachat would be the fund raising group that would be an independent 501C3 but the property would be run under the Town auspices to make sure its run in a way that is appropriate for the Town and that the Board of Selectmen approves but are not a part of the day to day workings of the farm. They have talked to a number of other organizations including Westport and found out how they run Wakeman Farm.

Mr. Tracey proposed that the Board of Selectmen establish a Commission for Lachat which would be responsible for the oversight and operation of the farm, the community gardens, as well as the property. The Commission could be seven to nine members. There is a huge amount of work to do and it is going to require 24-7 attention particularly in the ramp up phase.

Mr. Tracey said we are going to need an employee who is responsible for the day to day oversight of the property. It could be a contract employee of the Town and the objective

Board of Selectmen's Meeting  
April 3, 2014

would be that it would all be revenue neutral so that over time, the programs and donations would fund the cost of the employee.

Ms. Weinstein said she likes the idea of having a Commission because the difference that she sees between Commissions and Committees is that the Commissions are responsible for setting policy. If we create a Commission it will have to be politically balanced so that we have a bare majority due to Charter requirements.

Mr. Muller asked about the overlap of the Friends of Lachat and the Commission. Mr. Tracey said that he made it clear to them that it has to be entirely separate. They have two completely separate missions. He has discussed with them having an advisory board which could include someone from Town to deal with the financial aspects. Mr. Tracey will work with the Commission.

**Discussion/decision regarding verbiage for the Lachat sign-** Ms. Weinstein said the committee would like to move forward hiring Miggs Burroughs to create and design the sign. Mr. Harper said that "Lachat Town Farm at the Juliana Lachat Preserve" should be the wording on the sign. Mr. Muller said black on white is more consistent with other signs in Town.

**Property tax refunds:**

Honda Lease Trust	\$47.85
Kettle Creek LLC	\$63.16
Sean Martin	\$69.21
Kristin Cammarata	\$82.11
Daimler Trust	\$168.30
George and Jean Hubbard	<u>\$3,070.22</u>
Total	\$8,296.77

Mr. Muller moved to approve property tax refunds in the amount of \$8,296.77 as listed on the April 3, 2014 Board of Selectmen's agenda. Mr. Tracey seconded and the motion passed unanimously.

**Open Items**

**Updates**

**First Selectman updates-** Ms. Weinstein said they had a regional meeting to discuss the COG merger but she was out ill so she will get the minutes and forward them to the Selectmen.

Board of Assessment Appeals statistics are in for 2013. Fifty properties appealed, 23 properties decreased, 2 properties increased and 25 had no change. The total assessment change from the grand list as initially proposed is a little under 2 million dollars.

**Any other business to come properly before the meeting-** None

Board of Selectmen's Meeting  
April 3, 2014

**Discussion/approval of the Board of Selectmen's meeting minutes of March 20, 2014, the Special Board of Selectmen's meeting minutes of March 7, 2014.**

Mr. Tracey moved to approve the minutes of the Board of Selectmen's meeting of March 20, 2014 as amended. Ms. Weinstein seconded and the motion passed Mr. Tracey, Ms. Weinstein yes, Mr. Muller abstained.

Mr. Muller moved to approve the minutes of the Special Board of Selectmen's meeting of March 7, 2014. Ms. Weinstein seconded and the motion passed Ms. Weinstein, Mr. Muller yes, Mr. Tracey abstained.

At 8:15pm Mr. Tracey moved to adjourn the meeting. Mr. Muller seconded and the motion passed unanimously.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 4/21/14

Special Board of Selectmen's meeting  
April 7, 2014

**ATTENDANCE:** The meeting was convened at 7:34 pm by First Selectman Gayle Weinstein with members Muller and Tracey present. Board of Education members Harvey, Major, Daniel, Schaefer, and Spaulding were present. Building Committee members Swerdlowe, Wolf, Procellor, Coprio, and Soloff were present. Town Administrator Landry, Superintendent Palmer, Business Manager Keating, Facilities Supervisor Clarke, and KG&D architect Erik Wilson were also in attendance.

**HIGH SCHOOL PROJECT AWARD:** Mr. Swerdlowe summarized the five bids received as competitive and generally in a narrow band. The low bid was approximately \$100,000 below the architect's estimate for base the bid, and roughly \$100,000 over estimate for each of the alternates. He was pleased with the bids received and complimented KG&D for its hard work. Mr. Wilson described the work included in the base bid and in each of the alternates.

Much of the discussion centered around the amount of money available for the contract. This included funds on hand, and three potential additional funding sources. The group spent much time understanding the scope of work in the base bid and each of the alternates, as well as examining how the funding sources might be realized, and whether contracting for an alternate without the funds in hand might ultimately be resolved. Cash on hand, and money considered likely to be received would fall short of the amount needed to pay for base services and one of the alternates (air conditioning). An option to contract for base services, while extending the possibility of contracting for one or both of the alternates at a later date was suggested.

Board of Education Chair Schaefer stated that the Board could consider repurposing \$150,000 in the proposed capital budget for the Lead the Way program to this project. After much discussion it was determined that since the Board of Education had not voted to request this change, any further discussion of the point was premature. The specifics of possible state reimbursements were discussed in some detail.

A motion ( Mr. Muller, Mr. Tracey second) to award a contract for the base bid services in the amount of \$1,003,180 to low bidder J.A. Rosa Construction of Wolcott, CT passed by unanimous vote.

**TECHNOLOGY LEASE AGREEMENT:** Dr. Keating explained the purpose and terms of the proposed lease agreement with TD Banknorth which will allow the schools to be reimbursed for varied and numerous technology items as described specifically in the agreement. The lease is for a four year term at a 1.66% annual rate. As the final version of some technical language is still not finalized between the parties, the lease agreement itself was not ready to be approved. The Board approved the following Resolution: (Motion by Mr. Muller, Mr. Tracey second; passed by unanimous vote,) The First Selectman is hereby authorized to negotiate the terms of, and execute and deliver, the Lease Purchase Agreement with a face value of \$402,200 with TD Banknorth, and any related documents on behalf of the Town as co-lessee with the Board of Education, and to take all actions necessary and proper to complete the transaction.

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**SUPPLEMENTAL APPROPRIATION:** The Board considered the request by the Board of Education for a \$35,000 supplemental appropriation to make necessary repairs to the Zenon treatment Plant. This work is included in the capital budget request for the coming year, but it is determined that the repairs need to be completed sooner, and that the upcoming vacation week is an appropriate time to conduct the repairs. A motion (Mr. Tracey, Mr. Muller second) to approve a supplemental appropriation of up to \$35,000 for the Zenon plant repairs passed by unanimous vote. By charter, the vote is subject to Board of Finance concurrence. It is expected that the Zenon capital item will remain in the FY2014-15 capital budget request, and will be used to repay the general fund for this supplemental appropriation if approved.

**ADJOURN:** At 8:43 pm, a motion (Mr. Muller, Mr. Tracey second) to adjourn the meeting passed by unanimous vote.

Respectfully submitted

Tom Landry  
Town Administrator  
Approved 4/21/14

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**Present: First Selectman Gayle Weinstein; Selectman Dennis Tracey; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance**

**Accept the resignation of Jeffery Tallman from the Zoning Board of Appeals effective immediately. Mr. Muller moved to accept the resignation on Jeffery Tallman from the Zoning Board of Appeals effective immediately. Mr. Tracey seconded and the motion passed unanimously.**

**Discussion/decision regarding a proposal to put lights on the football field. Michael Carter made a presentation (attached to the minutes). They are hoping the approval process and the fund raising process will be done in June so the order can be placed with Musco. Musco needs two months to install which would be July and August.**

**Ms. Weinstein said that we are going to need to get a Memorandum of Understanding between the Board of Selectmen, the School district and the end user so we know who will be responsible to pay for what.**

**The neighbors on Parade Ground will make a presentation to the Board of Selectmen at the May 1<sup>st</sup>, meeting. Brian Porter said that he was voicing his continued opposition for the installation of lights on the football field as it is currently proposed. The proposal calls for too many use occasions both in terms of number of days and the hours of operation. The negotiated agreement that was reached in Westport is the one that he would like the Weston proposal be modeled after. They would like to request specific limitations on the use of the public address system and the portable devices such as boom boxes at the field. They would like the board to eliminate the use of lighted fields by non-Weston teams and he would like the walking lights eliminated from the proposal. He would like portable lights brought in and set up the way it is proposed so that the Selectmen and the neighbors can actually see the impact of the lights being proposed.**

**Sandy Block said that the spillage is on the field but the lights are there and you will see them from your house.**

**Mr. Muller said that there is a general consensus that there will be lights in some fashion. When he lived in Westport behind the school, it wasn't the lights but the noise. His kids were routinely awakened not by the lights but the PA system which was ½ mile away. He hears and understands the perspective of those who live adjacent to the field. In keeping, what was made clear in the Plan of Conservation and Development, this project does accomplish a lot of the objectives of Planning and Zoning.**

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One of the things that he would want to look at is screening along the entire parameter of the field. He would like to hear more about whether there is a mechanism that the lights can be turned off opportunistically when they are not being used until the agreed hour.

Mr. Muller wants to be sure that the MOU does reflect reality, he doesn't want there ever to be a situation after it has gone through all these approvals that we end up with a "he said she said" situation. If we are going to have a MOU it is in everybody's best interest that we don't have to go to the grievance committee every third day. He wants to know how many of the other Towns in Connecticut having similar set-up to Weston and Westport where there are residential properties adjacent to the field and what the impact was. At some point you put so many restrictions on the project it's not an easy project. Those are the items that he is pondering.

Mr. Tracey said he agrees there are some very difficult decisions to be made. He agrees about what has been said about the benefits of this project to the community. He knows that every minute that these kids are on the field with coaches and parents and each other they are benefiting and they are not doing something else that could be of less benefit. He hates to have to balance all that benefit against what is a serious inconvenience on happiness of some of our much respected neighbors.

Mr. Tracey said the sound is a key question and not disturbing the benefits as to why people move to Weston unless we have too. He is very concerned about control over the sound and lights. We don't want a situation where this gets out of control, if we agree on terms we have to stick to the terms. Whatever terms we come up with we should look at as the initial terms and we should look at this as an ongoing learning process. If we learn things along the way we should be willing to be flexible. He is very interested in the differences with Westport and why there are differences.

Ms. Weinstein said that she thought the term sheet was great but she has put it in a simpler version. Monday through Friday High School Football will vacate the field by 7:00pm and they got confirmation that that will be 6:45pm. Youth football can begin practice at 6:45 so the lights will be off 15 minutes earlier. She would like the MOU to have a clause that if you can fill a slot at an earlier time you do so that the lights can get turned off earlier. She asked when the walking lights will be on. The lights will be on Monday through Friday between May 1<sup>st</sup> and November 1<sup>st</sup>. Mark Berkowitz said that the lights are not on unless someone is on the field during a non-practice time. He sets the light to go off but if a game is over early he shuts them off. They are only set to be on when people are supposed to be on the field.

Ms. Weinstein said she promised the neighbors that they would send a formal letter to the Board of Education and ask their facilities subcommittee to review the issue of sound. Particularly other sounds that are not related to games where people use there boom boxes. If we eliminate that type of sound it might mean a better quality of life for the neighbors. Ms. Weinstein asked for a copy of the lighting report to that she could include it with request for an 8-24 report from Planning and Zoning.



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Mr. Tracey moved to authorize the First selectman to refer an 8-24 report application to Planning and Zoning and submit an application to the Conservation commission for installation of lights on the Football field. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding accepting a gift from the Weston Gun Club Community Foundation for \$7,499 to purchase Cygnus Reflectorless Total Station Accident Reconstruction Equipment and Software- Chief Troxell.**

Chief Troxell said during the budget process this item was eliminated. David Lindsey from the Community Foundation Board contacted him and asked what they needed. John presented the Cygnus Reflectorless Total Station Accident and Reconstruction equipment and Software to him and he took it back to his board and they approved it. The Police Commission has also approved it and now they are coming to the Selectmen to accept it as a gift.

Officer Mogollen said with this technology you assess an accident scene a lot quicker and open the road sooner. It is a lot more accurate and you only need two officers to do it. Both officer Mogollen and Arnette have been trained to use this equipment.

Mr. Muller moved to accept a gift from the Weston Gun Club Community Foundation for \$7,499 to purchase Cygnus Reflectorless Total Station Accident Reconstruction Equipment and Software. Mr. Tracey seconded and the motion passed unanimously

**Discussion regarding the ATBM process-** Ms. Weinstein said that rather than vote on every individual line item in the Town Budget they would like to vote on categories. You can make a motion to reduce any line items in that category to meet Charter and statutory requirements but she thinks it will move the meeting a lot faster if we just have to vote on general government. The registrars, Moderator Barbara Reynolds, Parliamentarian Robert Uzenoff, Pat Sullivan and Ms. Weinstein have all worked together and they feel that they are in good shape.

Mr. Muller asked at what time the quorum is determined. Laura said after the rules are read. It will be the moderator's call as to whether or not to make a new determination about the quorum.

**Discussion/decision regarding the Mission Statement for the Lachat Commission.**

Mr. Tracey said we are establishing a Lachat Town Farm Commission to oversee the farm and the farmhouse. The idea is to have a small group of committed individuals, politically balanced to provide oversight to the project and have a Board of Advisors who will bring specific occasionally needed talents to the table. The Mission Statement that he has drafted is attached to the minutes.

Ms. Weinstein said she wanted to codify who are the other members serving either as a commission member or as an advisory member to make sure that this is a tie into the entire community. She did have a conversation with Rick Darling who agreed to work with the commission to set up their funds and help them with budgets and finances.

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We need to flesh out the terms of the employee and what that person is going to do. She would like to wait until our next meeting to approve the Mission Statement and we will work on the language for the advisory board.

**Discussion/decision regarding a resolution to contract with the Connecticut State Library for a Historic Documents Preservation Grant-** This is a grant that we get every year and the Town Clerk uses it to put the land records into books on archival paper.

Mr. Tracey moved to approve a resolution to authorize the First Selectman to enter into a contract with the Connecticut State Library for Historic Documents Preservation Grant. Mr. Muller seconded and the motion passed unanimously.

**Request for property tax refund:**

Howard and Katherine Aibel	\$333.23
Craig Bottger	<u>\$362.10</u>
Total	\$695.33

Mr. Muller moved to approve property tax refunds in the amount of \$695.33 as listed on the April 21, 2014 Board of Selectmen's agenda. Mr. Tracey seconded and the motion passed unanimously.

**Open Items**

**Updates**

**First Selectman updates-** Update on the new Police Station- Ms. Weinstein said the plan right now is to have it perpendicular to the firehouse, set back with the sally port and egress in the middle of that so that you would see the front of the police station facing the road. This way we will have some sort of public site line to the police station from Weston Road. We have details to work out with parking and how we are going to egress from the Police Station onto Weston Road which will give them a secondary egress. They have given Brian Humes the okay to start the schematics.

We are not sure where we are with the Senior Center. Ms. Weinstein had a great meeting with Wendy Petty, Helen de Keijzer, Rack Gleason, John Pokorny, Dr. Palmer, Dr. Keating and Dan Clarke and discussed potential ways that they could increase space in the Senior by building a solid wall between the school and the Senior Center which would improve the security even more than the locked door that we have now. They would have to build a hallway to outside. At the school facilities committee meeting, Dr. Keating introduced a security consultant that they hired and they want to do a security review, prior to handing over additional space to the Town. She's not sure we will be able to get that work done this summer.

COG- at their meeting on Thursday they are hoping that CEO's will approve a letter to be sent to the State asking that they merge their MPO with Housatonic Valley MPO. They believe it's in their best interest to make that connection

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because we are going to join a COG with them. Mayor Martin from Stamford is not in favor of this and has veto power and can choose to use that so that nothing can be done. They are in the process of finalizing By-Laws and once that's done she'll get it to the Board for their review.

**Any other business to come properly before the meeting-** Mr. Tracey made a motion to add a discussion/decision regarding authorizing the First Selectman to negotiate and enter into a contract with KG&D for construction administration. Mr. Muller seconded and the motion passed unanimously.

Ms. Weinstein said that when the contracts were signed with KG&D to do the construction documents we did not authorize them to do the construction administration because we weren't sure whether we were going to move forward or not with the project. They are starting their pre-construction meetings this week so she thinks it's important that they have construction oversight so she's asking the Board to allow her to negotiate and enter into the contract.

Mr. Muller moved that the Board authorize the First Selectman to negotiate and enter into a contract with KG&D architects for construction administration. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/approval of the Board of Selectmen's meeting minutes of April 3rd, 2014, the Special Board of Selectmen's meeting minutes of April 7, 2014.** Mr. Tracey moved to approve the minutes of the April 3, 2014 Board of Selectmen's meeting and April 7, 2014 Special Board of Selectmen's meeting. Mr. Muller seconded and the motion passed unanimously.

At 9:46pm Mr. Muller moved to enter into executive session. Mr. Tracey seconded and the motion passed unanimously.

**Executive Session- Contract negotiation-**

**ATTENDANCE:** The meeting was convened at 9:46pm in the First Selectman's Office by Chairman Weinstein, with Selectman Tracey and Muller present.

**DISCUSSION:** The Board discussed a contract for Tom Landry the Town Administrator.

**ADJOURN EXECUTIVE SESSION:** At a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**ADJOURN:** At pm a motion to adjourn the meeting (Dennis Tracey motion, David Muller second) passed by unanimous vote.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 5/19/14

# Bringing Westonites Together

Weston Stadium Lights Project  
To  
Board of Selectman



April 21, 2014

# Agenda

- People & Town Support
- Benefits
- Process to Date
- The Lights
- Financial & Fund Raising
- Next Steps

# Sports Programs Contributions To Town

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- 2003 – Group of Westonites led by Marc Butlein raised \$600,000 for installation of two turf fields and track. A turf replacement fund was set up to raise approximately \$60,000/year paid by Weston P&R, Boosters Club, youth football, soccer and lacrosse.
- 2004 – Little League contributed over \$100,000 to the town for dugouts and electronic score boards at Bisceglie Field.
- 2006 – Group of Westonites led by Rob Thomson and Marc Butlein raised \$200,000 to fund installation of lights on lower field.
- 2011 – \$536,000 was borrowed from Town to build the concession stand, bleachers and press box on stadium field to be paid back by Boosters, Gridiron Club, Youth Football, Soccer and LAX.
- 2014 – Little League contributed \$110,000 to build field lights and announcer's booth on Bisceglie.

# From 2010 P&Z Town Plan

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- **“An overwhelming desire for a stronger sense of community and belonging surfaced time and again at public forums. The questionnaire results indicated residents do not favor expenditure of town funds to construct additional facilities at this time, but instead seek creative, affordable ways of meeting this need.”**
- **“Town government, with...P&R, should evaluate ways to bring the community together using available resources.**
- **“ ...Weston residents favored the addition of more bicycle path at, pedestrian paths and picnic areas in our existing recreational areas.”**
- **“Recommendation: Examine ways to broaden community interaction....to benefit all four schools.”**
- **Many felt....school facilities ....should be made available to the Weston’s non–student public.**
- **“ ...means of increasing community oriented services in the area should also be explored.”**

# Growth & Success Football & Lacrosse

## Youth Football

- In 2012 Weston Trojan Youth Football & Cheer (WTYFC) was formed. Before 2012, part of the Aspetuck Wildcats program, a tri town organization comprised of Easton, Weston, and Redding. Practiced in Easton, games at Stadium.
- All towns have tackle teams in grades 3 and 4. Plan is to offer a 4th grade team in the near future.

	2011	2014
Tackle Players	43	90
Cheerleaders		72
Flag Players	0	60

## Lacrosse

	2010	2014
Boys Teams	4	10
Girls Teams	3	6
Total Players	140	320
		129%

- HS: Despite the relatively new program boys team has won several State Championships and the new Girls HS program recently won the State Championship.



# Stadium Lights Committee

Name	Relevant Experience
Eric Albert	Chairman Parks & Recreation Commission
Mark Berkowitz	Weston HS Athletic Director
Woody Bliss	Former Selectman, 2013 Weston Citizen of the Year
Kurt Brower	President Gridiron Club (WHS Football Booster club)
Carl Bernstein	Weston P&R Commissioner
Marc Butlein	Led turf and track project, Weston Sportsman of the Year, P&R
Michael Carter	President Weston Sports Commission, Board of Finance
Terri Clevenger	President Weston Boosters
Dawn Egan	Former Boosters President, Weston Citizen of the Year
Peter Figliola	Bleacher/Booster Board project, Weston Lacrosse Board
Ken Freidrichsen	Weston Lacrosse Board & Project Management
John Holmes	Weston Lacrosse Board
Fred Lawrence	Weston Lacrosse and Football Boards
Chris Myers	President Weston Soccer
Doug Narins	President of Girls Softball & Project Management
Steve Santa-Maria	Former President of Weston Youth Football
Paul Scheufeale	Founder Weston Lacrosse, Weston Sportsman of the Year
Robb Thomson	Led Fundraising for Soccer/Lacrosse, Soccer field lights, 2005

# Beneficiaries

Weston Residents	A healthy community social gathering place
High School Teams	Football / Lacrosse / Soccer / Track & Field/ Field Hockey
Youth Leagues	Football / Lacrosse/ Soccer
Walkers & Runners	Extended walking and running time
Sports Fans	Those presently attending + New fans who would attend a "Friday Lights Game"
Weston Boosters	More revenue at Booster Barn - supports all sports
Community at Large	Who want to remain engaged with the community

# Benefits

Night Games	<ul style="list-style-type: none"> <li>• Town spirit</li> <li>• Develop a culture for young kids to root for their town team.</li> <li>• Bring new and existing fans together</li> <li>• Create social setting for family entertainment and keeping people connected to the community</li> </ul>
Connect Community Fans	<ul style="list-style-type: none"> <li>• Parents of athletes, young children, Weston school graduates</li> <li>• Weston Fans</li> </ul>
Increase Track Usage	<ul style="list-style-type: none"> <li>• Attract more runners and walkers</li> </ul>

# Benefits

Reduce Impact of Sound	<ul style="list-style-type: none"><li>• New sound system is in current budget that was recently approved by Board of Selectman – will materially reduce volume</li></ul>
Increase Available Practice Times & Improve Scheduling	<ul style="list-style-type: none"><li>• Extended turf field hours allows for more practice time</li><li>• Fewer teams on practice fields</li><li>• Fewer weather cancellations</li><li>• Baseball and softball could use for practice if wet conditions at other fields</li></ul>
Enhance Community Events	<ul style="list-style-type: none"><li>• Relay for Life</li></ul>

# Summary of Process to Date

# Extensive Review & Analysis

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Month	Weston Committee/Board	Outcome
August	BOE facilities committee	Go forward
October	BOE Public Hearing	Public Intro
November	Facilities - Sound presentation	BOE assumes responsibility for lights BOE hires sound engineer
December	Facilities - Reviewed Report	\$50,000 in budget
January	BOE & Selectman Staples HS Tour	
	Facilities Committee	Reviewed Sound engineer's report
Feb	BOS	Approves speaker budget
	Facilities committee	Approves project
	BOE Public Hearing	Approves project/Educational Specs
March	Parks & Recreation Public Meeting	Wanted more time and info
April	Parks & Recreation Public Meeting	Approves Term Sheet
	BOF	Approves speaker budget
	Board of Selectman	
	Conservation	

# Key Conditions



## Season

- Define high usage seasons – March 15th – June 15th & end of Aug to end of November
- Walking Lights on till 9pm weekdays May 1<sup>st</sup> – November 1<sup>st</sup> – when Stadium lights off

## Sound

- New state of the art sound system will dramatically reduce volume
- Limited use of sound

## Lights

- Fall Friday night HS Football Games– up to six games typically ending by 9:30pm
- Fall Saturday night youth football games – two nights, back to back games over by 8pm
- Fall practices youth football over by 8:45pm (assuming HS off by 6:45pm)
- Spring youth LAX practices & games over by 8:45 to 9pm
- Town Events - 3 over by 9pm – except Relay for Life
- Post season: SWC or State playoff games are allowed. Weston can host up to four Conference or State games that do not involve a Weston HS team.
- Restrictions: No Sunday night usage + No back to back weekend events

## Administration

- Standing committee to address grievances, monitor adherence to the terms

# The Lights



# Comparable Towns

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With one exception all DRG-A & SWC public schools have stadium lights

District/ Conference	School	Lights
DRG-A	Darien	no
DRG-A	New Canaan	yes
DRG-A	Ridgefield	yes
DRG-A	Staples	yes
DRG-A	Wilton	yes
SWC	Weston	no
SWC	Bethel	yes
SWC	Brookfield	yes
SWC	Bunnell	yes
DRG-A SWC	Joel Barlow	yes
SWC	Masuk	yes
SWC	New Fairfield	yes
SWC	New Milford	yes
SWC	Newtown	yes
SWC	Oxford	yes
SWC	Pomperaug	yes
SWC	Stratford	yes

# Musco Lighting

## Introduction

For more than 30 years, Musco Lighting has specialized in lighting systems for sports and large areas. Musco pioneered dramatic improvements in energy efficiency and affordable ways to control spill light and glare. Permanent and temporary lighting services range from neighborhood Little League® fields to Olympic Games.

**Headquarters:** Oskaloosa, Iowa

**Manufacturing:** Muscatine, Iowa; Shanghai, China

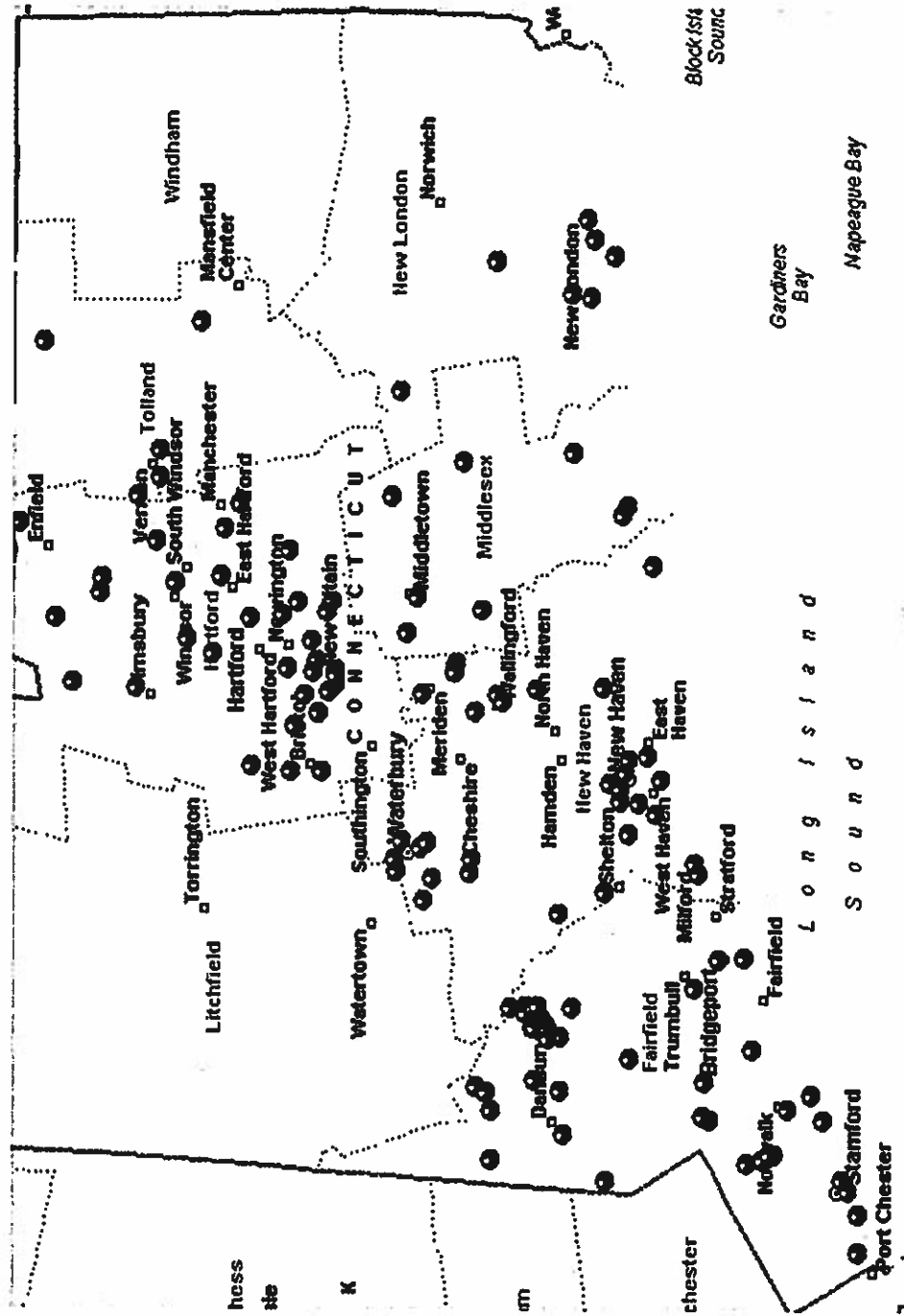
**Global Offices:** Australia, Canada, China, Cyprus, Dubai, Greece, Ireland, Korea, United Kingdom, Poland

## Special Projects\*

- Olympic Games — Vancouver, 2010;
- Athens, 2004; Sydney, 2000;
- Atlanta, 1996; LA, 1984
- "Battle": Tiger Woods Golf, 2000 2004
- Disney's Wide World of Sports™ Complex
- Daytona International Speedway
- Losail International Circuit
- Wimbledon Centre Court
- O2 World Arena — Berlin
- Tianjin TEDA Soccer Stadium
- Citi Field, NY Mets
- Yankees Stadium, NY Yankees
- Yas Marina F1 Circuit
- Nationals Park, Washington Nationals
- Dodger Stadium, LA Dodgers
- Comerica Park, Detroit Tigers
- Lamade Stadium, Home of the Little League® World Series
- NFL Super Bowls XVII, XIX, XXI, XXVII, XXX, XXXV, XXXVIII, XL, XLII, XLIII, XLIV

# Musco's Connecticut's Presence

1000 fields in CT and over 125 with the proposed green system

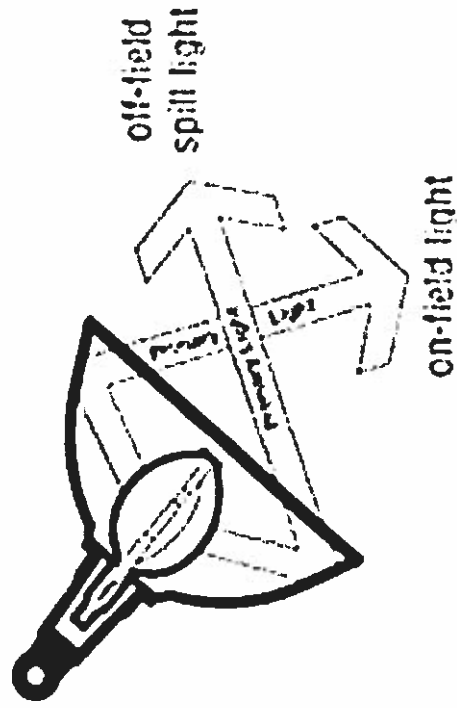


# The Lights

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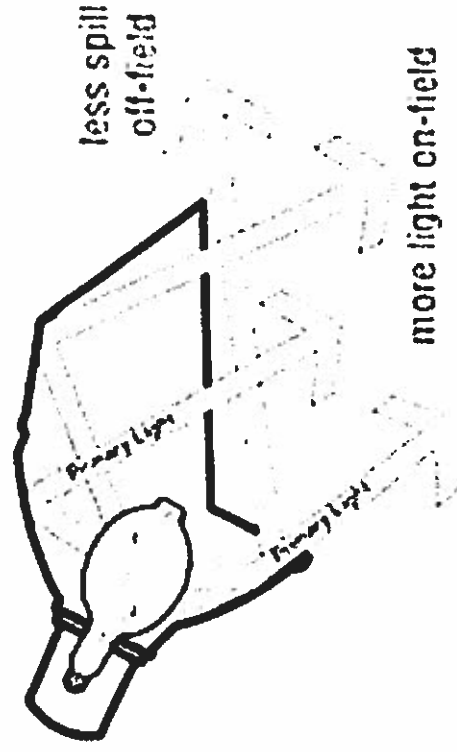
## Minimal Spill & Glare – Visor Design

### Old Generation



Standard Symmetrical Reflector

### New Technology



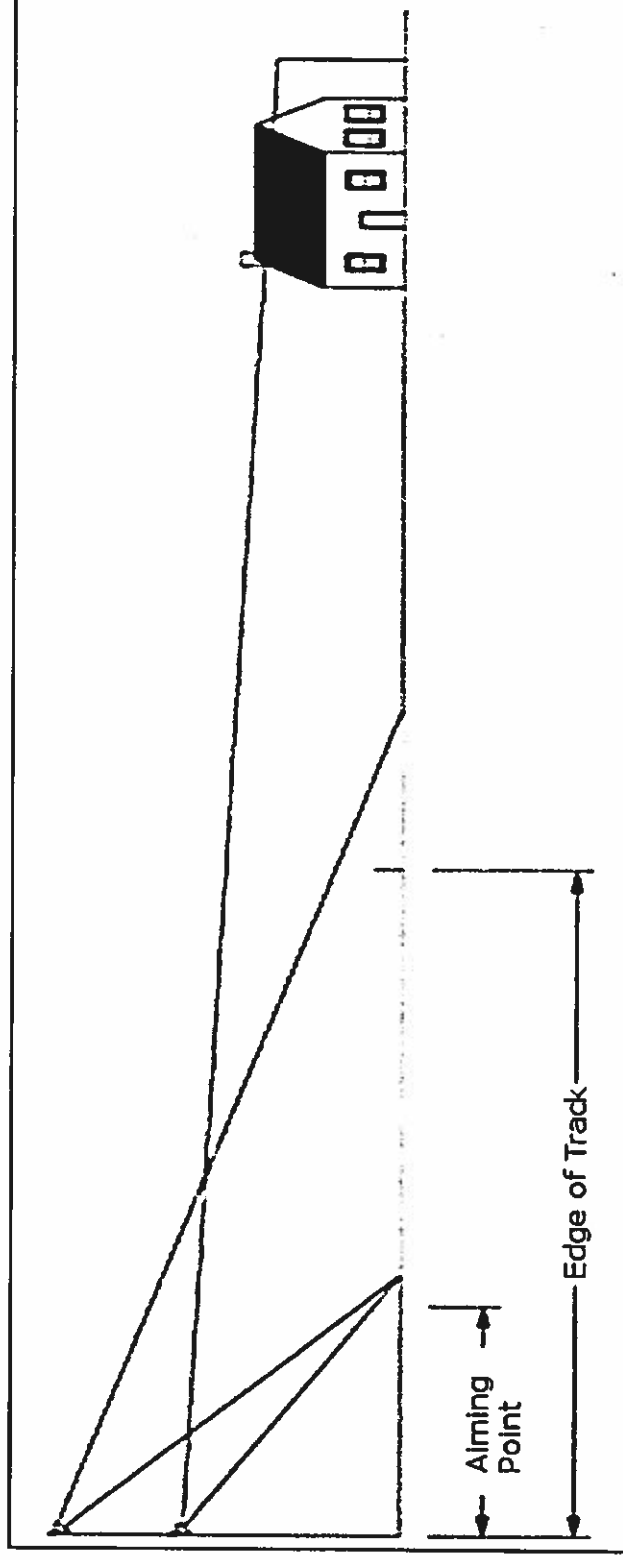
Redirections Off-Field Spill Light

# The Lights

Minimal Spill & Glare

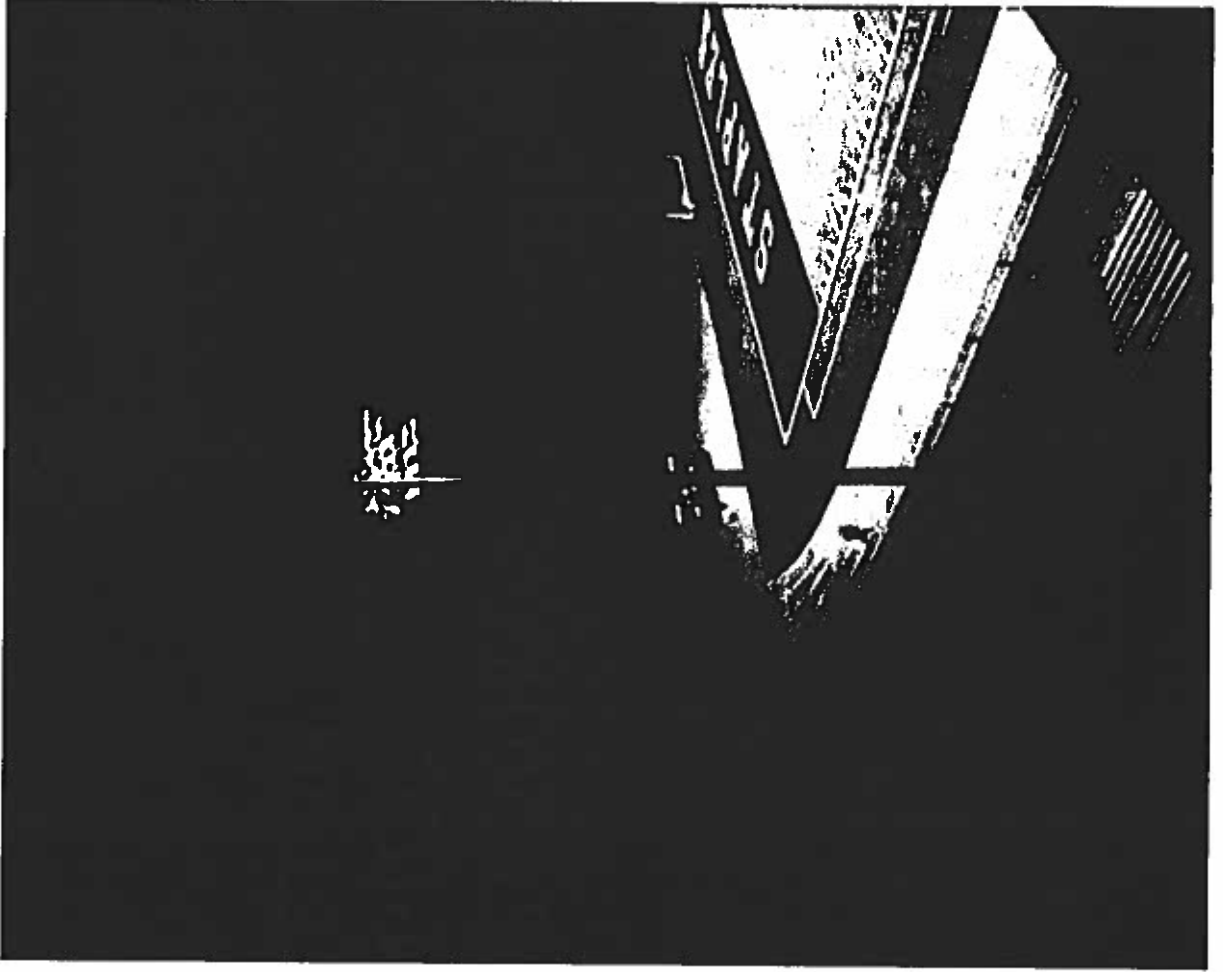
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**Taller poles ensure proper aiming angles, decrease glare for players, and decrease off-site spill light**





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Board of Selectmen's Meeting  
May 1, 2014

**Present: First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-**Ms. Weinstein led the meeting with the Pledge of Allegiance

**Proclamation Dante and Barbara Zacavish-** Ms. Weinstein presented a proclamation to Dante and Barbara Zacavish owners of the Lunch Box since 1977.

**Discussion/decision regarding the appointment of Kathleen Moore to fill the vacancy (Harriette Heller) on the Board of Ethics for a term to expire December 31, 2014.** Kathleen said that she and her husband have been residents for about 5 years. They have two children in the Weston School System. She is an attorney and has been home with her children for several years. After graduating from law school she served as law clerk to the Honorable Judge Ralph Winter of the United States Court of Appeals for the Second Circuit and to the United States Supreme Court Justice Antonin Scalia.

Mr. Muller moved to appoint Kathleen Moore to fill the vacancy on the Board of Ethics for a term to expire December 31, 2014. Mr. Tracey seconded and the motion passed unanimously.

**Discussion regarding the proposal for lights on the HS football field.-**Ms. Weinstein invited the Parade Ground neighbors to speak. Jonathan Kamisar provided material on "Need to Have versus a Nice to Have". He also provided a chart on the Westport stipulation versus how the Weston neighbors feel. Both of these are attached to the minutes. Ms. Weinstein said that she wanted to make it clear that from her prospective it was not a question of necessarily matching what Westport has.

Ms. Weinstein said what would be helpful to her is if they had another column so it would read Westport stipulation, what Weston neighbors would agree too and where we are right now. Mr. Muller asked all the neighbors were in agreement. Mr. Kamisar said he did get input from some of the neighbors but it is a sellable document. Mr. Muller said if we do not have uniform buy in then you can have one person that decides to sue. His concern is about shifting the base line and does this become the default rather than the current proposal. Mr. Kamisar said he is representing himself and while he would like to get some consensus, he cannot represent anyone but himself.

Mr. Tracey said he has a slightly different perspective. He wouldn't be looking for an agreement from the neighbors on every point or unanimity because he does not think that's going to be possible. He thinks that we have to balance all the factors, but the more people who tell us that they are happy with this compromise the more persuasive it is going to be to him.



Board of Selectmen's Meeting  
May 1, 2014

Mr. Kamisar went through the Westport stipulation versus Weston neighbors.

Sandy Block said that without having any kind of remediation it's hard to come to any kind of conclusion on this. In the Town's Plan of Development, there are some very strong points about maintaining the rural character of the Town which this does not comply with.

Brain Porter said that he is repeating his adamant opposition to the proposal as it currently exists. They have asked repeatedly for a test on field to observe the light and the Selectmen seem to have relied on the Lighting Committee saying they don't want to bear the cost. To him that is not an acceptable answer. He asked that the Selectmen take the time necessary and not be fast tracked.

Steven Semaya said that in addition to supporting all of the points that have been made, he and his whole family are opposed to the installation of lights. They don't believe that the supposed benefits that the lights are going to bring should supersede the rights of dozens of families who are going to be negatively impacted by this. He asked the Selectmen before finalizing a decision, that they respond to each of the issues that are raised so that they can understand how each of these points has helped the Selectmen to reach a decision.

Larry Schwartz said the whole thing has been incredibly distressing. Trying to minimize the impact is their goal. He agrees with what Jonathan has proposed. He had a letter from Lisa Brodlie which he read to the Selectmen.

Sandy Block said that the zoning regulations that we have specifically talk to illumination which goes on to adjacent properties. Ms. Weinstein said that the Town is exempt from zoning. Mr. Block said he did not agree. Ms. Weinstein said that regardless, the Town wants to be good neighbors.

Mr. Muller said when he was on P&Z and WIS was being built, the original plan had the school buses going up behind the school. They listened to what the neighbors on Parade Ground said and the buses never went there. That shows that there is a deliberate intent to make sure that they are trying to balance everything fairly.

**Discussion regarding the potential for a microgrid- Don Gary.** Don Gary introduced Mohammed Zia from Honeywell. They talked to the Selectmen about the possibility of microgrids in Weston. Mr. Gary said they would like the Board of Selectmen to agree to pursue, from a conceptual point of view.

Currently the legislature wants to encourage distributed generation and back-up. They have a new program called the DEEP program which will fund installation of a microgrid. A microgrid is a way to assure that we generate electricity at a price that is less than what we can get it for from CL&P. It's a back-up and it's also a stand-alone. It can run 24/7 but when the grid goes down it can continue to run on its own and it can serve the ones that we feel are critical and we will not have power outages as a practical matter.

**Board of Selectmen's Meeting  
May 1, 2014**

Mr. Zia explained that a microgrid is a stand-alone generation island mode. If you lose from the grid level you will be still have power especially in a critical area. The microgrid itself is a sophisticated switching system and connection system. To that, you add the source of creating the electricity and you can do that in a number of ways. The microgrid channels the electricity to the area that needs it the most.

Ms. Weinstein said that RFP's are due August 8<sup>th</sup> so she wanted to see if the Selectmen were on board with the concept. Then she wants to bring it to the Building Committee for them to vet the details of it. There is a potential for a 2 million dollar grant. She said that we wouldn't be doing the school campus right away but would be focusing on the Town Hall Complex, Weston Center and potentially Hurlbutt as well. If Hurlbutt was included we would have to have a discussion with the school.

**Discussion/decision regarding the mission statement for the Lachat Town Farm**

**Commission.** Ms. Weinstein said we want to give the commission the ability to establish some policies and procedures and have some oversight but it would have to be with concurrence of Town Boards and Department heads as appropriate. After some discussion there were amendments made to the Mission Statement. The amended Mission Statement is attached to the minutes. Ms. Weinstein said she would like to ask the existing committee about members being members on the Lachat Town Farm Commission and use that as a starting point because they work really well as a group.

Mr. Muller moved to approve the Mission Statement for the Lachat Town Farm Commission as amended. Mr. Tracey seconded and the motion passes unanimously.

**Open Items**

**First Selectman Updates-** Ms. Weinstein said that 224 people voted at the referendum. Town Operating Budget 159 yes 65 No. School Operating Budget 133 yes 91 No. Capital Budget 163 yes 61 no. All three budgets have passed.

**Any other business to come properly before the meeting- None**

**Discussion/approval of the minutes of the April 21<sup>st</sup> Board of Selectmen's meeting-** Tabled to the next Board of Selectmen's meeting.

At 9:25pm Mr. Muller made a motion to enter into executive session. Mr. Tracey seconded and the motion passed unanimously.

**Executive session-**

**Discussion/decision regarding the police commission and their negotiations.**

**ATTENDANCE:** The meeting was convened at 9:26pm in the First Selectman's Office by Chairman Weinstein, with Selectmen Muller and Tracey present. Also in attendance were Town Administrator Landry, and Police Commissioner Gralnick.

**DISCUSSION:** The purpose of the meeting was to discuss the Town's negotiating positions in the current labor negotiations with the Police bargaining unit.

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No votes were taken.

**ADJOURN EXECUTIVE SESSION #1:** At 9:36 pm, a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**Discussion regarding security issues**

At 9:37 pm in the First Selectman's Office, a motion ( David Muller, Dennis Tracey second) to enter executive session for the purpose of reviewing a proposal for a security review of the Senior Center and the Hurlbutt Elementary School passed by unanimous vote.

**ATTENDANCE:** The executive session was attended by Board members Weinstein, Tracey and Muller, School Supt. Palmer, Board of Education member Uzenoff, and Administrator Landry.

**DISCUSSION:** The topic was discussed, no votes were taken.

**ADJOURN EXECUTIVE SESSION #2:** At 10:01 pm, a motion (Dennis Tracey, David Muller second) to adjourn executive session and reenter open session passed by unanimous vote.

**Open Session- Decision /decision regarding a supplemental appropriation of \$4,500 requested by the Board of Education for the purposes of hiring a security consultant.**

**AUTHORIZATION:** At 10:02 pm, a motion (David Muller, Dennis Tracey second) authorizing the Board of Education to utilize up to \$4,500 from a previous supplemental appropriation for security related items ( NOTE: that appropriation retains a balance of approximately \$64,000) to retain the firm DVS to complete a security review of the Hurlbutt School and the current use and possible expansion of the Weston Senior Center located in the building, as described in the firm's April 28 letter to Dr. Palmer passed by unanimous vote.

**ADJOURN:** At 10:04 pm, a motion to adjourn (Dennis Tracey, David Muller second) passed by unanimous vote.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 6/23/14

# Financial

Budget  
Funding

# Budget

- **Capital Budget (funded privately)**
  - Equipment & Project \$290,000
  - Recognition Plaque 5,000
  - Contingency 30,000
  - Total \$325,000

- **Operating Costs (funded by end users)**
  - Electric
    - Stadium lights = \$16 /hour of operation
    - Walking lights = \$3/hour of operation
  - Security
    - Additional police at big events

# Privately Funded



- Town of Weston - Field Lighting Fund
  - Donations tax deductible (501-C3)
  - Monies segregated
- Fundraising strategy developed by Committee members
- Recognition for donors
- Negligible cost to taxpayers

# Funding To date

HELP US  
LIGHT  
THE WAY  
TO A BRIGHTER  
COMMUNITY

- Cash and pledges total approximately \$205,000
- 25% in the bank + 75% pledged
- Weston lacrosse/Paul Scheufele Endowment Fund has pledged \$80k to be distributed over 10 years
- Kiwanis Wine Tasting and Boosters Comedy show events planned for this weekend

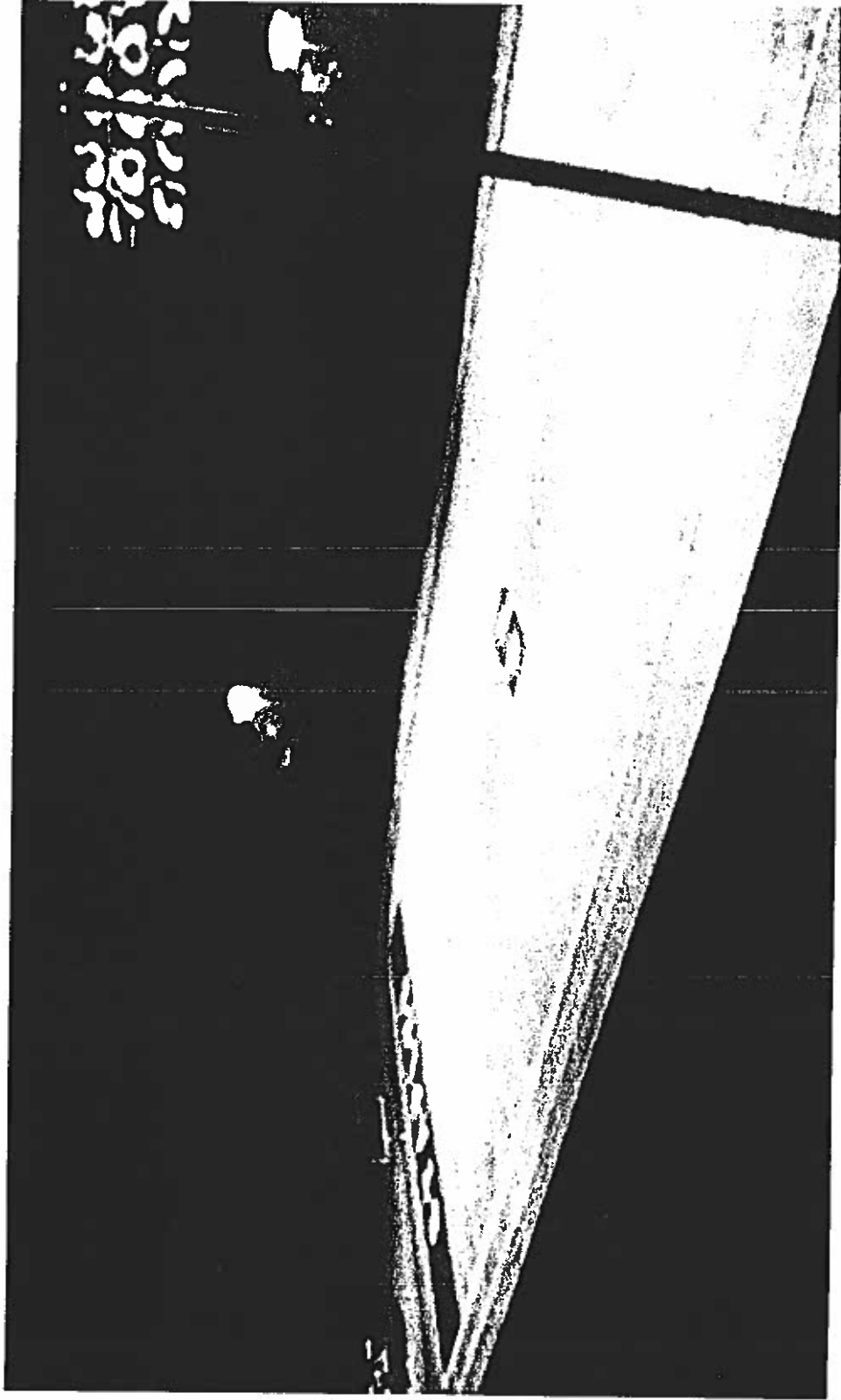
## Next Steps

Approval Process Done In June  
Fund Raising Done in June  
Order Placed with Musco in June  
Installation – July & August  
Opening Night in September



HELP US  
LIGHT  
THE WAY  
TO A BRIGHTER  
COMMUNITY

## Q & A



Board of Selectmen's meeting  
May 15, 2014

**Present: First Selectman Gayle Weinstein; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; residents and members of the press.**

**Selectman Muller and Tracey joined the meeting by telephone.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:32pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding the appointment of Julian Bombart to Weston's Sustainability Committee for a term to expire June 30, 2015-** this item was tabled to the next meeting.

**Discussion/decision regarding a budget for the startup of the Lachat Community Garden and Farm-** Amy Kalafa said they have submitted the budget and they would like to get approval tonight for the funding for the Community Gardens portion of the project.

Ms. Weinstein said she spoke to Amy earlier in the day and they agreed to hold off on a discussion regarding the production garden because they have grant applications in for a lot of those items and she doesn't want to allocate money and potentially lose a grant opportunity.

The total budget submitted for the Community Gardens is \$15,064. Half will be reimbursable by the Agriculture Viability Grant and we have made an agreement with Green Village Initiative (GVI) to split the remainder of the expenses 50/50 which would mean that the Town would be responsible for \$3,750 of that expense. Ms. Weinstein asked the Board for permission to cover the cost from the Lachat Endowment Fund.

Mr. Tracey moved that the Board allocate \$3,750 from the Lachat Endowment Fund to cover 25% of the cost of the startup budget for the Community Garden at the Lachat Farm. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding appointments to the Lachat Town Farm Commission.** Ms. Weinstein said that we would give members of the Lachat Oversight Committee first preference for seats on the Commission.

Mr. Muller moved to appoint Carol Baldwin, Judy Saffan, Nicholas Bell and Ellen McCormick to the Lachat Town Farm Commission for a term to expire May 15, 2017. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding authorizing the First Selectman to sign a Non\_Emergency Interagency Agreement-** Chief Troxell said that we have had these agreements in the past. The reason the agreement is with Darien, New Canaan, Norwalk, Westport, Weston and Wilton is because we all report to GA20 which is the Norwalk Court. This has traditionally been used for

Board of Selectmen's meeting  
May 15, 2014

DUI endorsement. Sgt. Ferullo said that there are grants available for distracted driving and DUI from the Department of Transportation. The agreement indicates that we have reciprocal enforcement powers with these communities.

Mr. Tracey moved to authorize the First Selectman to sign a Non-Emergency Interagency Agreement. Mr. Muller seconded and the motion passed unanimously.

**Request for property tax refunds**

**Jeffery A. Katz**

**\$3,040.53**

Mr. Muller moved to approve property tax refunds in the amount of \$3,040.53 as listed on the May 15, 2014 Board of Selectmen's agenda. Mr. Tracey seconded and the motion passed unanimously.

**Open Items**

**First Selectman updates-**

**Any other business to come properly before the meeting- None**

**Approval of the minutes of the April 21<sup>st</sup> Board of Selectmen's meeting and the Special Board of Selectmen's meeting minutes of February 12, 2014-** Mr. Tracey moved to approve the minutes of the April 21<sup>st</sup> Board of Selectmen's Meeting and the Special Board of Selectmen's meeting of February 12, 2014. Mr. Muller seconded and the motion passed unanimously.

At 7:54pm Mr. Muller made a motion to adjourn the meeting. Mr. Tracey seconded and the motion passed unanimously.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 6/23/14

Board of Selectmen's Meeting  
June 5, 2014

**Present: First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-**

**Discussion/decision regarding a proposal submitted by Fairfield County Bank to swap 47 Norfield Rd for the Jarvis property. Ms. Weinstein said that Paul McNamara from Fairfield County Bank would like to consider exploring the possibility of putting a Bank with a drive through ATM at the Jarvis property. The proposal is to swap the Jarvis property for the property at 47 Norfield Rd. with a property value differential paid in cash.**

**The Jarvis property would be left exactly the way it is except for an ATM teller drive-up on the site. They would improve all the buildings on the site and not create any new buildings. He reviewed several options for site proposals..**

**Ms. Weinstein said when she saw the sketches and the minimal impact to the property, it piqued her interest and felt we continue the process to see how the residents of Weston feel. The property is zoned residential, so in order for it to be utilized for commercial purposes, the Planning and Zoning Commission would need to approve a map amendment and potentially a text amendment. Historic District Commission approval would also be necessary. Ms. Weinstein would like to bring this to the Historic District Commission and ask for a preliminary review so we can get a sense of what they think of the plan. Selectman Muller and Selectman Tracey both agreed that this was worth pursuing.**

**Discussion/decision regarding approval of the construction of the extension of Hidden Spring Road in the Town owned right-of way of the Singing Oaks Subdivision and submission of an application to the Conservation Commission for the construction of that road extension. Tracey Kulikowski said Hidden Spring Drive is a road in Singing Oaks subdivision. When the sub-division was approved in 1990 the entire road was not completed because the road was generally intended to serve adjacent lots that are going to be land locked. Now that Peter Romano's client has purchased a property the road now needs to be improved to minor road standard that the Planning and Zoning Commission envisioned when they built the sub-division in 1990. The Town needs to give permission so that they can build a road. It also needs to go before the Planning and Zoning Commission.**

**Mr. Romano showed the Board the plans for where the road would be. The home owners will pick up the cost of constructing the road.**

**Mr. Muller moved to approve the construction of the extension of Hidden Spring Road at the property owner's expense in the Town owned right-of-way of the Singing Oaks Subdivision and**

Board of Selectmen's Meeting  
June 5, 2014

submission of an application to the Conservation Commission for the construction of that road extension. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding appointments to the Lachat Town Farm Commission.** Diane Renaud said that she has been a resident for 20 years and has raised three children. She got involved with the Lachat project through her neighbor down the street.

Mr. Tracey moved to appoint Diane Renaud to the Lachat Town Farm Commission for a term to expire May 15, 2017. Mr. Muller seconded and the motion passed unanimously.

Jamie Kapel said she has lived in Town for 15 years and has 3 children. She has been active in Town through the school and other volunteer opportunities and would like to get involved in Lachat. Both she and her son volunteered at Lachat and they asked her to be on the Committee.

Muller moved to appoint Jamie Kapel to the Lachat Town Farm Commission for a term to expire May 15, 2017. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding the appointment of Glenn Van Deusen to fill the vacancy (Jeffrey Tallman) on the Zoning Board of Appeals for a term to expire November 3<sup>rd</sup> 2015.** Glenn said that he is active as an alternate now on the Board. He is involved in all of the decisions and does all of the site visits whether he's voting or not.

Mr. Tracey moved to appoint Glenn Van Deusen to fill the vacancy Jeffrey Tallman on the Zoning Board of Appeals for a term to expire November 3, 2015. Mr. Muller seconded and the motion passed unanimously

**Discussion/decision regarding a supplemental appropriation for \$351,900 for the educational program costs related to the district's special education students.**

Dr. Palmer said that after discussion with the Selectmen earlier in the year and all agreed that they would wait until the end of the school year get a better understanding of the deficit. After going through the financial reports they have reduced several of the accounts so the balance has been brought down to \$320,872.

Mr. Muller moved to approve a supplemental appropriation of \$320,872 to cover the Board of Education Special Education Budget deficit for FY 2013/2014. The Board of Education agrees to use these funds for this sole purpose. Any remaining funds after the fiscal year close out from this line item must be returned to the Town of Weston. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation of \$84,205 for additional staffing of a kindergarten teacher.** Dr. Keating said the Board voted on asking for the funding for the additional teacher and the cost was approximately 84,000. After going through all of their account and analyzing their needs to the end of the year their actual needs are about \$58,378. She presented to their finance committee this morning a number of transfers within the budget to balance out some of their needs but they will need additional funding at this time.

Board of Selectmen's Meeting  
June 5, 2014

Ms. Weinstein asked what changed between yesterday and today that there is an additional \$15,000 deficit. Dr. Keating said the report that she was looking at previously was from April 30<sup>th</sup> and they have transactions that have taken place over the last month. There are significant separation benefits that have surfaced and they had to take that into account. Dr. Palmer said additionally they cut to close to the quick with the electric bills.

Mr. Tracey moved to approve a supplemental appropriation of \$58,378 to the Board of Education to cover the anticipated deficit in FY 2013/2014 Board of Education Budget. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding authorizing the First Selectman to negotiate and sign an MOU with the Board of Education, Weston Football and Weston Lacrosse regarding lights on the Stadium Field.**

Steven Semaya said he would still like them to consider the requirement of having temporary lights installed for a test and have an independent engineer to actually determine what the impact is going to be rather than to rely on models and estimates which are all from the company selling the lights. They would better be able to understand the impact and also the specifics needed for screening so they could be included in the MOU in advance.

Jonathan Kasimer said that he thought events were either Friday or Saturday nights. He went through different items in the draft MOU. He said spring playoff games is a new concept to him. He would like something specific that says no lights to be used outside of what's in the MOU. He said he is concerned about the term and the potential review. Ms. Weinstein said after conversations with Board of Education and Town Attorney the lights oversight committee was amended and they amended the term.

Sandy Block asked if there was a separate sound memo that was drafted on this. Ms. Weinstein said the Board of Education did put forth a sound policy. She met with the facilities committee who is doing the review based on what is in this MOU. The Lights Committee will be a part of the decision making process and there are two residences on that committee.

Bob Machson said that his concern is that this does not cost the Town anything and he is not sure that that is clear from the MOU or the discussion. He said accepting gifts is a concern and if the lights are good for the Town then the Town ought to do them. He doesn't want taxpayer money spent on anything other than absolute necessities. Mr. Muller said that we as a country rely on philanthropy and that it is to be commended. Mr. Tracey said he thinks if we are incurring a Town expense we need to discuss it. Mr. Machson said if there is litigation that arises from this the Town is liable.

Michael Carter said that they have been through 14 public hearings, 4 boards and everyone has the same intent, how can we minimize the impact to the neighbors. They eliminated Sunday, reduced spillage to zero, BOE worked on reducing sound and they did it to be good neighbors. They feel right now that they are on the line where it doesn't make sense if they go any further. The MOU there now is acceptable to them but ultimately the people who donated \$325,000 had an expectation as to usage.

Board of Selectmen's Meeting  
June 5, 2014

Richard Silverstein said if the intention is to screen so light doesn't hit the houses maybe it should be in the MOU. If the intent of the MOU is this is the worst case scenario that should be clear that they can modify it but not to the extent that it increases use.

Arlene Block said that we are not all in this together. It's affecting a minority but sometimes people in the majority have to do things to protect the people in the minority. The tone of some of these meetings, although people have prefaced just about everything they say with "we are trying to do everything we can not to hurt anyone in this community", has a tone of bullying. It may not be intentional but it's there. Ms. Weinstein said her message of respect is critical and much appreciated by her.

Ms. Weinstein reviewed the Memorandum of Understanding with the Board. Mr. Tracey said that the language in the MOU is good but he doesn't believe this language should be used to significantly expand the usage of the lights or the timing of the lights. Mr. Muller believes acceptance of this gift is a net positive for the Weston community. This is a compromise and no one party is getting everything they wanted.

Mr. Muller moved to authorize the First Selectman to negotiate and sign an MOU with the Board of Education, Weston Football and Weston Lacrosse regarding lights and sound usage on the Stadium Field at Weston High School. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding a gift acceptance of the Stadium Lights from the Weston Lights Committee.** Mr. Tracey said he would like to thank everyone who has been a part of this process for being respectful. Ms. Weinstein said that this is another example of public private partnership that will benefit the Town.

Mr. Tracey moved to conditionally accept a gift of Stadium Lights from the Weston lights Committee. The conditions include: 1. A signed MOU consistent with the discussion at today's Board of Selectmen's meeting; 2. The Weston Lights Committee agrees to turn over all funds raised for this project to the Town of Weston in an amount that is sufficient to cover the cost of the lights project in its entirety including a reasonable contingency; 3. The Town of Weston will negotiate and execute all contracts for this project; and 4. According to Town Gift Policy, this gift must also be accepted by the Board of Finance. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation for new asphalt for the play area at East house.** Ms. Weinstein said that we had made an agreement with the Board of Education that if we could recreate an asphalt play area and resurface a parking lot so the teachers would be able to park behind East house. After discussions they have identified the area that is to the right of East house where the kids line up. That needs to be renovated so they are proposing to rip up all the asphalt, re-mill and repave the whole area so that we have a level play area that the kids can play on while improving the drainage to the area.

Mr. Muller moved to approve a supplemental appropriation of \$39,583 for new asphalt and resurface for parking for the play area at East House. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation of \$18,000 to hire KG&D to provide architectural and engineering services for the Weston Senior Center remodel.** Ms. Weinstein said that the \$18,000 is a number that they feel pretty confident will come down. Mr. Landry has been working with Erik Keyer from KG&D to let him know what our needs are. They are meeting with them to take a look at the handicap bathrooms to see if they can reduce some of the cost.

Mr. Tracey moved to approve a supplemental appropriation of up to \$18,000 to hire KG&D to provide architectural and engineering services for the Weston Senior Center remodel. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation for \$15,000 for Police Station soils test.** Ms. Weinstein said that the Town Engineer has informed us that we have major storm water drainage for the entire Town hall complex underneath the proposed site for the new Police Station. We need to hire an engineer to look into the possibility of moving the proposed police station to another area or moving the drainage to another area. They will work with Brian Humes who will hire this engineer to do test pits and other associated work necessary. There is an addition \$3,000 in this cost for a survey.

Mr. Muller moved to approve a supplemental appropriation for \$15,000 for the Police Station soils test. Mr. Tracey seconded and the motion passed unanimously.

#### **Open Item**

**First Selectman's update-** COG she forward the minutes from the last meeting. Wilton, Stamford, Greenwich and New Canaan have all passed their ordinances. Norwalk is on its way to the common council and Darien is expected the end of June. The HEVCO region has not done that yet.

Lachat is coming along and even before they official started talking about renting the plots they have over ½ of them already taken.

#### **Any other business to come properly before the meeting**

Mr. Tracey moved to add a discussion/decision regarding the appointment of Jeff Wollman to Lachat Town Farm Committee. Mr. Muller seconded and the motion passed unanimously.

Mr. Wollman said that he has been watching the development of the Farmhouse and had an opportunity to volunteer some time and build some beds. He has a business background and can add something to the Commission.

Mr. Tracey move to appoint Jeff Wollman to the Lachat Town Farm Commission. Mr. Muller second and the motion passed unanimously.

**Approval of the Minutes of the May 1st and May 15<sup>th</sup> Board of Selectmen's meeting.** Tabled to the next Board of Selectmen's meeting.



**Board of Selectmen's Meeting  
June 5, 2014**

**At 10:40pm Mr. Muller moved to adjourn the meeting. Mr. Tracey seconded and the motion passed unanimously.**

**Respectfully submitted**

**Judy M. DeVito  
Administrative Assistant  
Approved 8/7/14**

Board of Selectmen's meeting  
June 23, 2014

**Present:** First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding determining the wording regarding the Charter Revision Ballot Question-** Mr. Tracey moved that the Board add the following question to the ballot. "Shall the Weston Town Charter as amended and restated by the Charter Revision Commission be approved?" Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding Grey Fox Lane- Pat Sullivan-** Attorney Sullivan said in December 2011 with the Town Engineers confirmation the Board of Selectmen accepted Grey Fox Lane. Unknown to the parties a small section of the lane was not included in the transfer to the Town. The parties have presented deeds which once recorded will correct the oversight.

Mr. Muller moved to accept the Affidavit of Facts and the accompanying deeds for Grey Fox Lane. Mr. Tracey seconded and the motion passed unanimously.

**Discussion regarding the reappointment of William Proceller and David Coprio to the Building Committee for a term to expire June 30, 2016-** Mr. Tracey moved to reappoint William Proceller and David Coprio to the Building Committee for a term to expire June 30, 2016. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding the reappointment of Robert Pickholtz; Harry Spencer; Larry Cass and Eric Bell to the Insurance Advisory Committee for a term to expire June 30, 2016.** Mr. Muller moved to reappoint Robert Pickholtz, Harry Spencer, Larry Cass, Michael O'Brien and Eric Bell to Insurance Advisory Committee for a term to expire June 30, 2016. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding the reappointment of Paul Levin; Keith Brooks and Jordan Fenster to the Commission for the Arts for a term to expire June 30, 2016.** Mr. Tracey moved to reappoint Paul Levin, Keith Brooks and Jordan Fenster to the Commission for the Arts for a term to expire June 30, 2016. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding the reappointment of Lynne Barrelle as the Town Historian for a term to expire June 30, 2016.** Mr. Muller moved to reappoint Lynne Barrelle as the Town Historian for a term to expire June 30, 2016. Mr. Tracey seconded and the motion passed unanimously.

Board of Selectmen's meeting  
June 23, 2014

**Discussion/decision regarding the reappointment of Father Michael Dunn as the Weston's Police Chaplin for a term to expire June 30, 2016.** Mr. Tracey moved to reappoint Father Michael Dunn as the Weston's Police Chaplin for a term to expire June 30, 2016. Mr. Muller seconded and the motion passed unanimously

**Discussion/decision regarding a request from Homes with Hope-** This item was tabled to the next Board of Selectmen's meeting

**Discussion/decision regarding expanding the Lachat Town Farm Commission to nine members.** Since we established the Commission, Ellen McCormick has said they have other people that are interested in joining the Commission. She feels that the more people on the Commission the more she can divide up the various responsibilities. Ms. Weinstein is asking the Selectmen to expand the Commission to nine members. Mr. Tracey moved to expand the Lachat Town Farm Commission from seven members to nine members. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding Building Committee recommended change order for the High School doors and windows project.** Dr. Palmer said that the updated financial sheet for the project indicated the additional funds of \$60,000 that were reallocated by the Board of Finance at their last meeting. There was a Building Committee Meeting held on June 20<sup>th</sup> and if the infrastructure is not put in, the construction that will happen in those classrooms will mandate that we will have to deconstruct some of what is done and go back in and put the infrastructure at a future point and time.

The Building Committee approved the project to move forward with not air conditioning any room fully at this time, but to build the infrastructure for all 12 classrooms. At the next round of Capital requests she anticipates that the Board of Education would seek additional funding to put the units into those classrooms.

Dr. Palmer said the best figure she could give right now to purchase and install the actual units is about \$150,000 plus or minus 10,000.. They are bringing on a new Facilities Director who is a mechanical engineer and they want to see if they can use some in house services to help with the second phase of this.

Mr. Muller moved that the Board authorize the First Selectman to approve change order #3 to add air conditioning infrastructure work for the High School Window and Doors Project. Mr. Tracey seconded and the motion passed unanimously

**Discussion/decision regarding a Memorandum of Understanding for the Senior Center between the Board of Education and the Town of Weston-** Mr. Tracey said his concern is that in the proposal the Board of Education determine what security requirements there are and the Board of Education and the Town pay for them and that is not a good balance of authority. Ms. Weinstein said she offered several compromises, all of which were rejected.

Lewis Brey said the overriding issue has to do with who's responsible for managing the properties. Under Connecticut State Statutes the Board of Education has control of the building

Board of Selectmen's meeting  
June 23, 2014

at the school. Security is the much bigger issue so the issue is whether the Board of Education is willing to surrender that responsible to the police department, the Selectmen or anyone else.

Under the Statute and the MOU the Board of Education has jurisdiction over the Senior Center building property. Given its proximity to Hurlbutt, the Board felt that that was the reason to control the security there. The issue is who makes the final decision and the second part is who pays for it. The school system has to have the final decision.

Dr. Palmer said in terms of security that there is a very reasonable standard put in place. If the one issue is who pays for it in the end, there really is one budget in the Town. If that comes down to be the real issue maybe there is other language we can use to address that. If there has to be some adjustment in the funding she doesn't feel that should be the deal breaker.

Ms. Weinstein said that she wanted to thank Dr. Palmer because she has been incredibly supportive of the Senior Center. But there have been many instances in the past where the Town has not been consulted on security decisions that impact the Senior Center. Ms. Weinstein asked what do we do the sixth time a security decision is made at the school and the Board of Selectmen is not notified. Phil Schaeffer said those were decisions that were made on the fly and shouldn't have happened. Ms. Weinstein asked what procedures we have in place to ensure that it doesn't happen again?

Mr. Muller said what he understood that this agreement is to cover things like we need additional cameras, windows checked twice a day, more ongoing issues. Ms. Weinstein said this covers both and that is the problem. She said if it was the infrastructure aspect of it she would have no problem turning over all of the infrastructure control and cost to the Board of Education. Her concern is the operational aspect.

Mr. Tracey said that he thought that we could come up with language for this agreement that defines a situation that so extenuating that you might overrule the Board of Selectmen. After more discussion Mr. Tracey offered to work on the wording. This will be on the agenda for the next Selectmen's meeting.

**Discussion/decision regarding authorizing the First Selectman to apply for Conservation Commission or administrative approval for the installation of a sound system on the stadium field.** Dan Clarke said that trenching may be required to pick up the junction boxes on the 40 yard line on the east side of the field. This may need Conservation Commission or administrative approval. Ms. Weinstein said that there is wetlands back there but the feeling is that the Conservation Planner would be able to approve this administratively.

Mr. Tracey moved to authorize the First Selectman to apply for Conservation Commission or administrative approval for the installation of a sound system on the stadium field. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding the Memorandum of Understanding for the Stadium Lights between the Town of Weston, Board of Education and Youth Sports.** Ellen Uzenoff said if Weston High School goes forward into a championship season it is possible that they would say

Board of Selectmen's meeting  
June 23, 2014

you have to have these two games on a Saturday night. If we qualified we would not be able to do what the league would require them to do because they wouldn't have permission. She said it is a "what if" possibility.

Ms. Weinstein said that youth football has already lost playtime and losing another Saturday night wasn't fair to them. Ms. Uzenoff said when they were talking about this the three things that came out was the CIAC tournament play, the second was the cheerleading and third one is the second night of Rosh Hashana.

Mr. Tracey said that if those situations come up and there needs to be a discussion he presumes there will be flexibility on both sides. Everyone needs to understand that the MOU that they are signing is supposed to be the most that the neighbors are going to have deal with. If there has to be more things then there needs to be other compromises so that the neighbors aren't more disadvantaged. Ellen said this was a "what if" and this was a response. She wanted to clarify the response that it could impact the program in a way that would mean it would be eliminated as it is now. She wanted to be up front about it. Ms. Weinstein said that her concern is with BOE adding usage that is currently not there. The cheerleaders have not been on the field for at least the past four years.

Ms. Weinstein went through the changes to the Memorandum of Understanding. Mr. Tracey said he has an issue with regard to screening section of the MOU and made some changes to the wording. Mr. Tracey also felt that there should be a Statement of Intent in the MOU. A copy of the MOU with changes is attached to these minutes.

Mr. Muller moved to approve an amended MOU for the stadium lights between the Town of Weston, Board of Education and Youth Sports as amended dated June 23, 2104. Mr. Tracey seconded and the motion passed unanimously.

**Discussion/decision regarding execution of a Memorandum of Understanding for the 2016 Pre-disaster mitigation plan update.** Ms. Weinstein said that this is something that we pass every year and this is the regional plan to plan for disasters. We have to have a plan in place by state law and this is our updated plan. Mr. Tracey moved to authorize the First Selectman to execute an MOU for the 2016 Pre-disaster mitigation plan update. Mr. Muller seconded and the motion passed unanimously.

#### **Open Item**

**First Selectman's update-** COG- Seven out of eight Towns in the Southwestern Regions have passed there ordinances to convert from an RPA to a COG. The HEVCO region has started the process of ordinance review as well but none of their Towns have actually passed yet.

There are some issues regarding the MPO status because Stamford does not want to merge the MPO with HEVCO and they actually have veto power.

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June 23, 2014

We are moving forward with the space needs study with the lower level of the Town Hall Building to relocate land use and human services and potentially Parks and Recreation to the bottom of the building. We don't have to ask for money because two years ago we put in \$40,000 for space needs study and we have money left over.

**Any other business to come properly before the meeting- None**

**Approval of the Minutes of the May 1st and May 15<sup>th</sup> Board of Selectmen's meeting.** Mr. Muller moved to approve the minutes of the May 1st and May 15<sup>th</sup> Board of Selectmen's meetings. Mr. Tracey seconded and the motion passed unanimously.

At 9:30pm Mr. Muller moved to enter into executive session. Mr. Tracey seconded and the motion passed unanimously.

**Executive Session- Employee Contracts-**

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 8/7/14

Board of Selectmen's Meeting  
July 2, 2014

**Present: First Selectman Gayle Weinstein; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents**

**Selectman David Muller was not in attendance**

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:30pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding the appointment of Mike Smith and Ed Parker to the Lachat Town Farm Commission-** Ms. Weinstein said she met Mike and Ed at the Lachat Commission meeting and she wanted to support both of them.

**Mike Smith-** Mike said that he's married to Phoebe Cole Smith and their property on Newtown Turnpike has been converted into a farm. His career was managing teams in the National Hockey League. He went to graduate school and has PHD in Russian studies and a big part of his research was in Russian peasantry. He is very intrigued with historical farming traditions of different countries.

**Ed Parker-** Ed is an architect. Ms. Weinstein said that his background will be critical as they move forward with the structures that are on the property and she really appreciated his comments and suggestions at the Lachat Commission meeting last night.

**Mr. Tracey moved to appoint Mike Smith and Ed Parker to the Lachat Town Farm Commission for a term to expire May 15, 2017. Ms. Weinstein seconded and the motion carried.**

**Discussion/decision regarding acceptance of a gift from Michelle Fracasso and Jonathan Spitzer-** Ms. Weinstein said that Michelle was instrumental in getting the community garden up and running. She is a farmer herself and owns Wells Hill Farm and she would like to donate some goods that they used for the community build.

**Mr. Tracey moved to accept a gift from Michelle Fracasso and Jonathan Spitzer for Goods and Services for the Lachat Town Farm at the Juliana Lachat Preserve totaling \$9,673.30. Ms. Weinstein seconded and the motion carried.**

**Discussion/decision regarding an approval of a Memorandum of Understanding for the Senior Center between the Board of Education and the Town of Weston.** Mr. Tracey said he had a few tweaks to the MOU. Page 2 eliminate the "or his/her designee". In fifth bullet point the word should be "may" not "my".

**Mr. Tracey moved to approve a Memorandum of Understanding for the Senior Center between the Board of Education and the Town of Weston as amended. Ms. Weinstein seconded and the motion carried**

Board of Selectmen's Meeting  
July 2, 2014

**Discussion/decision regarding approving a resolution of municipal legislative body authorizing the First Selectman to execute a Personal Services Agreement with the State of Connecticut for financial assistance to complete the replacement of the turf field located at the Weston Schools Campus, STEAP 2014-10-** Ms. Weinstein said that this is a resolution authorizing us to accept the STEAP grant.

Mr. Tracey moved to approve a resolution of Municipal Legislative Body authorizing the First Selectman to execute a Personal Services Agreement with the State of Connecticut for financial assistance to complete the replacement of the turf field located at the Weston Schools Campus, STEAP 2014-10. Ms. Weinstein seconded and the motion carried.

#### **Open Item**

##### **First Selectman's update-**

Ms. Weinstein thanked Mr. Landry for working on a bridge grant that we have received for the Godfrey Road Bridge. We applied for \$330,000 and we don't know what we are getting yet. We opened bids last week and the low bid with an alternate that we will do is about \$560,000. There are additional engineering oversight test which could cost about \$100,000. The bridge repair account has about \$800,000 so whatever is left in the account will stay there for another bridge project.

There was a COG sub-committee meeting today. Norwalk is in the works. They are the last municipality in the South West Region to approve their ordinance change to a COG. Four out of the ten Towns in the Housatonic Valley have also started their process. Once those four towns go the other six are behind them.

By-Laws were voted on by the committee and she will get a copy to Mr. Tracey once it is cleaned up. What is going to happen with the MPO is still up in the air. Stamford is still saying that they will veto any changes.

They are hoping to move forward with the Senior Center towards the end of July beginning of August. Where it stands right now is we are hoping that the architect will come back with the bid specs and what we have to do with basic cost estimates by July 10<sup>th</sup>. Once we have that then we will either put it out to bid or ask for request for proposals and hopefully start that work around August 1<sup>st</sup>.

**Any other business to come properly before the meeting- None**

At 7:46pm Mr. Tracey made a motion to enter into executive session. Ms. Weinstein seconded and the motion carried.

**Executive Session- Employee Contract-**

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 8/7/14



Special Board of Selectmen's Meeting  
July 30, 2014

**Present: First Selectman Gayle Weinstein; Administrative Assistant Judy DeVito; Town Administrator Tom Landry.**

**Selectman David Muller joined the meeting telephone. Selectman Tracey was absent**

**This meeting was recorded. Copies are available in the Selectmen's office.**

**Ms. Weinstein called the meeting to order at 12:30pm**

**Discussion/decision regarding approving funding for the renovation of the Senior Center.** Ms. Weinstein sent the Board of Selectmen a memo (attached. She is requesting a supplemental appropriation not to exceed \$85,000 for renovation of the Senior Center. She and Mr. Landry are confident that this cost will be less than \$85,000 but she wants to have a buffer in case there are unexpected costs or if we choose to purchase additional furniture.

Mr. Muller asked if there was a contingency built into the \$85,000. Ms. Weinstein said yes, the miscellaneous and contingency total was \$11,000. They are hoping to get the majority of the work done before school starts.

Ms. Weinstein moved that the Board of Selectmen approve a supplemental appropriation request not to exceed \$85,000 for the purpose of Senior Center renovations. Mr. Muller seconded and the motion carried Ms. Weinstein, Mr. Muller yes. Mr. Tracey absent.

At 12:33pm Ms. Weinstein made a motion to adjourn the meeting. Mr. Muller seconded and the motion carried.

Respectfully submitted

Judy M. DeVito  
Administrative Assistant  
Approved 8/7/14

Board of Selectmen's Meeting  
August 7, 2014

**Present:** First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department heads; residents and members of the press.

**This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.**

**Ms. Weinstein called the meeting to order at 7:35pm**

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Accept the resignation of Joan Henderson from the Library Board effective July 31, 2014-** Mr. Muller moved to accept the resignation of Joan Henderson from the Library Board effective immediately. Mr. Tracey seconded and the motion passed unanimously. Ms. Weinstein thanked Joan for her tireless service to the Town.

**Discussion/decision regarding approving a resolution authorizing submission of the application and authorizing the Town Administrator to execute a contract with the Connecticut State Library for a State Public Library Construction grant.** Ms. Weinstein said this grant is going to be used for replacing the windows, asbestos remediation in the floor and installation of a generator as well as doing electrical work, flooring work and lighting work. She's excited that the library is moving forward with space needs analysis.

Mr. Tracey moved to approve a resolution authorizing submission of the application and authorizing the Town Administrator to execute a contract with the Connecticut State Library for a State Public Library Construction grant. Mr. Muller seconded and the motion passed unanimously.

**Request for property tax refunds**

Gregory Russo	\$1,212.60
Mercedes Benz Financial Ser.	\$1,298.08
CAB East LLC	\$909.97
VW Credit Leasing LTD	\$689.72
Ally Bank	\$227.22
Marc Blitzer	\$110.22
Davenport Electric Company	<u>\$88.10</u>
<b>Total</b>	<b>\$4,535.91</b>

Mr. Muller moved to approve property tax refunds as listed on the August 7, 2014, Board of Selectmen's agenda. Mr. Tracey seconded and the motion passed unanimously.

**Open Item**

**First Selectman's update-** 7 out of the 8 municipalities in the southwest region have passed their COG ordinance. Norwalk is the only community in our region that has not. It is currently with their ordinance committee who is reviewing it and trying to access how they are going to move forward.

**Board of Selectmen's Meeting  
August 7, 2014**

Two municipalities in the Housatonic Valley have passed their COG ordinance. Two more should be completed by the end of the month. We are very close to making the transition from RPA to a COG.

Senior Center- The hallway is in the process of being built that will lead outside for the external egress. The wall between the school and the senior center is complete. Tom Landry has lined up all the contractors to do the rest of the work.

**Any other business to come properly before the meeting- None**

**Approval of the minutes of the Board of Selectmen's meeting of June 5, 23, July 2 and the Special Board of Selectmen's minutes of July 30, 2014-** Mr. Muller moved to approve the minutes of the June 5<sup>th</sup> and June 23<sup>rd</sup> Board of Selectmen's meeting as presented. Mr. Tracey seconded and the motion passed unanimously.

Mr. Tracey moved to approve the minutes of the July 2<sup>nd</sup> Board of Selectmen's meeting as presented. Ms. Weinstein seconded and the motion carried. Mr. Tracey and Ms. Weinstein yes, Mr. Muller abstained

Mr. Muller moved to approve the minutes of the July 30<sup>th</sup> Special Board of Selectmen's meeting as presented. Ms. Weinstein seconded and the motion carried. Ms. Weinstein, Mr. Muller yes, Mr. Tracey abstained.

**Executive Session- Employee Contract- Tom Landry**

Mr. Tracey moved to add an update on labor relations on some contract negotiations. Mr. Muller seconded and motion passed unanimously.

Mr. Tracey moved to add a legal update on litigation. Mr. Muller seconded and the motion passed unanimously.

At 7:45pm Mr. Tracey moved to enter into executive session. Mr. Muller seconded and the motion passed unanimously.

**EXECUTIVE SESSION**

**ATTENDANCE:** The meeting was convened at 7:49 pm in the First Selectman's Office by Chairman Weinstein, with Selectmen Muller and Tracey present. Also in attendance was Town Administrator Landry.

**DISCUSSION:** Mr. Landry briefed the Board regarding the mediation with the DPW bargaining unit the previous day regarding the unit's unfair labor practice complaint and upon the latest in the contract negotiations with the Town Hall bargaining unit. Ms. Weinstein also briefed members on the status of a lawsuit filed against the Town. Mr. Landry then left the meeting, and the members discussed a potential employment contract for the Town Administrator, then recalled Mr. Landry for further discussion on the topic. No votes were taken.

**Board of Selectmen's Meeting  
August 7, 2014**

**ADJOURN EXECUTIVE SESSION:** At 8:44 pm, a motion (David Muller, Dennis Tracey second) to adjourn executive session and resume in open session passed unanimously.

**ADJOURN:** At 8:45 pm, a motion to adjourn (Dennis Tracey, David Muller second) passed by unanimous vote.

**Respectfully submitted**

**Judy M. DeVito  
Administrative Assistant**

**BOARD of SELECTMEN**  
**Meeting Minutes**  
**August 18, 2014**

**ATTENDANCE:** The meeting was convened in the Town Hall Meeting Room at 7:31 pm by First Selectman Gayle Weinstein with members Muller and Tracey present. Town Administrator Landry was also in attendance.

**HOMES WITH HOPE APPROPRIATION:** Jeffrey Wieser and Board member Jeff Gurren presented the Board with the program's \$14,853 financial request, which is the same amount as requested in past years. The pair briefly summarized the programs and use trends for the services that are provided by Homes with Hope, with use numbers up 38% since 2008. Mr. Wieser noted the group's gratitude for the active support provided by many Weston individuals for HWH. A motion (Mr. Tracey, Mr. Muller second) to authorize the expenditure of \$14,853 from the FY2014-15 Community Services Account to Homes with Hope passed by unanimous vote.

**CPACE RESOLUTION:** Mr. Lou Dempsey explained the basic provisions of the C-SPACE program (Commercial and Industrial Property Assessed Clean Energy) administered by the CT agency, CEFIA. The program permits commercial property owners to opt into this state program which provides financing for upgrading the energy infrastructure of CT commercial buildings. Pay back for the cost of the improvements is funded from calculated energy savings, which are calculated and paid to the Town through a property tax assessment. The Town in turn, will deliver the funds back to the program so that they can be reinvested into other properties. There is no financial exposure to the Town, which merely acts as a conduit for collection and payment.

Mr. Dempsey said that about 90 CT towns are in the program. By adopting the provided resolution (attached) the Board will be providing the option to Weston commercial property owners to participate in this program. Members discussed other aspects of the program with Mr. Dempsey. A motion (Mr. Muller, Mr. Tracey second) to adopt the resolution and join the program passed by unanimous vote.

**TAX REFUNDS:** A motion (Mr. Muller, Mr. Tracey second) to approve tax refunds for excess payments totaling \$9,074.32 as follows passed by unanimous vote:

Lereta LLC	\$5,748.25
Kimberly and Todd Guthrie	\$207.84
Frederick Brasco	\$19.80
Neil Druks	\$27.67
Anthony Huck	\$48.11
Joseph Kaddis	\$78.22
Lauit Vicky	\$63.32
Rogan Carroll	\$153.17
Stephen Sander	\$94.58

Christine Sesko	\$43.09
Kayte Threlkeld	\$213.50
John Zembsch	\$24.00
Daimler Trust	\$314.14
Honda Financial Services	\$1,520.32
USB Leasing	\$518.31

**GODFREY ROAD WEST BRIDGE:** Mr. Landry described the status of efforts to replace the Godfrey Road West Bridge at Pent Road, for which bids had been opened six weeks ago. He said the low bidder has now been assured of delivery of the important structural elements for the project in a timely manner. Accordingly, he recommends to the Board that it authorize him to send a letter of intent to contract with the firm (Nagy Brothers Construction) in the amount of \$584,200. He also requests that the Board authorize the engagement of Cardinal Engineering in the amount of \$70,000 to provide construction oversight and administration services for the project, and to authorize the First Selectman to sign contracts for the work.

Ms. Weinstein said that she had posted the incorrect agenda for the meeting. Consequently, this item was not included, and as this is a special meeting, it cannot be added to the agenda, thus precluding such a vote. The Board discussed the project and its options, and stated that while it cannot take a formal vote, it is comfortable with Mr. Landry sending the letter of intent. The Board will take any required formal actions at its next meeting.

**FIRST SELECTMAN'S UPDATE:** Ms. Weinstein provided the Board members with a brief status report on the following items: COG/ MPO (space search has begun, may operate as one COG but two MPOs), Senior Center renovation (progressing), the turf field installation (virtually complete), new phone system (cutover last Friday, some issues encountered, working on it), two paving projects at Hurlbutt Elementary School (both complete).

**MINUTES:** A motion (Mr. Tracey, Ms. Weinstein second) to approve the August 7 meeting minutes as presented passed by a vote of 2-0.

**ADJOURN:** At 8:13pm, a motion (Mr. Tracey, Ms. Weinstein second) to adjourn the meeting passed by 2-0 vote.

Respectfully submitted

Tom Landry  
Town Administrator  
Approved 9/4/14

**Board of Selectmen's Meeting  
September 4, 2014**

**Present:** First Selectman Gayle Weinstein; Selectman Dennis Tracey; Selectman David Muller; Town Administrator Tom Landry; Administrative Assistant Judy DeVito; Department Heads; residents

This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.

Ms. Weinstein called the meeting to order at: 7:35pm

**Pledge of Allegiance-** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding Chapter 79 Firearms of the town code and a potential change to the ordinance –** Ms. Weinstein stated she was recently looking at the Weston Town Code and discovered that Chapter 79, Section 3D(1) states "any state or federal officer authorized to enforce criminal law". We need to include "local". Ms. Weinstein would like to schedule a public hearing so we can make this change in our ordinance so our local officers are protected by the firearms ordinance. Mr. Tracey moved to schedule a public hearing for November 6<sup>th</sup> in the Town meeting Room at 7 pm to hear public comment on revising Chapter 79, section 3D of the Firearms of the Weston Town Code to include local police officers. Mr. Muller seconded. Motion carried unanimously.

**Discussion/decision regarding an 8-24 referral to Planning and Zoning Commission for speed humps located in the Weston High School Senior parking area off School Road –** Jo-Ann Keating, Director of Finance and Operations for the School District, stated that they had planned to put in speed humps in the high school parking lot. Dr. Keating and Mr. Olenik (Director of School Facilities) spoke to John Conte about a week before the speed humps were installed to make sure there were no issues with regard to signage or location. They did not realize that an 8-24 was necessary.

Dr. Keating stated that traffic conditions have gotten dangerous in that area and the speed humps will assist in slowing cars down and reduce cut through traffic. Mr. Muller moved that the board authorize the First Selectman to request an 8-24 referral for the installation of speed humps in the Weston High School Senior Parking lot. Mr. Tracey seconded and the motion carried.

**Discussion/decision regarding an 8-24 referral to Planning and Zoning Commission regarding the use of the Lachat Farmhouse –** Ed Parker and Ellen McCormick representing the commission appeared before the Board. Mr. Parker presented the proposed floor plan of the Lachat House. They were asked to come up with a list of uses for the property, which will include education programs, art related programs, and cultural uses for seniors and children inside and outside the house. It is proposed that a farmer will live on the upper floor, with the lower level used for education classes for seniors and children, etc. Ms. Weinstein stated that they tried to go to P&Z before for parking approval but was told they first had to present what types of programs would be held at the farmhouse, so they could be given a sense of what type of

parking spots would be needed. Mr. Parker has presented a plan with more than 28 parking spaces so there would be twice as many parking spaces as they would need at one time. They are not planning on school buses or larger vehicles needing parking spaces, instead they envision smaller groups visiting.

Mr. Tracey asked about the timing of the construction. Ms. McCormick stated that they are now working on the shingling, and next is the roof. Then internal work will start. Heating also needs to be put in. They still need to get proposals for the heating and are hoping to have that installed before the cold season. Mr. Muller asked about making sure the approvals for any decisions on the heating are taken care of before the weather turns cold. Ms. Weinstein then stated that since the funds are coming from the Friends of Lachat, these decisions did not need to be approved by the BOS.

Ms. Weinstein expressed a concern about a change in the drawing of fence placement. Two maps were showing two different plans for the fence. Mr. Parker and Ms. McCormick will bring it back to the Commission for more discussion. There will be trees removed with the funds from the Connecticut Agricultural Farmland Restoration Grant. There is another grant that is going to be used for irrigation. Pokorny is going to be giving an estimate, approximately \$4,000-\$6,000.

Ms. Weinstein expressed that she is very pleased with the way this project is turning out. Ms. McCormick told us that out of the 42 beds that were available to rent, only 3 are left. There is a very positive buzz in town about this project.

Ms. Weinstein stated that they do not need an 8-24 for the fence placement. They need to request the 8-24 for the parking and the use of the house.

Mr. Tracey moved that the Board authorize the First Selectman to request an 8-24 referral for the revised use of the farmhouse on the Lachat property and associated parking. Mr. Muller seconded and motion approved.

#### **Open Item**

##### **First Selectman's Update:**

Ms. Weinstein reported that we have enough municipalities to create a COG. We have petitioned OPM for that to become official. We needed 11 out of 18 municipalities to get this approved.

Ms. Weinstein thanked Mr. Landry for working with the Library Board on applying for a huge grant that looks very promising for new windows, upgrading the electrical system and other work. Mr. Landry stated that the notification for this grant will be ready late November. The decision was to apply for as much as we possibly could. Library might end up needing to match the grant...to be decided.

**Any other business to come properly before the meeting: none**



**Approval of the minutes of the Board of Selectman's meeting of August 18, 2014.**  
Mr. Muller moved to approve the minutes of the BOS meeting of August 18<sup>th</sup>, 2014. Mr. Tracey seconded and motion approved.

**Meeting adjourned: 8:03pm**

**Respectfully submitted**

**Randi Derene  
Administrative Assistant  
Approved 9-17-14**

**Board of Selectmen's Meeting: Special  
September 17, 2014**

**Present:** First Selectman Gayle Weinstein; Selectman David Muller; Selectman Dennis Tracey; Town Administrator Tom Landry; Administrative Assistant Randi Derene; Town Engineer John Conte; Police Sergeant Michael Ferullo; Animal Control Mark Harper; Chairman of Police Commission Bill Brady; Residents

This meeting was recorded and videotaped. Copies are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.

**Ms. Weinstein called the meeting to order at: 7:35pm**

**Pledge of Allegiance:** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding the appointment of Jon Rogers to the Building Board of Appeals** – Ms. Weinstein asked for Mr. Rogers to briefly speak about his background and why he is interested in this position. Mr. Rogers has been building and renovating houses for 25 years. He grew up in Weston. In 1989 he started his own business of buying, building and renovating properties in Bridgeport. He has 3 daughters, and a wife that works for school system. His father worked for ZBA in the 70's so he felt this is something he should be doing.

Mr. Tracey moves to appoint Jon Rogers to the Building Board of Appeals for a term to expire August 30<sup>th</sup> 2019. Mr. Muller seconded and the motion passed unanimously.

**Discussion/decision regarding a supplemental appropriation for the improvement of traffic conditions on Old Mill Road- John Conte, Sergeant Mike Ferullo and Bill Brady.** Mr. Conte has been working closely with Chief Troxell and the Police Commission on controlling the speeding on Old Mill Road. Presented tonight will be recommendations from both the office of Mr. Conte and of Chief Troxell (presented by Sergeant Ferullo in the Chief's absence).

**Mr. Conte:** Proposes striping Old Mill Road with 4" white striping lines along the shoulders of the road for the entire length of road in the Town of Weston. Also in 3 locations, Mr. Conte proposes to paint diagonal yellow line (cross hatching section) across the street paired with a sign stating "Road Narrows". The striping of the shoulder gives an optical illusion that the road narrows. The painted cross hatch gives a large warning signal along with the signs. Mr. Conte put together estimates from both East Coast and SMC. East Coast's quote was lower (\$1550) and he is requesting approval for striping and additional signage totaling \$2030.

Mr. Muller asked that when Old Mill Road cross into another town, should the striping and cross hatching continues? Mr. Conte said the road actually widens once you cross over to the Wilton side. Mr. Tracey then asked about the optical illusion, expressing concern that the road will become even narrower. He recalled when we addressed this issue last year; our concern was the number of accidents due to narrowness of the road. Cars were actually hitting each other's side mirrors because the roads were so narrow. Mr. Conte stated that there were trees causing an obstruction, which forced cars to move towards center of street. He said that these trees were removed. Ms. Weinstein then clarified that they are not actually narrowing the road, just adding an optical illusion to calm traffic conditions. Mr. Tracy also asked about the cross hatching and whether or not that will be enough to tell drivers to slow down. Ms. Weinstein said that in addition to the cross hatching there will be signs that state "Narrow Road" and also signs that

Board of Selectmen's Meeting: Special  
September 17, 2014

will state the speed limit. With both the signs and the optical illusion of the road narrowing, people will hopefully slow down. Mr. Conte stated that CT DOT uses this method and has positive results.

Mr. Muller moves that the BOS approve a supplemental appropriation of \$2030.00 for re-striping and signage of Old Mill Road to improve safety. Mr. Tracey seconded and the motion passed unanimously.

**Sergeant Ferullo:** As part of the integrated traffic calming scheme, along with the striping, he also wants to incorporate other visual aids. He would like to use All Traffic Solutions Monitoring Boxes (also called "Pizza Boxes") to collect data to interpret for the next Police Commission meeting. Chief Troxell and the Police Commission agreed to ask for two more Pizza Boxes and another Speed Alert Trailer. New speed alert trailers are smaller, easier to move around and have a message sign. The ones we currently have do not belong to the town, so we may need to give back to the state when needed. The new trailer will allow us to count speed, have signage and collect information for surveys. The one we are currently using does not have the survey option. Ms. Weinstein says these types of requests normally need to go through capital budget process. However, given the numerous requests around town for the monitoring boxes she can make a case for the 2 speed displays, so that there is more flexibility to monitor Old Mill Rd., but cannot approve the speed trailer right now as it is not specifically for Old Mill Road. For 10,000 it should go through capital budget process. Mr. Muller stated that he would like to see how the striping goes, and look at additional devices from there. Chief Troxell was going to put in a request in the capital budget for one more speed trailer. Mr. Tracey agrees that it is not appropriate to replace equipment as a supplemental. He is in favor of two of the displays for now.

Mr. Tracey moves that the BOS approve a supplemental appropriation for the purchase of two Shield 12 Displays and associated equipment for a cost of \$9,144.00 pending Board of Finance approval. Mr. Muller seconded and motion passed unanimously.

**Discussion/decision regarding granting permission for controlled deer hunting on Weston Town property- Mark Harper**

Mr. Harper stated that we've made big strides in reducing the deer population, but in reading the report from DEEP program, the numbers are still way too high.

Mr. Harper would like to open up certain properties to hunters where they can come in at no cost to the town and reduce the deer population. Ms. Weinstein says that she will approve hunting at the Landfill and on the Moore property, as we have previously given approvals for those specific properties. The property behind the Lachat Farmhouse, Morehouse Park, and the northwest side of Bisceglie Park all need to be investigated further and will continue discussions at the next BOS meeting.

Ms. Weinstein asked Mr. Harper how many hunters will be at each location. Mr. Harper said 3 hunters at the Landfill not adequate. He would like to get 6 hunters there and 3 hunters at the Moore property. Mr. Harper will notify the homeowners in the area.

Board of Selectmen's Meeting: Special  
September 17, 2014

Mr. Tracey moved that the Board grant permission for controlled deer hunting on the following Town Properties: Landfill and the Moore Property. Such hunt shall be bow and arrow only. No more than 6 hunters at the Landfill property will be allowed at one time and no more than 3 hunters at the Moore property will be allowed at one time. This hunt will be carefully be administered by the Animal Control Officer. All permits will be signed by the First Selectman. Abutting property owners will be notified by mail at least 5 days prior to the controlled hunt. Mr. Muller seconded and the motion is passed unanimously.

#### **Request for Property Tax Refunds**

Core Logic	\$10,755.21
Goldman, Gruder & Woods, LLC	\$9,945.76
BMW Financial Services	\$2,150.02
Mercedes Benz Financial Services	\$1,981.50
Toyota Financial Services	\$709.33
Honda Lease Trust	\$177.69
ACAR Leasing Ltd.	\$77.09
Deborah Discala	\$70.15
Richard Alan Zucker	\$20.96
Christopher Lang	<u>\$15.47</u>
<b>TOTAL:</b>	<b><u>\$25,903.18</u></b>

Mr. Muller moves that the Board approves the property tax refunds in the amount of \$25,903.18 as listed on the September 17, 2014 agenda. Mr. Tracey seconded and motion carried.

#### **Open Items:**

##### **First Selectman's Update:**

Our first Western Connecticut Council of Government (WC-COG) meeting is scheduled for October 23, 2014.

Mr. Landry: Nothing to report

#### **Approval of the minutes of the Board of Selectman's meeting of September 4, 2014**

Mr. Muller moves that the Board approves the minutes of the September 4<sup>th</sup> BOS meeting. Mr. Tracey seconded and motion approved unanimously.

**Meeting adjourned: 8:14**

Respectfully submitted

Randi Derene  
Administrative Assistant  
Approved 9-30-14

**Board of Selectmen's Meeting: Special  
September 30, 2014**

**Present:** First Selectman Gayle Weinstein, Selectman David Muller, Town Administrator Tom Landry, Animal Control Mark Harper, School Director of Finance and Operations Dr. JoAnn Keating, Administrative Assistant Randi Derene, and Weston residents.

Selectman Dennis Tracey participated telephonically.

This meeting was recorded and videotaped. Copies are available in the Selectman's office. The meetings are available for viewing online via the Town's website.

**Ms. Weinstein called the meeting to order at: 7:33pm**

**Pledge of Allegiance:** Ms. Weinstein led the meeting with the Pledge of Allegiance.

**Discussion/decision regarding the re-appointment of Don Kendall as the Towns C-Med Southwest representative with term ending June 30<sup>th</sup>, 2015 -**

This is the organization that does our ambulance callouts for us. Don was appointed to fill a vacancy when Sandy Dadik retired. Ms. Weinstein would like to reappoint Mr. Kendall for a one year term ending June 30<sup>th</sup>, 2015.

Mr. Muller moved that the Board of Selectman reappoint Don Kendall as the town C-Med Southwest representative for a term ending June 30<sup>th</sup>, 2015. , Mr. Tracey seconded. Motion carried unanimously.

**Discussion/decision regarding expanding permission to hunt deer on additional town owned properties: Mark Harper**

Ms. Weinstein stated that at our last meeting Mr. Harper had asked for permission to hunt at the Landfill, the Moore property, the back field of Lachat, the northwest side of Bisceglie, Morehouse Park after it is closed and the property between Hedgerow Commons and Norfield Farm Rd.

Mr. Harper and Ms. Weinstein met and went over these properties. They eliminated two of these properties; the property between Hedgerow and Norfield Farm Rd is too close to the schools and Morehouse Park is not ideal as children still go to the park to play after hours. So the two remaining properties that are up for discussion are the back field of Lachat and northwest field of Bisceglie.

Ms. Weinstein referred to a map of Weston and Mr. Harper pointed out the location of each property. Mr. Tracey asked where the hunting area is in relation to the baseball fields. Mr. Harper confirmed it is far away from the parks and the trails, on the other side of the stream. There are approximately 20 acres of land. There will also be signs posted that there are hunters in the area. Mr. Harper will go door to door and speak to abutting home owners.

Mr. Muller moved that the Board approves the bow and arrow hunting on the following town owned properties: the back field of Lachat and northwest side across the river at Bisceglie Park. No more than 2 hunters at Lachat and 1 hunter at Bisceglie will be allowed at one time. This

hunt will be carefully administered by the Animal Control Officer. All permits will be signed by the First Selectman. Abutting property owners will be notified by mail at least 5 days prior to the controlled hunt. Appropriate signage will be posted at all properties. Mr. Tracey seconds this motion but asks if there will be signs posted? He thinks signs should be posted at Bisceglie Park and at the lower level of the Lachat property. Ms. Weinstein confirms that appropriate signage should be posted at all properties. A Weston resident asked when his hunt will begin. Mr. Harper responded sometime in October through the end of January 2015. Letters will be sent out. No further discussion, motion passed unanimously.

**Discussion/decision regarding authorizing the First Selectman to sign a technology lease with TD Equipment Finance for the purpose of purchasing technology equipment for the Weston Board of Education. - Dr. JoAnn Keating**

Dr. Keating is presenting their annual request to have the Board of Selectmen approve a tax exempt lease for their technology needs. It needs to be co-signed by the town and the BOE in order to receive the tax exempt rates. Bruce Chudwick and Rick Darling reviewed last year's document and suggested they stay with TD Bank. Rates are very good. It is now 1.79%, last year it was 1.67%.

Dr. Keating's Assistant went through the entire document compared to last years to make sure everything was the same as last year. The document also went to Pat Sullivan for review. Her suggestions from last year were incorporated. Ms. Weinstein said two documents are missing: a tax form and the quick bill of sale form. She has asked Bruce Chudwick if we need them and is waiting for a response.

Ms. Weinstein inquired why we should pay \$10,000 a year in interest when we have the town's approval for the money for the purchase of the equipment. Dr. Keating replied saying the lease made sense when they had a large need for technology a few years back, and it was a way for them to get up to speed and be where they needed to be. As they retire a lease after one year, we bring on another lease. Ms. Weinstein asked if we think it is worth continuing the lease as opposed to funding the purchase of new equipment. Dr. Keating said the lease payments are roughly \$400,000 which includes 4 different leases. In order to keep budget flat, you would have to retire them after the next lease period and not purchase. Or, Ms. Weinstein suggests, purchase less, or take a big hit in next year's budget and add the additional equipment cost to the budget. Ms. Weinstein asks Mr. Muller if there is a preference of buying vs. leasing. Mr. Muller is fine with leasing; he thinks the financials make sense. He's not sure what the hurdle is that would cause us to change. Dr. Keating stated this is conversation for the town to have at budget time

Mr. Muller moved that the Board authorizes the First Selectman to sign a lease with TD Equipment Finance for the purchase of technology for the Board of Education and approve the Board of Selectmen's resolution as outlined in exhibit E of the materials supplied for tonight's meeting. Mr. Tracey seconded, motion carried unanimously.

Board of Selectmen's Meeting: Special  
September 30, 2014

**Request for property tax refunds**

<b>Matthew Salem</b>	<b>\$25,139.25</b>
<b>Siobhan M. Boyle</b>	<b>\$74.42</b>
<b>Robert S. Levene</b>	<b>\$314.31</b>
<b>Andrew McGrade</b>	<b>\$300.33</b>
<b>BMW Financial Services</b>	<b>\$1,198.90</b>
<b>Chase Auto Finance</b>	<b>\$473.37</b>
<b>Honda Financial Services</b>	<b>\$278.39</b>
<b>Mercedes Benz Financial Services</b>	<b>\$448.85</b>
<b>Toyota Financial Services</b>	<b>\$507.55</b>
<b>Putnam Leasing Co. LLC</b>	<b>\$201.57</b>
<b>UB Leasing</b>	<b>\$449.72</b>
<b>VW Credit</b>	<b>\$101.44</b>

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**TOTAL    \$29,488.10**

Mr. Muller moved that the Board approves the property tax refunds in the amount of \$29,488.10 as outlined on the September 30, 2014 agenda. Mr. Tracey seconded and motion carried unanimously.

**Open Items:**

**First Selectman's Update:**

BOE and the Building Committee shared very good news about High School windows project. They believe they have enough money left over, if they receive all of the state reimbursements, to do the AC units now and finish the project. Ms. Weinstein just needs confirmation from the Board of Education that the state reimbursements are in place and that the BOE acknowledges that this is still within the parameters of the MOU for this project and any funds that are not obtained by the state would be their responsibility. Ms. Weinstein commended the Building Committee and the Board of Education on a project well done.

Ms. Weinstein and Mr. Harper met with neighbors concerned about coyotes. There is an area in town by Hunt Lane and Thorp Drive where the coyotes are behaving abnormally, according to Mr. Harper. Ms. Weinstein had conversations with DEEP as to what our options are. If DEEP comes to help, they will remove the animals and they will euthanize them. If Mr. Harper feels they are a nuisance, then he would have the ability to handle this as he sees appropriate. Ms. Weinstein reached out to Aspetuck Land Trust to ask for permission for Mr. Harper to hunt the coyotes. Ms. Weinstein made it clear that we are only going after coyotes because they are impacting the safety of our residents. They are acting abnormally, stalking children at bus stops, barking, growling, and chasing neighbors on those roads mentioned earlier. Mr. Muller asked how many coyotes we are talking about. Mr. Harper responded about a half a dozen. Mr. Tracey then asked specifically what area this is. Ms. Weinstein replied it is the area

**Board of Selectmen's Meeting: Special  
September 30, 2014**

that abuts the Taylor Woods Preserve, behind Thorp Drive, Aspetuck Glenn, Hunt Lane and the border of the Stonybrook Development.

Ms. Weinstein announced that we got approval for the 8-24 for the Lachat property. The commission will now be able to move forward with plans to renovate landscape and put in the parking lot.

**Approval of the minutes of the Board of Selectman's meeting of September 17, 2014.**  
Mr. Muller moves that the Board approves the minutes of the September 17<sup>th</sup> BOS meeting. Mr. Tracey seconded and motion approved.

**Meeting adjourned: 7:56pm**

Respectfully submitted,  
Randi Derene  
Administrative Assistant

Approved 10/22/14



**Special Selectmen's Meeting Minutes  
Wednesday, October 22, 2014 at 7:30pm  
Town Hall Meeting Room**

**Present:** First Selectman Gayle Weinstein, Selectman David Muller, Town Administrator Tom Landry, Administrative Assistant Randi Derene, EMS President Jon Weingarten, Weston Residents. Selectman Dennis Tracey was not present.

This meeting was recorded and videotaped. Copies are available in the Selectman's office. The meetings are available for viewing online via the Town's website.

**Ms. Weinstein called the meeting to order at: 7:32pm**

**Pledge of Allegiance:** Ms. Weinstein led the meeting with the Pledge of Allegiance.

**Discussion/decision regarding the appointment of Pam Kersey to fill the vacancy on the Library Board for a term to end October 31, 2018 -**

Ms. Kersey is excited at the prospect of being part of the library board. It will be an interesting and busy time of change for the library. Weston's library has a different role in the community since 17 years ago when she first moved to Weston. Professionally, she has worked at JP Morgan Chase for over 20 years, where she was the CFO of corporate marketing communications. Ms. Kersey was mostly responsible for strategic planning and space planning, which is relevant to the changes coming to our library. Locally, she is President of the Women's Club, Co-Chair of an Outreach Committee at church and also very involved in the Kiwanis Club. Ms. Kersey loves books and has authors in her family. The library was like a community center when she was growing up, so it was an important part of her youth. Ms. Weinstein asks Ms. Kersey if she feels she will have enough time to commit to the board in addition to all the other things she is involved with. Ms. Kersey confirmed yes.

Mr. Muller moves that the Board appoint Pam Kersey to fill a vacancy on the Library Board for a term to expire October 31, 2018. Ms. Weinstein seconded. Motion carried.

**Discussion/decision regarding signage for the Lachat Farmhouse – Diane Renaud, Lachat Committee**

Ms. Renaud presented several different sign designs. The sign will be slightly taller than the Bisceglie sign. Ms. Weinstein asked where the sign will be located. Ms. Renaud replied that it will be placed to the right of the driveway, between 2 trees. Ms. Renaud presented a mockup of the design and placement, along with some antique hardware that will be used to bolt the sign to posts.

Ms. Weinstein is glad we are at this point. It was part of the original deed that we were supposed to honor 12 years ago. We don't need a motion for this as we are able to take the money out of Lachat Endowment fund.

**Discussion/decision regarding Phase 2 of the Lachat Property – Ellen McCormick, Lachat Committee**

Ms. McCormick presented the plans for phase 2 of the Lachat Farm. Ms. Weinstein reviewed where we are now. We have the community gardens up and running. We will be finishing the roof, and are waiting on prices for heating. We are not sure how much money Friends of Lachat

Special Selectmen's Meeting Minutes  
Wednesday, October 22, 2014 at 7:30pm  
Town Hall Meeting Room

has left to start additional renovations. Ms. Weinstein asked Ms. McCormick what comes next and to clarify what "farming on the property" meant? Ms. Weinstein thought we had only approved using field on the left side of the barn? The Commission thought they would farm the entire property. Ms. Weinstein said we need to figure out what the community wants. But Ms. McCormick feels they will wait to turn over the land till they have a farmer. So they will wait until the spring before doing anything.

In terms of what is being thought of for other field, they are just looking right now at the flatter sections. In the area where there are small hills, maybe pumpkins would be planted. Use land behind the house, in front of the barns. Ms. Weinstein thinks we need to keep the field the way it is for now. People are used to seeing beautiful open space when driving by the farm, and we don't want to change that.

Ms. McCormick said the farm to table dinner was fabulous. She is seeing other great events at the farm. Ms. Weinstein wants to thank the commission. They are doing a wonderful job, and it is such a service for community. Ms. Weinstein wants to discuss further plans with Mr. Tracey, who was not able to attend this meeting.

Ms. McCormick stated that what they do need to finalize for the grants is the irrigation system. It will be fairly simple, and not very expensive. Fencing is also in their grant, but they need to finalize where they will be doing their planting first. Ms. Weinstein stated that she wants to make sure that the vista remains inviting.

Ms. McCormick has prepared a list of all the things that they need in place to function (like an equipment list).

**Discussion/decision regarding space needs for Weston EMS – Jon Weingarten**

Mr. Weingarten is here to discuss space needs for EMS. They currently have a desk and file cabinets in the FD office, in addition to ambulance bays and two closets downstairs. EMS today is equivalent to running a medium size business. The scope of EMS is changing. Recruiting is getting more difficult. State regulations are changing. EMS believes that over the next five years procedures will need to change as the state continues to try and to reduce response time. Eventually, crews will need to sleep at the headquarters (firehouse) and we have no facilities for that. During hurricanes and snowstorms EMT's have slept at the firehouse in sleeping bags and cots. All other towns have sleeping facilities for crews. Mr. Weingarten also states that EMS needs more office space as well as more help with administrative functions. EMS supports the town's plan to keep all emergency services together on the same campus. They looked at what would be most cost effective for the town and the EMS Dept. and have determined that building over the flat roof above ambulance bays makes the most sense. It would be an ideal location as they would still have access into the Fire Dept. including access to the meeting room, kitchen and bathrooms. At this point, they don't know if floor is structurally strong enough. As per Gayle's recommendation, he contacted Brian Humes (architect) to do an analysis. Cost would be approximately \$2500 for structural analysis and included \$1500 for construction cost estimate. Ms. W then explained that what the town is trying to do is to build a

**Special Selectmen's Meeting Minutes  
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public safety complex. EMS is planning on paying for the actual construction. Town will incur operating costs once it is up and running, since it will be on town property. Ms. Weinstein feels the town should also pay for the engineering study and space needs so they can move this project along. Ms. Weinstein says we don't need an appropriation for this because there is money left over from the space needs capital from two years ago that we can take the money from. Mr. Muller moves that the board authorized the First Selectman to enter into a new contract with Jacunski Humes Architects to perform a structural engineering analysis and cost assessment to determine if an addition can be added to the second floor of the Fire Department building for Weston EMS use. Ms. Weinstein seconded. Motion carried.

**Discussion/decision regarding a change in benefits for the Town Administrator**

Ms. Weinstein sent letter to the Selectmen regarding what changes are being proposed to Mr. Landry's benefits.

First is the car allowance. Currently our Town Administrator has the use of our town vehicle that is fueled and serviced by the Town of Weston. The Town would like to get away from that. Ms. Weinstein is proposing in place of using a town vehicle, to pay Mr. Landry a car allowance of \$4800 /year.

Second is regarding his plan to retire in 2 years. Ms. Weinstein wants to make sure that he stays through budget season that year as we may also have a new First Selectman at that time. In addition, the next two years will be a busy time for the Town Administrator. Between all the planning for the new building and potential employee changes, Ms. Weinstein wants to make sure Mr. Landry is here to help. They have agreed to change his vacation policy to 3 weeks instead of 5 and the Town would pay him for the additional two weeks. Mr. Landry is also willing to give up the 30 day carry over benefits, and will only carry over 5 after this year. Mr. Landry confirmed that these changes are mutually agreeable.

Mr. Muller moves that the Board accepts the proposed changes and benefits for the Town Administrator as outlined in the letter attached and circulated. Ms. Weinstein seconds. Motion carried.

**Discussion/decision on postponing the public hearing on the Fire Arms Ordinance**

This public hearing was originally scheduled for Thursday, November 6<sup>th</sup>. We are not having that BOS meeting as we are having a joint BOS/BOF meeting on Tuesday, November 4<sup>th</sup>. Mr. Muller moves that the Board postpones the public hearing currently scheduled for November 6<sup>th</sup> on the firearms ordinance to a date to be determined. Ms. Weinstein seconds. Motion carried.

**Property Tax Refunds:**

Green Tree c/o Corelogic	\$7,110.83
Edward Subotich	\$229.42
Chase Auto Finance Corp	\$93.96
Honda Financial Services	\$151.59

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Mercedes-Benz Financial	
Services	\$592.75
Porsche Leasing Company LTD	\$165.63
Toyota Financial Services	<u>\$581.74</u>

**TOTAL: \$8,925.92**

The Board agrees to take out the request for David Muller's property tax refund as Mr. Tracy is not in attendance to approve. It was approved to move Mr. Muller's property tax refund request to the next BOS meeting.

Mr. Muller moves that the board authorizes the property tax refunds in the amount of \$8925.92 as listed on the October 22<sup>nd</sup> agenda, with the exception of David Muller's request. Ms. Weinstein seconded. Motion carried.

**Open Item**

**First Selectman's Update**

We received a \$5000 Bright Ideas Grant to be used for new air conditioning unit at the Transfer Station. It is a much more efficient system.

Mr. Landry informed us that we received a \$2500 grant from Cable TV Operations. The money will offset the operating costs of televising these meetings.

**Approval of the minutes of the Board of Selectman's meeting of September 30, 2014.**

Mr. Muller moves that the Board approves the minutes from the September 30<sup>th</sup> Board of Selectmen's meeting. Ms. Weinstein seconds. Motion carried.

**Meeting adjourned: 8:11pm**

Respectfully submitted,  
Randi Derene  
Administrative Assistant

Approved: December 15, 2014

Board of Selectman/Board of Finance Meeting (Special): Minutes  
Tuesday, November 4<sup>th</sup> 2014  
Town Hall Meeting Room

**Present:** First Selectman Gayle Weinstein, Selectman Dennis Tracey, Board of Finance Committee: Michael Carter, Allan Grauberd, Melissa Koller, Jerry Sargent, Richard Bochinski, Steve Ezzes, Town Administrator Tom Landry, Director of Finance Rick Darling, Administrative Assistant Randi Derene and Weston Residents.

**Ms. Weinstein called the meeting to order at: 8:25pm**

This meeting was recorded and videotaped. Copies are available in the Selectman's office. The meetings are available for viewing online via the Town's website.

**Discussion/decision regarding the revenue and expense outlook for the FY2015-16 operating, capital and debt service budgets. – Gayle Weinstein, First Selectman.**

Mr. Landry did a great job on preparing a memo regarding our budget outlook. (memo attached)

Mr. Tracey said that he would like to propose this year a potential increase in the First Selectmen's salary. It has been at the same level for 5-6 years and is far below comparable positions both within the town and outside the town. While most people who occupy this position do it for community service, we can't always count on that.

Mr. Tracey proposes to continue this position as PT, with FT being voluntary. He suggests brining the PT salary up to a living wage.

It was brought to Mr. Tracey's attention that we should provide an updated job description. Mr. Bochinski thinks Mr. Tracey is right on target. Ms. Weinstein added that she feels this position should remain as part time.

**Discussion decision regarding status and potential financing of Public Safety and Library capital initiatives - Gayle Weinstein and architect Brian Humes**

The basic schematic of the public safety complex is complete. She wants to have a conversation about the generalities of this project, such as the square footage, and whether we think the Town Meeting will approve the cost. Estimates from Mr. Humes are \$500/ per sq foot to complete this building. The gross square footage is 15,819 which would give us a cost of \$7,909,500.00. Ms. Weinstein asks those in attendance if they have any questions.

One question the average tax payer might ask is "why the spend?" One issue is that we have several code issues in the Police Department that we need to address. The PD is also in a state of disrepair and in desperate need of renovation and an increase in space.

The question was asked about the costs to renovate versus the cost to build a new building. Also, we would like to demolish the portable annex and the Board of Education has told us we cannot use space in a school building for Town staff, so we need to find a new home for our employees.

Board of Selectman/Board of Finance Meeting (Special): Minutes  
Tuesday, November 4<sup>th</sup> 2014  
Town Hall Meeting Room

Our goal is to build a new Public Safety Complex that ties in all of our public safety personnel as well as renovate the existing police station for land use and human services.

Mr. Tracey wanted to clarify his understanding of the cost of this project. At first he heard it was approximately \$6.5 million, but now he is hearing \$8 million. Mr. Humes explained that the original price quote was for the construction/site work at a cost of \$400/sq foot. The \$500/sq foot is total project cost, including other project related costs. Also, the square footage has increased slightly. In addition to the \$8 million dollar request for the Public Safety Complex, there would be a \$1.8million request for the town hall renovation. This cost would also include demolishing the annex. So, total cost would be approximately \$10 million.

One of the other issues is the storm water drainage. It is currently located in the same area we would like to put the new proposed building. It was suggested that we could possibly relocate the storm water drainage fields to behind the onion barn. Also, if we get DEEP approval we can build a leaching field for a new septic system behind the Library. Also needed would be an infiltration basin underground in front of town hall. The approximate costs are about \$200,000 as compared to the \$50,000 that was originally discussed. But this would be about half the cost of pumping it to the Xenon plant, which would be about half a million dollars, which we are hoping DEEP will not make us do.

There was much discussion about the details of the plan.

Mr. Tracey asked what our options are if we wanted to cut back. What would be least painful thing to give up? Mr. Humes said cutting back doesn't remove the need, it defers the need. Mr. Humes says there is really no "fat" left to cut. He's trying to give us a 20 year plus solution.

Ms. Weinstein explained the general scheme and vision of this project which is trying to create a "public safety complex." The Police Station, Communication Center, Firehouse, and EMS will be all located in one area. Other side of building is where we would be creating the public space and public parking for the town hall complex. This will free up the lower level to bring land use and human services back to town hall. All the town hall offices will be under one roof, which make logistical sense.

Mr. Sargent stated that we need to address to the tax payers why we are not able to use the school space. Ms. Weinstein was told by the Board of Education that "the schools cannot be the solution to the town's problems", so town has to look elsewhere.

Ms. Weinstein reviewed proposed changes to Town Hall, including renovating the lower level for Land Use and IT offices, creating a human services suite in the upper level of the police department, relocating the First Selectman and Assistant to create a more conducive Selectman's office, and giving actual office for the registrar of voters.

Mr. Landry discussed the price differential between purpose designed space vs. rehab designed space. It would be a significant number, but not significant enough, especially since we do not have access to the school buildings.

Board of Selectman/Board of Finance Meeting (Special): Minutes  
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Regarding funding, Mr. Darling discussed issuing a bond as well as money taken from the General Reserve Fund. Property Taxes would most likely increase 1%.

It was agreed by all that the public would need to be educated on the needs for this project, especially the needs of the Police Department.

It was requested that Mr. Humes provide comparable PD plans/building costs from other towns before any decisions are made. Also requested is a cost breakout of the \$500/sq foot. Funding will be discussed at a later date.

Library space needs assessment: The Town has applied for a grant to improve code requirements, energy efficiency, new electrical outlets, and a generator. The Library Board has hired a Space Needs Consultant and they would like to create a modern day library with additional community space.

**Discussion/decision regarding the approval of the 2015 Schedule of Selectman's Meetings**

Mr. Tracey approved the 2015 Schedule of Selectman's Meetings, Ms. Weinstein seconded, motion carried.

**Request for Property Tax Refunds:**

David Muller	\$50.21
Brian Campbell	\$882.77
Robert K. Cary	\$77.78
USB Leasing	\$482.60

**Total**                      **\$1,493.36**

Mr. Tracey makes motion to approve the property tax refunds for the total of \$1493.36, Ms. Weinstein seconds, motion carried.

**Adjourned: 10:26pm**

Respectfully Submitted,  
Randi Derene  
Administrative Assistant

Approved: December 15, 2014

**Selectmen's Meeting Minutes**  
**Thursday, November 20, 2014 at 7:30pm**  
**Town Hall Meeting Room**

**Present:** First Selectman Gayle Weinstein, Selectman Dennis Tracey, Town Administrator Tom Landry, Administrative Assistant Randi Derene, Director of Public Works Joe Lametta, Weston Residents

This meeting was recorded and videotaped. Copies are available in the Selectman's office. The meetings are available for viewing online via the Town's website.

**Ms. Weinstein called the meeting to order at: 7:30pm**

**Pledge of Allegiance:** Ms. Weinstein led the meeting with the Pledge of Allegiance.

**Discussion/decision regarding the re-appointment of David Coprio to the Building Board of Appeals for a term to expire December 31, 2019**

Mr. Coprio first explained that the Building Board of Appeals hears appeals from citizens with regard to decisions that the Building officials might have made. If at that time the person who made the appeal is not satisfied with the decision they go before the Code of Standards committee for the State, and if not happy with that, they can go to a Court of Appeals.

Mr. Coprio has been on the committee a long time and he's only heard one appeal. He is suggesting the committee meets once a year just to be familiar with what is going on and who is on the board.

Mr. Tracey moves to re-appoint David Coprio to the Building Board of Appeals for a term to expire December 31, 2019. Ms. Weinstein seconds, motion carries unanimously.

**Discussion/decision regarding the re-appointment of Catherine Minter to the Commission for Children and Youth for a term to expire December 31, 2017**

Mr. Tracey moves to re-appoint Catherine Minter to the Commission for Children & Youth for a term to expire December 31, 2017. Ms. Weinstein seconds, motion carries unanimously.

**Discussion/decision regarding the re-appointment of Robert Nordlinger to the Board of Ethics for a term to expire December 31, 2016**

Mr. Tracey moves to re-appoint Robert Nordlinger to the Board of Ethics for a term to expire December 31, 2016. Ms. Weinstein seconds, motion carries unanimously.

**Discussion/decision regarding the re-appointment of Moira Relac to the Commission for Veteran's Affairs for a term to expire December 31, 2016**

Mr. Tracey moves to re-appoint Moira Relac to the Commission for Veteran's Affairs for a term to expire December 31, 2016. Ms. Weinstein seconds, motion carries unanimously.



**Selectmen's Meeting Minutes**  
**Thursday, November 20, 2014 at 7:30pm**  
**Town Hall Meeting Room**

Ms. Weinstein adds that she would like to thank the Commission of Veteran's Affairs for putting together an outstanding Veteran's Day program. They worked with the Middle School this year; Peggy Jorgensen created an unbelievable program for the Veterans.

**Discussion/decision regarding the DPW withdrawal from the vehicle sinking fund- Joe Lametta**

Mr. Lametta explains the need for a purchase of a new truck and plow, replacing a 2004 GMC 7500 which will then be used as a spare. He has received bids for the new equipment, the best being a total of \$85,480.54 for the chassis (including some added options and a radio) and \$72,266.67 for a sander/plow. This bid is less than the State bid price.

The goal is to have this truck for next winter, as it takes 60-90 days to get this truck.

These new trucks will provide better safety features for the DPW employees.

Ms. Weinstein also thanked Mr. Lametta and Mr. Landry for donating one of the trucks that was being taken off line, to the Board of Education for use in plowing their parking lots and roads.

In addition, Mr. Lametta is requesting funds of \$29,500 for a 2014/15 Ford Explorer for the Director of Public Works to replace a 2005 Explorer.

Ms. Weinstein moves that the BOS forward the request to the BOF for withdrawal from the vehicle sinking fund for 2 DPW vehicles at a total cost of \$187,247.21. Mr. Tracey seconds, motion carries unanimously.

**Discussion/decision regarding status and potential financing of Public Safety and Library capital initiatives - Gayle Weinstein**

The Board wanted to review comparisons with other town's Police Departments and space needs. The comparisons show the number of square feet in each section of the police department in relation to the number of sworn officers.

Mr. Tracey states the only concerns that jumped out at him was the prisoner processing space and the patrol room. In comparison with the number of officers those numbers seemed too high when comparing to other PD's with many more officers. Ms. Weinstein will ask Mr. Humes to attend the next BOF meeting to discuss these numbers.

**Discussion/decision of supplemental costs for the post-election audit totaling approximately \$3,125**

Ms. Weinstein said that we were selected by the Secretary of State's office for a post-election audit. It is an unfunded mandate that the town of Weston had no recourse but to do. It occurred today, November 21, 2014. She wanted to thank all the poll workers that

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came and helped. Their original projection was for \$3125.00. There actual cost was \$2875.00. Costs associated with this are for personnel (20 workers at \$100 per worker), food and beverages.

Ms. Weinstein makes a motion to approve a supplemental appropriation in the amount of \$2875.00 for the post-election audit. Mr. Tracey seconds, motion carries unanimously.

**Request for Property Tax Refunds totaling \$4920.56**

James Fagan	\$2372.44
Keith Stokes	\$21.92
Mercedes Benz	\$130.07
Honda Financial Services	\$314.28
Toyota Financial Services	\$408.29
Nissan Motor	\$487.47
VW Credit Leasing LTD	\$50.60
VW Credit	\$1135.49
<b>TOTAL:</b>	<b>\$4920.56</b>

Mr. Tracey moves to issue a property tax refund in the total amount of \$4920.56 in accordance with the listing on the agenda for tonight's meeting. Ms. Weinstein seconds, motion carries unanimously.

**Open Items:**

**First Selectman's Update:**

Ms. Weinstein said that she attended the 2<sup>nd</sup> COG meeting today and wanted to thank Margaret Wirtenberg for attending that meeting. The slate of officers was proposed and voted on today. Matt Knickerbocker from Bethel will continue on as Chair, Jamie Stevenson from Darien will be Vice President, Ms. Weinstein will be Treasurer, and Susan Chapman from New Fairfield will be Secretary. Ms. Weinstein also wants to thank Floyd Lapp for his many years of service as well as Margaret Wirtenberg who served as the Selectman's appointee for approximately 20 years. The COG did appoint a committee today to look at the possibility to have a regional planning commission, which would have similar planning functions that our SWRPA board had. Ms. Weinstein would like to have Margaret serve on that board if the opportunity comes along.

Ms. Weinstein also wants to thank Mr. Landry for putting together an application for a STEAP Grant which will go out tomorrow. This year we decided to apply to finish the Lachat House. If we get this grant, then it can go towards the completion of the house.

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Mr. Landry said there is a total \$190,000 identified expense item and the grant would cover half of that total.

Mr. Landry updated the Board on the status of the bridge repair at Godfrey Road West and Pent Road. It will probably happen in late March/early April. Bridge would most likely be closed for 10 weeks. Ms. Weinstein added that we got good news about two other bridges that we share with neighboring communities. One in Westport and one in Easton. The state sent John Conte, our Town Engineer, a letter saying that they would pay for 80% of the construction of new bridges. We are working with the other two communities now to see how we can get this going. Mr. Landry added these are the bridges on Cavalry and Old Redding Road.

**Any other business to come properly before the meeting: none**

**Approval of the minutes of the Board of Selectman's meeting of October 22, 2014**  
Mr. Tracey requested that this be pushed off to our next BOS meeting as he didn't attend the October 22<sup>nd</sup> meeting.

**Meeting Adjourned: 8:02pm**

**Respectfully Submitted,**  
**Randi Derene**  
**Administrative Assistant**

**Approved: December 15, 2014**

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**Present:** First Selectman Gayle Weinstein, Selectman Dennis Tracey, Selectman David Muller, Town Administrator Tom Landry, Administrative Assistant Randi Derene, Chairman of the Commission on Aging Helen deKeijzer, Weston Residents

Ms. Weinstein called the meeting to order to 7:30pm

This meeting was recorded and videotaped. Copies are available in the Selectman's office. The meetings are available for viewing online via the Town's Website.

**Pledge of Allegiance:** Ms. Weinstein led the meeting with the Pledge of Allegiance

**Discussion/decision regarding acceptance of a gift of \$2,000 from Mr. and Mrs. Steinschneider**

Mr. and Mrs. Steinschneider would like to make a gift of \$2000 to be used for the Weston Police Department. Chief Troxell and Bill Brady, Chairman of the Police Commission, were notified so that they can determine how they would like to spend this money.

Mr. Muller moves that we accept a gift of \$2000 from Mr. and Mrs. Steinschneider. Mr. Tracey seconds. Motion carried unanimously.

**Executive Session: Litigation Update**

Mr. Muller moved that the BOS adjourn to executive session. Mr. Tracey seconded. Motion carried unanimously.

Ms. Weinstein made a motion to enter back into public session. Mr. Muller seconded. Motion carried unanimously.

**Discussion/decision regarding the reappointment of Helen deKeijzer to the Commission on Aging for a term to end 12/31/16**

Mr. Tracey moved to reappoint Helen deKeijzer to the Commission on Aging for a term to end December 31, 2016. Mr. Tracey asked about a timing issue with regard to two other members, Nina Daniel and Bruce Lorentzen. Ms Weinstein stated that she was contacted by Britta Lerner, RTC Chair to add these reappointments to the agenda, but it was too late to add to the agenda. Mr. Tracey's concern is having the members reappointed before they have their vote for the new Chair. It was agreed that a special meeting will be scheduled to reappoint these two members before the vote. Mr. Muller seconded the motion, motion carried unanimously.

**Discussion/decision regarding the reappointment of Margarita Shapiro to the Commission on Aging for a term to end 12/31/16**

Mr. Muller moved to reappoint Margarita Shapiro to the Commission on Aging for a term to end December 31, 2016. Mr. Tracey seconded. Motion carried unanimously.

**Discussion/decision of the gift acceptance from the Friends of the Senior Center for \$20,000, Woody Bliss**

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The Friends of the Senior Center Board voted to provide up to \$20,000 for furniture for the newly expanded senior center. Money that goes to the senior center needs to be recommended by the head of the senior center (Wendy Petty). Once the Board approves the spend, they will write the check directly to the Senior Center. Mr. Tracey doesn't see any problem with this process as it is still a contribution of cash to the town. Ms. Weinstein stated that Dr. Palmer brought to her attention at the Facilities meeting that BoE is thinking of changing the location of the senior center to North House. Ms. Petty and Ms. Weinstein discussed whether it made sense to go ahead and make any more purchases until this decision is made. Mr. Bliss asked when this decision will be made; Ms. Weinstein replied she didn't know. Ms. Weinstein is very pleased with the renovations made to date and she is looking forward to the ribbon cutting in January so everyone can see all the improvements.

Mr. Tracey moved that the town accept a gift from the Friends of the Senior Center for up to \$20,000 of funds to match similar contributions from the Morehouse Elderly Assistance Fund for purchase of furniture and other items for the Senior Center, pending Friends of the Senior Center approval. Mr. Muller seconded. Motion carried unanimously.

**Discussion/decision on giving the Senior Center a nickname: Helen deKeijzer**

Mrs. deKeijzer stated that many seniors are resistant to go to a "senior" center for cultural reasons. They hope to change the culture around aging. People felt it would be good for the center to have a nickname indicative of an important center in town that provides fun activities. They asked for contributions/suggestions from members of the center. The name that seemed the most appropriate was "The HUB". The HUB by definition is a "center of activities, of learning". Ms. Weinstein is supportive of the nickname, but wants to make sure the center is still being referred to as the Senior Activities Center as well so our senior residents are not confused. "The Hub at the Weston Senior Center." Mrs. deKeijzer is going to be asking a professional designer to come up with a logo for them. She wanted to make sure that the Board of Selectmen does not object in any way before moving forward.

**Discussion/decision regarding a request to install a News 12 Connecticut weather camera on Weston Town Hall,**

Ms. Weinstein stated that we don't know exactly yet where this camera would be placed. The conversation started where they were trying to put the camera on the cell tower. The owners of the tower went back and forth with News 12 and finally asked if the camera could be placed on Town Hall. The purpose of the camera would be to have a shot of Weston when the weather is reported. Mr. Tracey would like to tweak the language in the letter from News 12. Ms. Weinstein will inform News 12 that we can move forward with the contracts once they have been amended.

**Discussion/decision regarding a change in benefits for the Town Administrator**

The Board has been working on tweaking Mr. Landry's benefits. One of the items that we have agreed on was a car allowance of up to \$4800.00/yr. to replace the use of a town vehicle. The car allowance was becoming a complicated calculation, so the Town Attorney suggested simplifying this process, finding an amount that is cost neutral to the town and offering that amount for an increase in compensation. So instead of the \$4800 vehicle allowance, she would

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like to increase Tom's salary by \$4200. They will update the benefits letter to reflect this change and that there will be no reimbursement for car allowance beyond that. Mr. Tracey moves to make the following change in benefits to the Town Administrator to eliminate the proposed \$4800 car allowance that we discussed at our prior meeting and instead substitute a \$4200 increase in salary and the associated benefit payments associated with that. Mr. Muller seconds. Motion carried unanimously.

**Request for Property Tax Refunds:**

First County Bank	\$4,598.83
UB Bank	\$554.69
Mercedez Benz	\$501.65
Chase Auto Finance	\$214.82
Rodney Jones	\$146.99
Nissan Infinity	\$107.86

Total \$6,124.84

Mr. Muller moves to approve the property tax refunds in the amount of \$6124.84 as listed on the agenda for the Monday, December 15 Special Selectmen's Meeting. Mr. Tracey seconds. Motion carried unanimously

**Open Item:**

**First Selectman's update**

Ms. Weinstein wanted to thank Mr. Landry for putting together the STEAP Grant application for the Lachat house. Hopefully we will get 50% of the cost for preparing that house, which will be matched by money from the Friends of Lachat.

COG update: Ms. Weinstein stated they had their first executive directors meeting and at the end of this meeting, our new executive director resigned. He was there for one month. There is an emergency meeting planned for tomorrow afternoon where they will put a plan in place for the January 22<sup>nd</sup> COG meeting to that they can vote on their next steps. Ms. Weinstein will keep us informed. SWRPA staff will continue to move forward and function without an executive director until the January 22<sup>nd</sup> meeting. The merger of the COG is still moving forward as well with Patty Payne heading the HR functions.

Ms. Weinstein also mentioned that on Wednesday, December 17<sup>th</sup>, she will be up in Hartford all day for the MS4 Stormwater Permitting Public Hearing. She will be giving testimony along with approximately 80 other communities in CT that are objecting.

**Approval of the minutes of the Board of Selectmen's' meetings of October 22<sup>nd</sup>, November 4<sup>th</sup>, and November 20<sup>th</sup> 2014**

Ms. Weinstein makes a motion to approve the BOS meeting minutes of October 22<sup>nd</sup>. Mr. Muller seconds. Motion carried unanimously

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Ms. Weinstein makes a motion to approve the BOS meeting minutes of November 4<sup>th</sup>. Mr. Tracey seconds. Motion carried unanimously.

Ms. Weinstein makes a motion to approve the BOS meeting minutes of November 20<sup>th</sup>. Mr. Tracey seconds. Motion carried unanimously.

Meeting adjourned: 8:03pm

Respectfully Submitted,  
Randi Derene  
Administrative Assistant

**Minutes Approved: 3/5/15**

